

**CITY OF MADISON**  
**AGENDA AND NOTICE OF MEETING**

Regular Meeting of the City Council – 5:00 PM  
Monday January 27, 2025  
Madison Municipal Building

**1. CALL THE REGULAR MEETING TO ORDER**

Mayor Thole will call the meeting to order.

**2. APPROVE AGENDA**

Approve the agenda as posted in accordance with the Open Meetings law, and herein place all agenda items on the table for discussion. A MOTION is in order. (Council)

**3. APPROVE MINUTES**

Page 1

A copy of the January 13, 2025 regular meeting minutes are enclosed. A MOTION is in order. (Council)

**4. PUBLIC PETITIONS, REQUESTS, HEARINGS, AND COMMUNICATIONS (public/mayor/council)**

Members of the audience wishing to address the Council with regard to an agenda item, presentation of a petition, utility customer hearing, or a general communication should be recognized at this time. A MOTION may be in order (Public/Council)

**5. CONSENT AGENDA**

- |  |        |
|--|--------|
| A. Senator Dahmes Newsletter – January 17, 2025 - receive                    | Page 5 |
| B. LqPV Community Advisory Council Agenda/Minutes January 16, 2025 – receive | Page 7 |
| C. Revenue Expense Report - December 2024 – receive                          | Page 9 |

A MOTION may be in order to accept the reports and/or authorize the actions requested. (Council)

**6. UNFINISHED AND NEW BUSINESS**

- A. Bolton Menk Engineering Report. A DISCUSSION and MOTION may be in order. (Manager, Council)

Page 12

- B. Approve Pay Application #1 – Heinrich Excavating. A DISCUSSION and MOTION may be in order. (Manager, Council)

Page 15

- C. Resolution 25-12 County Project within Municipal Limits – Sam Muntean. A DISCUSSION and MOTION may be in order. (Manager, Council)

Page 17

- D. Approve Application for Exempt Permit – St. Michael Church. A DISCUSSION and MOTION may be in order. (Manager, Council)

**7. MANAGER REPORT (Manager)**

- Madison EDA Report to County Board – January 21<sup>st</sup>, 2025
- Transmission Planning Meeting – January 22<sup>nd</sup>, 2025
- EM Table Top Exercise – January 22<sup>nd</sup>, 2025
- Area Council Training - Montevideo – January 29<sup>th</sup>, 2025 6-8pm

Page 19

Page 21

**8. MAYOR/COUNCIL REPORTS (Mayor/Council)**

- Chamber Annual Party - February 1<sup>st</sup>, 2025

**9. AUDITING CLAIM**

Page 28

A copy of the Expense Approval Report is submitted for January 13, 2025 through January 27, 2025 and is attached. A MOTION is in order.

**10. ADJOURNMENT**

**CITY OF MADISON  
OFFICIAL PROCEEDINGS**

**MINUTES OF THE MADISON CITY COUNCIL  
REGULAR MEETING  
JANUARY 13, 2025**

Pursuant to due call and notice thereof, a regular meeting of the Madison City Council was called to order by Acting Mayor Maynard Meyer on Monday, January 13, at 5:03 p.m. in Council Chambers at City Hall. Councilmembers present were: Acting Mayor Maynard Meyer, Paul Zahrbock, Julie Stahl, and Tim Volk. Also present were City Manager Val Halvorson, City Attorney Rick Stulz and City Clerk Christine Enderson. Councilmember Adam Conroy was absent.

**OATH OF OFFICE**

The Oath of Office was administered by City Clerk Christine Enderson to Mayor Maynard Meyer and Councilmember Julie Stahl, who were elected to office at the November election.

**AGENDA**

Upon motion by Volk, seconded by Zahrbock and carried, the agenda was approved as presented. All agenda items are hereby placed on the table for discussion.

**MINUTES**

Upon motion by Volk, seconded by Meyer and carried, the December 24, 2024, regular meeting minutes were approved as presented.

**ANNUAL MEETING**

Upon motion by Zahrbock, seconded by Volk and carried, **RESOLUTION 25-01** titled “Resolution Establishing Council Meetings Time, Date, and Place” was adopted. This resolution would provide for the City Council to meet on the second and fourth Monday of each month at 5:00 p.m. Special meetings can be established when so required in accordance with Open Meeting laws. A complete copy of Resolution 25-01 is contained in City Clerk’s Book #11.

Upon motion by Zahrbock, seconded by Meyer and carried, **RESOLUTION 25-02** titled “Designation of Newspaper” was adopted. This resolution would provide for the Western Guard of Madison, Minnesota, to be designated as the official newspaper with supplemental publications being used as needed. A complete copy of Resolution 25-02 is contained in City Clerk’s Book #11.

Upon motion by Zahrbock, seconded by Volk and carried, **RESOLUTION 25-03** titled “Designation of Depository” was adopted. This resolution would provide for the designation of United Prairie Bank of Madison as the City’s official depository. A complete copy of Resolution 25-03 is contained in City Clerk’s Book #11.

Councilmember Zahrbock nominated Councilmember Volk as Acting Mayor. There being no other nominations, upon motion by Zahrbock, seconded by Stahl and carried, **RESOLUTION 25-04** titled “Election of Acting Mayor” was adopted. This resolution would provide for the election of Tim Volk as Acting Mayor in 2025. A complete copy of Resolution 25-04 is contained in City Clerk’s Book #11.

Upon motion by Zahrbock, seconded by Meyer and carried, **RESOLUTION 25-05** titled “Resolution Ratifying Council Boards & Commissions Appointments” was adopted. This resolution would provide for the appointment of council and citizen representatives to various boards and commissions. A complete copy of Resolution 25-05 is contained in City Clerk’s Book #11.

Upon motion by Zahrbock, seconded by Volk and carried, **RESOLUTION 25-06** titled “Resolution Ratifying Council Committee Appointments” was adopted. This resolution would provide for the appointment of council representatives to various council committees. A complete copy of Resolution 25-06 is contained in City Clerk’s Book #11.

Upon motion by Volk, seconded by Zahrbock and carried, **RESOLUTION 25-07** titled “Resolution Designating an Authorized Representative to the Western MN Municipal Power Agency” was adopted. This resolution would provide for the appointment of City Manager Val Halvorson as the City’s representative, with Line Department Supervisor David Johnson being appointed as alternate. A complete copy of Resolution 25-07 is contained in City Clerk’s Book #11.

Upon motion by Volk, seconded by Zahrbock and carried, **RESOLUTION 25-08** titled “Resolution Designating an Authorized Representative to the Missouri River Energy Services” was adopted. This resolution would provide for the appointment of City Manager Val Halvorson as the City’s representative, with Line Department Supervisor David Johnson being appointed as alternate. A complete copy of Resolution 25-08 is contained in City Clerk’s Book #11.

Upon motion by Zahrbock, seconded by Volk and carried, **RESOLUTION 25-09** titled “Resolution Designating Polling Place” was adopted. The designation is effective for the 2024 calendar year. A complete copy of Resolution 24-09 is contained in City Clerk’s Book #11.

**PUBLIC PETITIONS, REQUESTS, HEARINGS AND COMMUNICATIONS**

None

**CONSENT AGENDA**

Upon motion by Zahrbock, seconded by Volk and carried, the Consent Agenda was approved as presented.

**CITY COUNCIL CHECKLIST**

City Council reviewed the checklist. Council discussed utilizing the checklist for bigger picture items.

**CHAMBER OF COMMERCE CONTRACT**

Upon motion by Zahrbock, seconded by Volk and carried, Council approved execution of an Agreement between the City of Madison and Madison Area Chamber for City promotional services for calendar year 2025 and 2026 at a cost of \$15,000.00 annually.

**2025 FEE SCHEDULE**

Upon motion by Volk, seconded by Meyer and carried, **RESOLUTION 25-10** titled “Resolution Establishing a Fee Schedule Pursuant to §34.01 of the Madison Code of Ordinances for the Year 2025” was adopted. Fees were updated for zoning permits, campground permits, employee hourly labor, bulk water, memorial benches, and the sanitary sewer surcharge. A complete copy of Resolution 25-10 is contained in City Clerk’s Book #11.

**DEBIT CARD POLICY**

Upon motion by Zahrbock, seconded by Volk and carried, **RESOLUTION 25-11** titled “Resolution Adopting Debit Card Policy” was adopted. This resolution would update the new fire department treasurer and ambulance chief to the list of debit card holders. A complete copy of Resolution 25-11 is contained in City Clerk’s Book #11.

### **COGENERATION AND SMALL POWER PRODUCTION TARIFF**

Upon motion by Meyer, seconded by Volk and carried, Council accepted the 2024 Cogeneration and Small Power Production Tariff report as presented. City Manager Halvorson reminded Council that this report is used to calculate the average retail charge for net-metering services. This report is not submitted to the Public Utilities Commission but is kept on file in the City Clerk's Office.

### **WELLNESS PROGRAM**

Upon motion by Zahrbock, seconded by Volk and carried, Council approved the City Manager's recommendation of a city-funded wellness program calendar for city employees to include such areas as physical health, mental health, and social health.

### **AUDIT CONTRACT**

Upon motion by Volk, seconded by Zahrbock and carried, Council approved execution of an agreement between the City of Madison and Meulebroeck, Taubert & Co., PLLP to provide auditing services for 2024 at a cost that will not exceed \$20,900.

### **CITY MANAGER'S REPORT**

**Housing Taskforce:** The next meeting will be tomorrow at noon.

**Council Training:** Training for new and experience council members will be January 29<sup>th</sup> from 6-8 p.m. in Montevideo.

**Emergency Response Roundtable:** The annual roundtable for local emergency response will be on Wednesday, January 22<sup>nd</sup> at the LqP annex at 5:30 p.m.

**Annual Strategic Planning Session:** Marcy Douglas, MRES' Strategic Planning Manager, will have a planning session with the city council on Monday, March 10<sup>th</sup>.

**Electric Transmission Line Joint Meeting:** The City and Minnesota Valley Cooperative Light and Power will meet on January 22<sup>nd</sup> to discuss Minnesota Valley's transmission line projects and how they will affect the City of Madison delivery and reliability.

### **MAYOR/COUNCIL REPORTS**

**Commercial Improvement Program:** The in-house program is now accepting application for commercial building improvements.

**Park Board:** The board met last week and discussed fundraising for the Slen Park Improvement project.

**EDA:** The officers were assigned at the first meeting and there were no changes. They discussed the commercial improvement program and Eastview Townhomes among other topics.

**Chamber of Commerce:** The annual party will be February 1<sup>st</sup> with a western theme, "Yellowstone".

### **DISBURSEMENTS**

Upon motion by Volk, seconded by Zahrbock and carried, Council approved disbursements for bills submitted between December 25, 2024 and January 13, 2025. These disbursements include United Prairie Check Nos. 67072-67108 and the payables listed on the Payables Register dated 1/7/2025. Debit card and ACH transaction were also approved as listed.

**CLOSED SESSION – REAL PROPERTY**

Mayor Meyer temporarily adjourned the regular meeting to Closed Session at 5:32 p.m. for a discussion of real property. Regular meeting was reopened at 5:43 p.m.

There being no further business, upon motion by Zahrbock, seconded by Stahl and carried, meeting adjourned at 5:44 pm.

\_\_\_\_\_  
Maynard Meyer - Mayor

**ATTEST:**

\_\_\_\_\_  
Christine Enderson – City Clerk



# GARY DAHMS

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**SERVING SENATE DISTRICT 15**

E-Newsletter

January 2025

### SENATOR GARY DAHMS DISCUSSES SENATE POWER-SHARING AGREEMENT, COMMITTEE ASSIGNMENTS

On Sunday, January 12, leaders from the Senate DFL and Republican caucuses **announced** a historic organizing agreement to govern the work of the Senate while it exists with a 33 – 33 tie. The agreement passed as a resolution on the Senate floor on Tuesday, January 14, the first day of the 2025 session.

“This power-sharing agreement demonstrates the Senate’s commitment to putting Minnesotans first,” said Senator Gary Dahms (R – Redwood Falls). “As we begin session at a 33 – 33 tie, I am grateful we have a clear and unified plan to hit the ground running from day one.”



Click the picture to view my comments.

Here are a few of the agreement’s key items:

- ★ Each caucus leader appointed a co-presiding officer; caucus leaders will agree on who will convene the floor session each day.
- ★ Equal representation of DFL and GOP members on committees.
- ★ A permanent increase in GOP committee membership after the power-sharing agreement ends.
- ★ The creation of a new Senate Subcommittee on Veterans.
- ★ No changes to Senate rules through 2025.
- ★ The agreement is in place until there are 34 votes to end the agreement.

During the agreement, Senator Dahms will serve as the co-chair of the Senate Commerce and Consumer Protection Committee with the committee’s DFL co-chair, Senator Matt Klein (DFL – Mendota Heights). In addition, Senator Dahms will serve as a co-vice chair of the Senate Finance Committee. He will also be a member of the Senate Agriculture, Veterans, Broadband, and Rural Development Committee and the Senate Rules Committee. When the agreement ends, Senator Dahms will still serve as a member of these four committees.

As a result of the bipartisan power sharing agreement, some Senate Republican staff were asked to take on additional duties. Senator Dahms’s Legislative Assistant Wendy Haavisto (right) represents the Senate Republican Caucus in the oversight of the bill referral process. Wendy is pictured with DFL counterpart Shemeka Bogan (left), Executive Assistant to Senator Bobby Joe Champion (DFL – Minneapolis). (Photo courtesy of Senate Media Services.)



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Senator Dziejdz's portrait and a red rose sit at her empty Senate chamber desk on the first day of session. Photo courtesy of Senate Media Services.

### IN MEMORIAM

On Tuesday, the Minnesota Senate shared stories and a moment of silence for State Senator Kari Dziejdz (DFL – Minneapolis) who died December 27, 2024 from ovarian cancer. She was 62. Senator Dziejdz was elected to the Minnesota Senate in a special election on January 10, 2012 and won reelection in four consecutive races. Senator Dziejdz is remembered not only for her public service but for her kindness, humanity, and ability to bring legislators from both parties together to find common ground. She is deeply missed by her colleagues and Senate staff.

### LEGISLATIVE CONTROL

Whether Democrats or Republicans are in control of the legislature makes a difference in the number of laws, rules, and regulations enacted in Minnesota. Click on the picture to the right to view my comments.



### SENATE'S EMAIL DOMAIN CAUSES SOME ISSUES

Last year we reported on the Minnesota Senate's new domain for all senators and staff. Staff email addresses are now *firstname.lastname@mnsenate.mn*. All senators' email addresses are now *sen.firstname.lastname@mnsenate.gov*. Therefore, Senator Dahms's new email address is [sen.gary.dahms@mnsenate.gov](mailto:sen.gary.dahms@mnsenate.gov). His legislative assistant's new email address is [wendy.haavisto@mnsenate.gov](mailto:wendy.haavisto@mnsenate.gov).

We learned recently that some Senate emails are ending up in people's spam folders, especially for those folks who have Gmail accounts. If you are looking for a response from our office, please check your spam folder.

On that same note, our session schedules and additional duties have made it difficult to respond to constituent email in a timely manner. We apologize for any inconvenience.

### TOWN HALL MEETINGS A SUCCESS

Senator Dahms would like to thank:

- ★ Senate District 15 constituents who were able to attend the January 7 Town Hall Meetings.
- ★ The communities that allowed us to use their facilities for the meetings.
- ★ The Redwood Area Chamber of Commerce for hosting the Town Hall Meeting in Redwood Falls.





Lac qui Parle Valley Community Education

Advisory Council Meeting

Thursday, January 16<sup>th</sup>, 2025

10:00 am



\_\_\_\_\_ Anderson     \_\_\_\_\_ Bjerke     \_\_\_\_\_ Ehrenberg     \_\_\_\_\_ Evenson

\_\_\_\_\_ Raymo     \_\_\_\_\_ Schlief/ \_\_\_\_\_ Halvorson     \_\_\_\_\_ Stelter     \_\_\_\_\_ Young  
                                Trost

**AGENDA**

- A. Call the Advisory Council Meeting to order—Stelter
- B. Minutes Approval
  - a. 10/24/2024

- C. Fall Recap
  - a. Youth Football
  - b. Youth Volleyball
  - c. Youth CC
  - d. Swimming Lessons
  - e. Lap Swim
  - f. Taekwondo
  - g. Pickleball
  - h. Defensive Driving

- D. Winter Update
  - a. Youth Wrestling
    - i. Began January 7<sup>th</sup>
  - b. Traveling 3<sup>rd</sup>-6<sup>th</sup> Grade Boys and Girls Basketball
  - c. Youth 1<sup>st</sup>-2<sup>nd</sup> Grade Girls Basketball
  - d. Youth Boys and Girls Basketball K-6
    - i. Led by GBB and BBB staff
  - e. Swimming Lessons
  - f. Lap Swim
  - g. Deep Water Aquacise
  - h. Taekwondo
  - i. Pickleball
  - j. Adult Basketball

- E. Preschool Update- Schlief
- F. ECFE-Andrea
- G. STF/Asset Builders – Bjerke
- H. Kidstime - Evenson
- I. Upcoming Events & Other Discussion
- J. Adjournment



## CE ADVISORY COUNCIL MINUTES



10/24/2024

**Member's Present:** Miranda Evenson, MaryAnn Anderson, Rachel Schlieff, Karen Trost, Brooks Bjerke, Paul Ramo, Leslie Ehrenberg and Andrea Young

Minutes Approval: Motion made by Ehrenbergt, seconded by Raymo

1. **Youth Programs:** Youth Football, Youth Volleyball, Youth Cross Country, Fall Swimming Lessons, Taekwondo
2. **Adult Programs:** Lap Swim, Taekwondo, Pickleball, Defensive Driving
3. **STF/Asset Builders:** Calendar Raffle, Asset Builders went to the elementary schools and did sidewalk chalk
4. **Preschool:** Hired assistant for Roxy's position. Classrooms in both towns have 50 kids. ECS were done in Appleton 10/8/24 and in Madison 10/10/24 with a around 70 kids screened between the two days.
5. **ECFE:** Appleton ECFE is struggling to get families to attend, with the help of Missy Oschendorf, they will start having ECFE a little earlier in the evening to see if they can get better numbers.
6. **4-H:** Day Camps had 20 kids at the county park they did activities like a pollinators camp, shrooming, Wildlife Adventures etc. The Milan club had 40 participants.
7. **Little Eagles Daycare/Kidstime:** LED has 60 enrolled kids, Kidstime has 38-41 enrolled kids. Kidstime had 21-28 kids attend over MEA.
8. **Other:**

Meeting Adjourned: Motion Schlieff, seconded by Evenson

Respectfully submitted,

Andrea Young



City of Madison, MN

# Revenue and Expense Report Group Summary

For Fiscal: 2024 Period Ending: 12/31/2024

Account Type	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 101 - General</b>					
Revenue	2,092,977.00	2,092,977.00	445,869.16	2,167,968.80	-74,991.80
Expense	2,092,977.00	2,092,977.00	106,283.19	2,180,452.85	-87,475.85
<b>Fund: 101 - General Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>339,585.97</b>	<b>-12,484.05</b>	<b>12,484.05</b>
<b>Fund: 201 - Ambulance</b>					
Revenue	142,500.00	142,500.00	110,492.34	276,723.66	-134,223.66
Expense	152,800.00	152,800.00	40,339.86	143,711.71	9,088.29
<b>Fund: 201 - Ambulance Surplus (Deficit):</b>	<b>-10,300.00</b>	<b>-10,300.00</b>	<b>70,152.48</b>	<b>133,011.95</b>	<b>-143,311.95</b>
<b>Fund: 202 - SCDP Rev Loan Fund</b>					
Revenue	25,500.00	25,500.00	1,213.15	109,037.83	-83,537.83
Expense	0.00	0.00	12,733.00	183,200.84	-183,200.84
<b>Fund: 202 - SCDP Rev Loan Fund Surplus (Deficit):</b>	<b>25,500.00</b>	<b>25,500.00</b>	<b>-11,519.85</b>	<b>-74,163.01</b>	<b>99,663.01</b>
<b>Fund: 211 - EDA Fund</b>					
Revenue	112,595.00	112,595.00	0.00	117,043.33	-4,448.33
Expense	107,858.00	107,858.00	23,085.23	122,455.03	-14,597.03
<b>Fund: 211 - EDA Fund Surplus (Deficit):</b>	<b>4,737.00</b>	<b>4,737.00</b>	<b>-23,085.23</b>	<b>-5,411.70</b>	<b>10,148.70</b>
<b>Fund: 212 - EDA Rev Loan Fund</b>					
Revenue	0.00	0.00	416.47	4,428.20	-4,428.20
Expense	0.00	0.00	0.00	210.00	-210.00
<b>Fund: 212 - EDA Rev Loan Fund Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>416.47</b>	<b>4,218.20</b>	<b>-4,218.20</b>
<b>Fund: 225 - Sewer System Replace Fund</b>					
Revenue	16,000.00	16,000.00	0.00	22,031.45	-6,031.45
<b>Fund: 225 - Sewer System Replace Fund Total:</b>	<b>16,000.00</b>	<b>16,000.00</b>	<b>0.00</b>	<b>22,031.45</b>	<b>-6,031.45</b>
<b>Fund: 350 - IRP Debt Serv Fund</b>					
Revenue	338,000.00	338,000.00	0.00	364,899.49	-26,899.49
Expense	313,798.00	313,798.00	1,083.55	311,506.05	2,291.95
<b>Fund: 350 - IRP Debt Serv Fund Surplus (Deficit):</b>	<b>24,202.00</b>	<b>24,202.00</b>	<b>-1,083.55</b>	<b>53,393.44</b>	<b>-29,191.44</b>
<b>Fund: 351 - 2015 GO Ref Debt Serv Fund</b>					
Revenue	401,166.00	401,166.00	0.00	398,539.41	2,626.59
Expense	378,865.00	378,865.00	1,082.25	379,947.25	-1,082.25
<b>Fund: 351 - 2015 GO Ref Debt Serv Fund Surplus (Deficit):</b>	<b>22,301.00</b>	<b>22,301.00</b>	<b>-1,082.25</b>	<b>18,592.16</b>	<b>3,708.84</b>
<b>Fund: 353 - 2016 GO Ref/WT Rev Debt Serv Fund</b>					
Revenue	150,662.50	150,662.50	0.00	150,662.00	0.50
Expense	143,637.50	143,637.50	0.00	143,937.50	-300.00
<b>Fund: 353 - 2016 GO Ref/WT Rev Debt Serv Fund Surplus (Deficit):</b>	<b>7,025.00</b>	<b>7,025.00</b>	<b>0.00</b>	<b>6,724.50</b>	<b>300.50</b>
<b>Fund: 401 - WTP Project Fund</b>					
Expense	0.00	0.00	0.00	132,770.00	-132,770.00
<b>Fund: 401 - WTP Project Fund Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>132,770.00</b>	<b>-132,770.00</b>
<b>Fund: 407 - Utility Extension Project Fund</b>					
Revenue	4,576,014.00	4,576,014.00	159,797.23	3,402,249.84	1,173,764.16
Expense	3,403,200.00	3,403,200.00	35,832.14	1,837,949.59	1,565,250.41
<b>Fund: 407 - Utility Extension Project Fund Surplus (Deficit):</b>	<b>1,172,814.00</b>	<b>1,172,814.00</b>	<b>123,965.09</b>	<b>1,564,300.25</b>	<b>-391,486.25</b>
<b>Fund: 410 - 2024 DNR Outdoor Rec - Slen Park Improvements</b>					
Revenue	0.00	0.00	0.00	10,000.00	-10,000.00
Expense	0.00	0.00	209.00	477.50	-477.50
<b>Fund: 410 - 2024 DNR Outdoor Rec - Slen Park Improvements Surplus (Def..)</b>	<b>0.00</b>	<b>0.00</b>	<b>-209.00</b>	<b>9,522.50</b>	<b>-9,522.50</b>
<b>Fund: 420 - Culture &amp; Rec Capital Fund</b>					
Revenue	32,500.00	32,500.00	0.00	39,144.55	-6,644.55
Expense	30,000.00	30,000.00	-2,500.00	40,164.63	-10,164.63

Revenue and Expense Report

For Fiscal: 2024 Period Ending: 12/31/2024

Account Type	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 420 - Culture &amp; Rec Capital Fund Surplus (Deficit):</b>	<b>2,500.00</b>	<b>2,500.00</b>	<b>2,500.00</b>	<b>-1,020.08</b>	<b>3,520.08</b>
<b>Fund: 425 - Bldg &amp; Capital Capital Fund</b>					
Revenue	119,100.00	119,100.00	750.00	141,143.33	-22,043.33
Expense	66,000.00	66,000.00	2,657.32	222,470.98	-156,470.98
<b>Fund: 425 - Bldg &amp; Capital Capital Fund Surplus (Deficit):</b>	<b>53,100.00</b>	<b>53,100.00</b>	<b>-1,907.32</b>	<b>-81,327.65</b>	<b>134,427.65</b>
<b>Fund: 430 - Streets Capital Fund</b>					
Revenue	144,000.00	144,000.00	0.00	146,910.74	-2,910.74
Expense	73,000.00	73,000.00	50,650.00	94,005.90	-21,005.90
<b>Fund: 430 - Streets Capital Fund Surplus (Deficit):</b>	<b>71,000.00</b>	<b>71,000.00</b>	<b>-50,650.00</b>	<b>52,904.84</b>	<b>18,095.16</b>
<b>Fund: 601 - Water Fund</b>					
Revenue	764,250.00	764,250.00	71,259.79	790,060.28	-25,810.28
Expense	945,703.00	945,703.00	45,219.76	886,137.20	59,565.80
<b>Fund: 601 - Water Fund Surplus (Deficit):</b>	<b>-181,453.00</b>	<b>-181,453.00</b>	<b>26,040.03</b>	<b>-96,076.92</b>	<b>-85,376.08</b>
<b>Fund: 602 - Sewer Fund</b>					
Revenue	572,000.00	572,000.00	54,744.63	592,431.67	-20,431.67
Expense	802,755.00	802,755.00	53,097.15	762,442.32	40,312.68
<b>Fund: 602 - Sewer Fund Surplus (Deficit):</b>	<b>-230,755.00</b>	<b>-230,755.00</b>	<b>1,647.48</b>	<b>-170,010.65</b>	<b>-60,744.35</b>
<b>Fund: 603 - Sanitation Fund</b>					
Revenue	303,650.00	303,650.00	26,701.01	315,567.88	-11,917.88
Expense	298,558.00	298,558.00	3,432.52	308,859.95	-10,301.95
<b>Fund: 603 - Sanitation Fund Surplus (Deficit):</b>	<b>5,092.00</b>	<b>5,092.00</b>	<b>23,268.49</b>	<b>6,707.93</b>	<b>-1,615.93</b>
<b>Fund: 604 - Electric Fund</b>					
Revenue	1,614,400.00	1,614,400.00	223,864.40	1,704,519.29	-90,119.29
Expense	1,579,044.00	1,579,044.00	113,068.07	1,411,813.03	167,230.97
<b>Fund: 604 - Electric Fund Surplus (Deficit):</b>	<b>35,356.00</b>	<b>35,356.00</b>	<b>110,796.33</b>	<b>292,706.26</b>	<b>-257,350.26</b>
<b>Fund: 605 - Storm Sewer Fund</b>					
Revenue	165,700.00	165,700.00	14,740.56	178,631.65	-12,931.65
Expense	252,114.50	252,114.50	13,492.96	257,886.23	-5,771.73
<b>Fund: 605 - Storm Sewer Fund Surplus (Deficit):</b>	<b>-86,414.50</b>	<b>-86,414.50</b>	<b>1,247.60</b>	<b>-79,254.58</b>	<b>-7,159.92</b>
<b>Fund: 609 - Liquor Fund</b>					
Revenue	500,000.00	500,000.00	44,642.93	515,070.69	-15,070.69
Expense	498,141.00	498,141.00	32,536.08	487,356.08	10,784.92
<b>Fund: 609 - Liquor Fund Surplus (Deficit):</b>	<b>1,859.00</b>	<b>1,859.00</b>	<b>12,106.85</b>	<b>27,714.61</b>	<b>-25,855.61</b>
<b>Fund: 614 - Eastview Fund</b>					
Revenue	192,200.00	192,200.00	17,957.00	209,338.49	-17,138.49
Expense	172,985.58	172,985.58	8,782.89	141,858.03	31,127.55
<b>Fund: 614 - Eastview Fund Surplus (Deficit):</b>	<b>19,214.42</b>	<b>19,214.42</b>	<b>9,174.11</b>	<b>67,480.46</b>	<b>-48,266.04</b>
<b>Fund: 851 - Reserve Fund</b>					
Revenue	80,000.00	80,000.00	0.00	167,140.59	-87,140.59
Expense	0.00	0.00	1,083.55	97,629.23	-97,629.23
<b>Fund: 851 - Reserve Fund Surplus (Deficit):</b>	<b>80,000.00</b>	<b>80,000.00</b>	<b>-1,083.55</b>	<b>69,511.36</b>	<b>10,488.64</b>
<b>Total Surplus (Deficit):</b>	<b>1,031,777.92</b>	<b>1,031,777.92</b>	<b>630,280.15</b>	<b>1,676,301.27</b>	

**Fund Summary**

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
101 - General	0.00	0.00	339,585.97	-12,484.05	12,484.05
201 - Ambulance	-10,300.00	-10,300.00	70,152.48	133,011.95	-143,311.95
202 - SCDP Rev Loan Fund	25,500.00	25,500.00	-11,519.85	-74,163.01	99,663.01
211 - EDA Fund	4,737.00	4,737.00	-23,085.23	-5,411.70	10,148.70
212 - EDA Rev Loan Fund	0.00	0.00	416.47	4,218.20	-4,218.20
225 - Sewer System Replace ...	16,000.00	16,000.00	0.00	22,031.45	-6,031.45
350 - IRP Debt Serv Fund	24,202.00	24,202.00	-1,083.55	53,393.44	-29,191.44
351 - 2015 GO Ref Debt Serv ...	22,301.00	22,301.00	-1,082.25	18,592.16	3,708.84
353 - 2016 GO Ref/WT Rev D...	7,025.00	7,025.00	0.00	6,724.50	300.50
401 - WTP Project Fund	0.00	0.00	0.00	-132,770.00	132,770.00
407 - Utility Extension Project..	1,172,814.00	1,172,814.00	123,965.09	1,564,300.25	-391,486.25
410 - 2024 DNR Outdoor Rec ...	0.00	0.00	-209.00	9,522.50	-9,522.50
420 - Culture & Rec Capital F...	2,500.00	2,500.00	2,500.00	-1,020.08	3,520.08
425 - Bldg & Capital Capital F...	53,100.00	53,100.00	-1,907.32	-81,327.65	134,427.65
430 - Streets Capital Fund	71,000.00	71,000.00	-50,650.00	52,904.84	18,095.16
601 - Water Fund	-181,453.00	-181,453.00	26,040.03	-96,076.92	-85,376.08
602 - Sewer Fund	-230,755.00	-230,755.00	1,647.48	-170,010.65	-60,744.35
603 - Sanitation Fund	5,092.00	5,092.00	23,268.49	6,707.93	-1,615.93
604 - Electric Fund	35,356.00	35,356.00	110,796.33	292,706.26	-257,350.26
605 - Storm Sewer Fund	-86,414.50	-86,414.50	1,247.60	-79,254.58	-7,159.92
609 - Liquor Fund	1,859.00	1,859.00	12,106.85	27,714.61	-25,855.61
614 - Eastview Fund	19,214.42	19,214.42	9,174.11	67,480.46	-48,266.04
851 - Reserve Fund	80,000.00	80,000.00	-1,083.55	69,511.36	10,488.64
<b>Total Surplus (Deficit):</b>	<b>1,031,777.92</b>	<b>1,031,777.92</b>	<b>630,280.15</b>	<b>1,676,301.27</b>	



Real People. Real Solutions.

2040 Highway 12 East  
Willmar, MN 56201-5818

Ph: (320) 231-3956  
Fax: (320) 231-9710  
Bolton-Menk.com

January 24, 2025

Val Halvorson, City Manager  
City of Madison  
404 6th Avenue  
Madison, MN 56256

RE: Stormwater Pond Cleaning  
City of Madison, Minnesota  
Project No.: 24X.136453.000

Dear Val:

Enclosed please find Contractor's Application for Payment No. 1 for the Stormwater Pond Cleaning project. This application includes payment for work completed on the project through January 24, 2025. We have reviewed the Application for Payment and recommend payment in the amount of \$50,049.32 to Heinrich Excavating & Hauling, LLC.

Upon approval, send a signed copy with payment to:  
Heinrich Excavating & Hauling, LLC.  
1611 280<sup>th</sup> St.  
Bellingham, MN 56212

Please send me a signed copy as well for the project file.

Please contact me at [Kent.Louwagie@bolton-menk.com](mailto:Kent.Louwagie@bolton-menk.com) or 320-905-5446 if you have any questions or concerns.

Sincerely,

**Bolton & Menk, Inc.**

**Kent Louwagie, P.E.**

City Engineer

Enclosures

**Contractor's Application for Payment**

<b>Owner:</b> <u>City of Madison</u>	<b>Owner's Project No.:</b> _____
<b>Engineer:</b> <u>Bolton &amp; Menk, Inc.</u>	<b>Engineer's Project No.:</b> <u>24X.136453.000</u>
<b>Contractor:</b> <u>Heinrich Excavating &amp; Hauling LLC</u>	<b>Agency's Project No.:</b> _____
<b>Project:</b> <u>Stormwater Pond Cleaning</u>	
<b>Contract:</b> <u>Stormwater Pond Cleaning</u>	
<b>Application No.:</b> <u>1</u>	<b>Application Date:</b> <u>1/23/2025</u>
<b>Application Period:</b> <b>From</b> <u>12/23/2024</u> <b>to</b> <u>1/23/2025</u>	

1. Original Contract Price	\$	112,766.10
2. Net change by Change Orders	\$	-
3. Current Contract Price (Line 1 + Line 2)	\$	112,766.10
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$	52,683.50
5. Retainage		
a. <u>5%</u> X <u>\$ 52,683.50</u> Work Completed	\$	2,634.18
b. _____ X <u>\$ -</u> Stored Materials	\$	-
c. Total Retainage (Line 5.a + Line 5.b)	\$	2,634.18
6. Amount eligible to date (Line 4 - Line 5.c)	\$	50,049.32
7. Less previous payments		
8. Less Liquidated Damages (Lump Sum)		
<b>9. Amount due this application</b> (Line 6 - Line 7 - Line 8)	<b>\$</b>	<b>50,049.32</b>
10. Balance to finish, including retainage (Line 3 - Line 4 + Line 5.c - Line 8)	\$	62,716.78

**Contractor's Certification**


The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;


(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

**Contractor:** Heinrich Excavating & Hauling LLC

**Signature:** \_\_\_\_\_  **Date:** 1-24-25

**Name:** Nate Heinrich **Title:** Owner

<p><b>Recommended by Engineer</b></p> <p><b>By:</b> <u></u></p> <p><b>Name:</b> <u>Kent Louwagie, P.E.</u></p> <p><b>Title:</b> <u>City Engineer</u></p> <p><b>Date:</b> <u>1/24/2025</u></p>	<p><b>Approved by Owner</b></p> <p><b>By:</b> _____</p> <p><b>Name:</b> _____</p> <p><b>Title:</b> _____</p> <p><b>Date:</b> _____</p>
--	--

**Progress Estimate - Unit Price Work**

**Contractor's Application for Payment**

<b>Owner:</b> City of Madison	<b>Owner's Project No.:</b>
<b>Engineer:</b> Bolton & Menk, Inc.	<b>Engineer's Project No.:</b> 24X.136453.000
<b>Contractor:</b> Heinrich Excavating & Hauling LLC	<b>Agency's Project No.:</b>
<b>Project:</b> Stormwater Pond Cleaning	
<b>Contract:</b> Stormwater Pond Cleaning	

Application 1 Application Period: From 12/23/24 to 01/23/25 Application Date: 01/23/25

A	B	C	D	E	F	F1	F2	G	H	I	J	K	L
Bid Item No.	Description	Contract Information				Previous Estimate		Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)				
<b>Original Contract</b>													
<b>SCHEDULE A: FAIRWAY VIEW POND</b>													
1	MOBILIZATION	1.00	LUMP SUM	4,500.00	4,500.00		-	0.79	3,555.00		3,555.00	79%	945.00
2	TRAFFIC CONTROL	1.00	LUMP SUM	2,500.00	2,500.00		-	-	-		-		2,500.00
3	POND DEWATERING	1.00	LUMP SUM	5,500.00	5,500.00		-	1.00	5,500.00		5,500.00	100%	-
4	MUCK EXCAVATION (P)	973.00	CU YD	39.50	38,433.50		-	973.00	38,433.50		38,433.50	100%	-
5	SITE RESTORATION GRADING	1.00	LUMP SUM	2,900.00	2,900.00		-	-	-		-		2,900.00
6	TOPSOIL BORROW (LV)	30.00	CY	25.00	750.00		-	-	-		-		750.00
7	SEED 25-131, FERTILIZER, EROSION CONTROL BLANKET	1,730.00	SQ YD	1.30	2,249.00		-	-	-		-		2,249.00
8	INLET PROTECTION	4.00	EACH	300.00	1,200.00		-	-	-		-		1,200.00
9	PERIMETER CONTROL - HAND INSTALLED	200.00	LIN FT	6.00	1,200.00		-	200.00	1,200.00		1,200.00	100%	-
10	STREET SWEEPING	4.00	HOUR	250.00	1,000.00		-	-	-		-		1,000.00
<b>SCHEDULE B: PARK AVENUE POND</b>													
11	MOBILIZATION	1.00	LUMP SUM	4,500.00	4,500.00		-	0.25	1,125.00		1,125.00	25%	3,375.00
12	TRAFFIC CONTROL	1.00	LUMP SUM	2,500.00	2,500.00		-	-	-		-		2,500.00
13	POND DEWATERING	1.00	LUMP SUM	5,500.00	5,500.00		-	0.50	2,750.00		2,750.00	50%	2,750.00
14	MUCK EXCAVATION (P)	782.00	CU YD	39.50	30,889.00		-	-	-		-		30,889.00
15	SITE RESTORATION GRADING	1.00	LUMP SUM	2,900.00	2,900.00		-	-	-		-		2,900.00
16	TOPSOIL BORROW (LV)	30.00	CY	25.00	750.00		-	-	-		-		750.00
17	SEED 25-131, FERTILIZER, EROSION CONTROL BLANKET	1,842.00	SQ YD	1.30	2,394.60		-	-	-		-		2,394.60
18	INLET PROTECTION	5.00	EACH	300.00	1,500.00		-	-	-		-		1,500.00
19	PERIMETER CONTROL - HAND INSTALLED	100.00	LIN FT	6.00	600.00		-	20.00	120.00		120.00	20%	480.00
20	STREET SWEEPING	4.00	HOUR	250.00	1,000.00		-	-	-		-		1,000.00
<b>Original Contract Totals</b>					<b>\$ 112,766.10</b>		<b>\$ -</b>		<b>\$ 52,683.50</b>	<b>\$ -</b>	<b>\$ 52,683.50</b>	<b>47%</b>	<b>\$ 60,082.60</b>



**CITY OF MADISON, MINNESOTA  
RESOLUTION 25-12**

STATE OF MINNESOTA)  
COUNTY OF LAC QUI PARLE)  
CITY OF MADISON)

**RESOLUTION APPROVING COUNTY PROJECT WITHIN MUNICIPAL CORPORATE  
LIMITS**

**WHEREAS**, plans for Project No. SAP 037-619-021, SAP 037-804-003 showing proposed alignment, profiles grades and cross-sections for the construction, reconstruction or improvement of County State-Aid Highway No. 19 and 204 within the limits of the City as a State Aid Project have been prepared and presented to the City.

**NOW THEREFORE BE IT RESOLVED** that said plans be in all things approved.

Upon vote taken thereon, the following voted

For:  
Against:  
Absent:

Whereupon said Resolution No. 25-12 was declared duly passed and adopted this 27th day of January, 2025.

\_\_\_\_\_  
Maynard Meyer  
Mayor

ATTEST:

\_\_\_\_\_  
Christine Enderson  
City Clerk

## CERTIFICATION

State of Minnesota

County of Lac qui Parle

City of Madison

I hereby certify that the foregoing Resolution is a true and correct copy of a resolution presented to and adopted by the City Council of Madison at a meeting therefore held in the City of Madison, Minnesota, on the 27th day of January, 2025, as disclosed by the records of said City in my possession.

---

City Clerk

(Seal)

MINNESOTA LAWFUL GAMBLING  
**LG220 Application for Exempt Permit**

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

**Application Fee (non-refundable)**

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

**ORGANIZATION INFORMATION**

Organization Name: St. Michael the Archangel Church of Madison Previous Gambling Permit Number: X- 37005-23-022

Minnesota Tax ID Number, if any: \_\_\_\_\_ Federal Employer ID Number (FEIN), if any: 41-0764100

Mailing Address: 412 W 3rd St

City: Madison State: MN Zip: 56256 County: Lac qui Parle

Name of Chief Executive Officer (CEO): Rev. Shawn Polman

CEO Daytime Phone: 320-598-3690 CEO Email: stmichael1891@gmail.com  
(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): stjohnortonville@gmail.com

**NONPROFIT STATUS**

Type of Nonprofit Organization (check one):

Fraternal  Religious  Veterans  Other Nonprofit Organization

**Attach a copy of one of the following showing proof of nonprofit status:**

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

**A current calendar year Certificate of Good Standing**  
Don't have a copy? Obtain this certificate from:  
MN Secretary of State, Business Services Division  
60 Empire Drive, Suite 100  
St. Paul, MN 55103  
Secretary of State website, phone numbers:  
[www.sos.state.mn.us](http://www.sos.state.mn.us)  
651-296-2803, or toll free 1-877-551-6767

**IRS income tax exemption (501(c)) letter in your organization's name**  
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

**IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**  
If your organization falls under a parent organization, attach copies of both of the following:  
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and  
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

**GAMBLING PREMISES INFORMATION**

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): St. Michael the Archangel Church

Physical Address (do not use P.O. box): 412 W 3rd St

Check one:

City: Madison Zip: 56256 County: Lac qui Parle

Township: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_

Date(s) of activity (for raffles, indicate the date of the drawing): March 1, 2025

Check each type of gambling activity that your organization will conduct:

Bingo  Paddlewheels  Pull-Tabs  Tipboards  Raffle

**Gambling equipment** for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to [www.mn.gov/gcb](http://www.mn.gov/gcb) and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

# LG220 Application for Exempt Permit

## LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

### CITY APPROVAL for a gambling premises located within city limits

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- The application is denied.

Print City Name: City of Madison

Signature of City Personnel: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

### COUNTY APPROVAL for a gambling premises located in a township

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- The application is denied.

Print County Name: \_\_\_\_\_

Signature of County Personnel: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**TOWNSHIP (if required by the county)**  
On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: \_\_\_\_\_

Signature of Township Officer: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**The city or county must sign before  
submitting application to the  
Gambling Control Board.**

## CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Signature must be CEO's signature; designee may not sign)

Print Name: Rev. Shawn Polman

## REQUIREMENTS

- Complete a separate application for:**
- all gambling conducted on two or more consecutive days; or
  - all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

**Financial report to be completed within 30 days after the gambling activity is done:**

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

## MAIL APPLICATION AND ATTACHMENTS

- Mail application with:**
- \_\_\_\_\_ a copy of your proof of nonprofit status; and
  - \_\_\_\_\_ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

**To:** Minnesota Gambling Control Board  
1711 West County Road B, Suite 300 South  
Roseville, MN 55113

**Questions?**  
Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

<b>SUBJECT:</b>	Joint Meeting Between MVCLP; City of Madison, MN; MRES; PSE; & DGR Engineering to Discuss MVCLP's Planned 69 kV Transmission Improvements		
<b>MEETING DATE:</b>	01.22.2025, 10:30 AM– 12:00 PM (central)		
<b>LOCATION:</b>	City Hall – Madison, MN		
<b>CALL-IN INFO:</b>	N/A		
<b>PROJECT NAME:</b>	MVCLP Interconnections	<b>CLIENT:</b>	City of Madison, MN
<b>ATTENDEES:</b>	(Anticipated Attendees in Parentheses)		

**1. Introductions:**

- 1.1. DGR Engineering. (Andy Koob)
- 1.2. City of Madison, MN. (Val Halvorson and David Johnson)
- 1.3. MRES. (Andy Berg, and Richard Dahl or John Weber)
- 1.4. MVCLP. (Patrick Carruth and Todd Bolkema)
- 1.5. PSE. (Doug Joens)

**2. Background:**

- 2.1. Area 69 kV Transmission Map (PSE – October 2007).
- 2.2. Transmission Agreement between MVCLP & City (May 2013).
- 2.3. PSE proposed changing location of North 69 kV Interconnection (normal feed) (March 2024):
- 2.4. West 69 kV Interconnection (backup feed)
  - a. PSE: Retire line if damaged by another storm (October 2024)

**3. Proposed Improvements:**

- 3.1. Revised location of North 69 kV Interconnection (normal feed):
  - a. Impacts to City's electric system.
  - b. Construction Schedule.
- 3.2. New 69 kV Line on South Side of County HWY 24:
  - a. Impacts to the area electric system.
  - b. Construction Schedule.
- 3.3. Eventual retirement of West 69 kV Interconnection (backup feed):
  - a. Impacts to City's electric system.
  - b. What about MVCLP-owned line segment?
  - c. Deconstruction Schedule (i.e. entirely storm-dependent or otherwise).

**4. Future Coordination Items (MRES Item):**

- 4.1. Would it be agreeable to engage in regular planning studies (annual, biannual)?
- 4.2. Study Scope (i.e. powerflow and other applicable studies)
- 4.3. Existing System Modeling (F.L. Blair to Appeldorn):
  - a. Lines (conductor type / ratings / impedances / lengths), Loads (MW and MVAR by 69 kV to distribution substation), Etc.
- 4.4. Future / Planned System Modeling (F.L. Blair to Appeldorn):
  - a. Same info as Existing System Modeling
- 4.5. Perform Studies
  - a. Evaluate the Normal Configuration(s) for Thermal and Voltage Performance
  - b. Evaluate the Backup Configuration(s) for Thermal and Voltage Performance
  - c. Evaluate Service via the Upper Missouri Zone (UMZ) Zonal Planning Criteria
  - d. Determine Optimized Transmission Plans

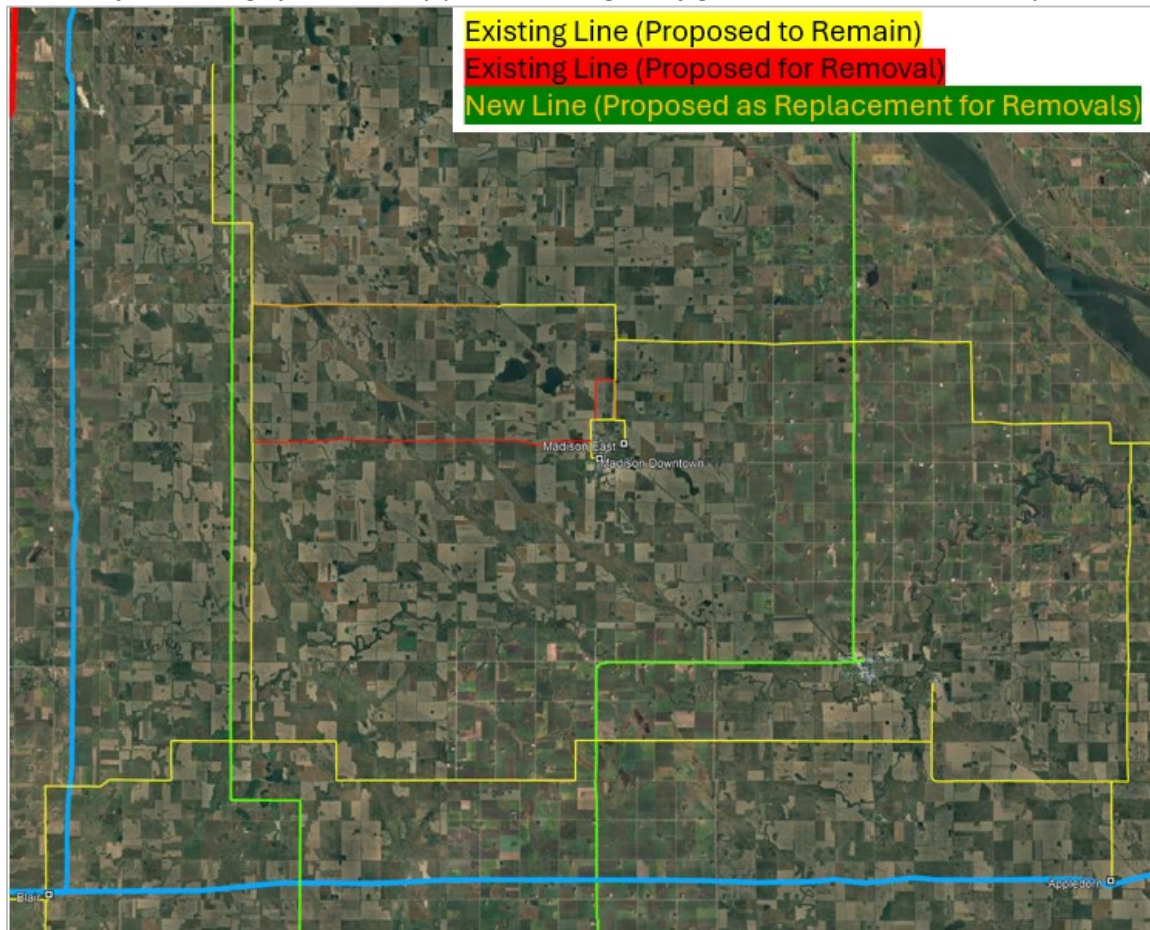
**5. Transmission Agreement between Minn Valley and City of Madison (MRES Item):**

5.1. Transmission Agreement Updates Needed with the Future / Planned System

**6. Miscellaneous, Other:**

- 6.1. MVCLP needs to provide a formal request for revised north interconnection to City-owned facilities for consideration by the City Council.
- 6.2. Purchase Agreement?
- 6.3. EPC Agreement?
- 6.4. Pole Attachment/Common Use Agreement for MVCLP-owned underbuild distribution on City-owned 69 kV transmission line poles.

*MRES draft rendering of Minn Valley plans to change configuration (Future / Planned System).*



**7. Action Items, Responsibility and Due Dates:**

Item	Action	Responsibility	Due Date



# Madison Elevator Fire Tabletop Exercise (TTX)

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## Situation Manual

Date: Jan. 22<sup>nd</sup>, 2025

This Situation Manual (SitMan) provides exercise participants with all the necessary tools for their roles in this exercise. All exercise participants may view this SitMan, but not necessarily the evaluator questions. This exercise has been developed based upon the planning principles of the Homeland Security Exercise and Evaluation Program (HSEEP) for the City of Madison, MN.



## EXERCISE OVERVIEW

<b>Exercise Name</b>	<b>Madison Elevator Fire TTX</b>
<b>Exercise Date</b>	<b>January 22<sup>th</sup>, 2025</b>
<b>Exercise Time</b>	1730 – 2000 (2.5 hours)
<b>Scope</b>	The City of Madison along with Lac qui Parle County Emergency Management, Sheriff’s Office, Madison Fire and Ambulance, Madison Health Care Services, Lac qui parle Family Services and Countryside Public Health will be participating in the exercise. The exercise will focus on the initial notification of incident, initial response and emergency response plans for all involved.
<b>Purpose</b>	The purpose of this Tabletop Exercise (TTX) is to provide a conducive forum to discuss and evaluate current response plans, procedures, and capabilities, as well as to raise awareness of the capabilities and resources that other communities, agencies, and organizations can offer to support emergency response.
<b>Mission Area</b>	Response
<b>Core Capabilities</b>	Planning, Operational Coordination, Operational Communications, Public Information & Warning
<b>Objectives</b>	<p><b>Planning:</b> Players will <b>1)</b> Understand existing (or needed) operational plans that identify critical objectives and key response job duties.</p> <p><b>Operational Coordination:</b> Players will <b>1)</b> Demonstrate the ability to coordinate with key stakeholders at all levels in Unified Command and EOC Operations; and <b>2)</b> Demonstrate an understanding of the role and responsibilities of their agency and other key response stakeholders during an incident.</p> <p><b>Operational Communications:</b> Players will <b>1)</b> demonstrate the capacity to communicate with both the emergency response community (Radio Channels, etc.) including situational awareness techniques, and by other means available among and between affected communities in the impact area and all response forces.</p> <p><b>Public Information and Warning:</b> Players will <b>1)</b> Demonstrate understanding of what tools and methods are available to reach all segments of the population with emergency warning and information; and <b>2)</b> Demonstrate the ability to communicate and coordinate with all stakeholders to sustain clear and consistent information throughout the duration of the incident.</p>
<b>Threat or Hazard</b>	Large Structural Fire (Technology)
<b>Scenario</b>	Provided by a Handout at the TTX



<b>Sponsor</b>	City of Madison
<b>Participating Organizations</b>	<i>(A final list of all participants will be provided in the After-Action Report)</i> City of Madison Emergency Management, Countryside Public Health, Madison Fire Department, Madison Ambulance, Madison City Council and City Administrator, Lac qui Parle County Sheriff’s Department, KLQP Radio, Lac qui Parle County Emergency Management, Lac qui Parle County Family Services, Madison Healthcare Services, and Countryside Public Health.
<b>Contractor</b>	Paramount Planning
<b>Point of Contact</b>	Blain Johnson, City of Madison Emergency Management <a href="mailto:blain.johnson@lqpc.com">blain.johnson@lqpc.com</a>

## EXERCISE SCHEDULE

Provided via separate printout

## GENERAL INFORMATION

### Participant Roles and Responsibilities

The term *participant* encompasses many groups of people, not just those playing in the exercise. Groups of participants involved in the exercise, and their respective roles and responsibilities, are as follows:

- **Players.** Players are personnel who have an active role in discussing or performing their regular roles and responsibilities during the exercise. Players discuss or initiate actions in response to the simulated emergency.
- **Subject Matter Experts.** SME’s have specialized knowledge in a given field or action relating to the exercise. SME’s will be present and available to answer any questions that may come up from players, but do not interfere with exercise play.
- **Observers.** Observers do not directly participate in the exercise. However, they may support the development of player responses to the situation during the discussion by asking relevant questions or providing subject matter expertise.
- **Facilitators.** Facilitators provide situation updates and moderate the overall primary exercise discussion. They also provide additional information or resolve questions as required.
- **Evaluators.** Evaluators are assigned to observe and document how and to what degree objectives were met during the exercise. Their primary role is to document player discussions, including how and if those discussions conform to plans, policies, and procedures as well as analyzing response to injects and resource requests.

### Exercise Coordination Staff

Role	Name	Agency
Exercise Director	<b>Blain Johnson</b>	Paramount Planning
Exercise Facilitator	<b>Dona Griener</b>	Stevens/Big Stone County Emergency Management Director

### Exercise Evaluation

Evaluation of the exercise will be based on the observations and feedback of Facilitators, Evaluators, and observers regarding how the exercise objectives were met through discussion and inject responses among the participating exercise players. Evaluation of the exercise will also be based on player feedback during the hot wash and comments submitted on completed participant feedback survey. Player feedback, coupled with facilitator observations and notes, will be used to evaluate the exercise, and compile the After-Action Report/Improvement Plan (AAR-IP).

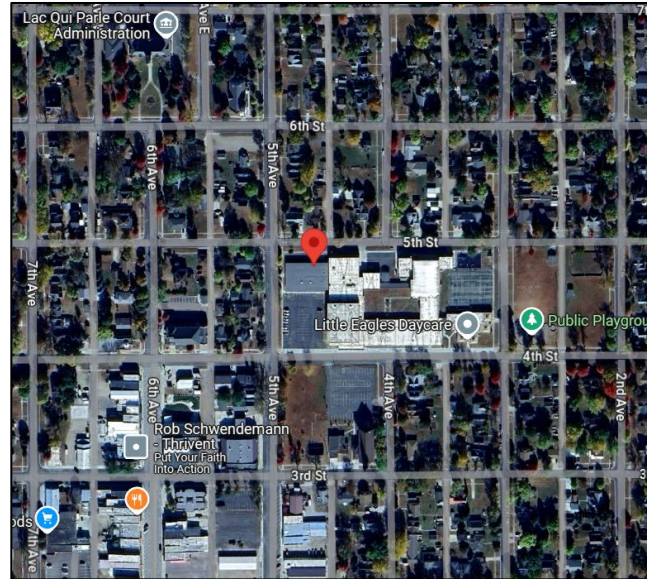
### Exercise Structure

This exercise will be discussion based, in-person participation component. Players will be situated at individual tables in a circle format. Discussion will be led by a primary facilitator (Dona Griener).

## Exercise Location

Lac qui Parle County  
Emergency Operations Center

422 5<sup>th</sup> Ave, Madison, MN  
County Annex Bldg



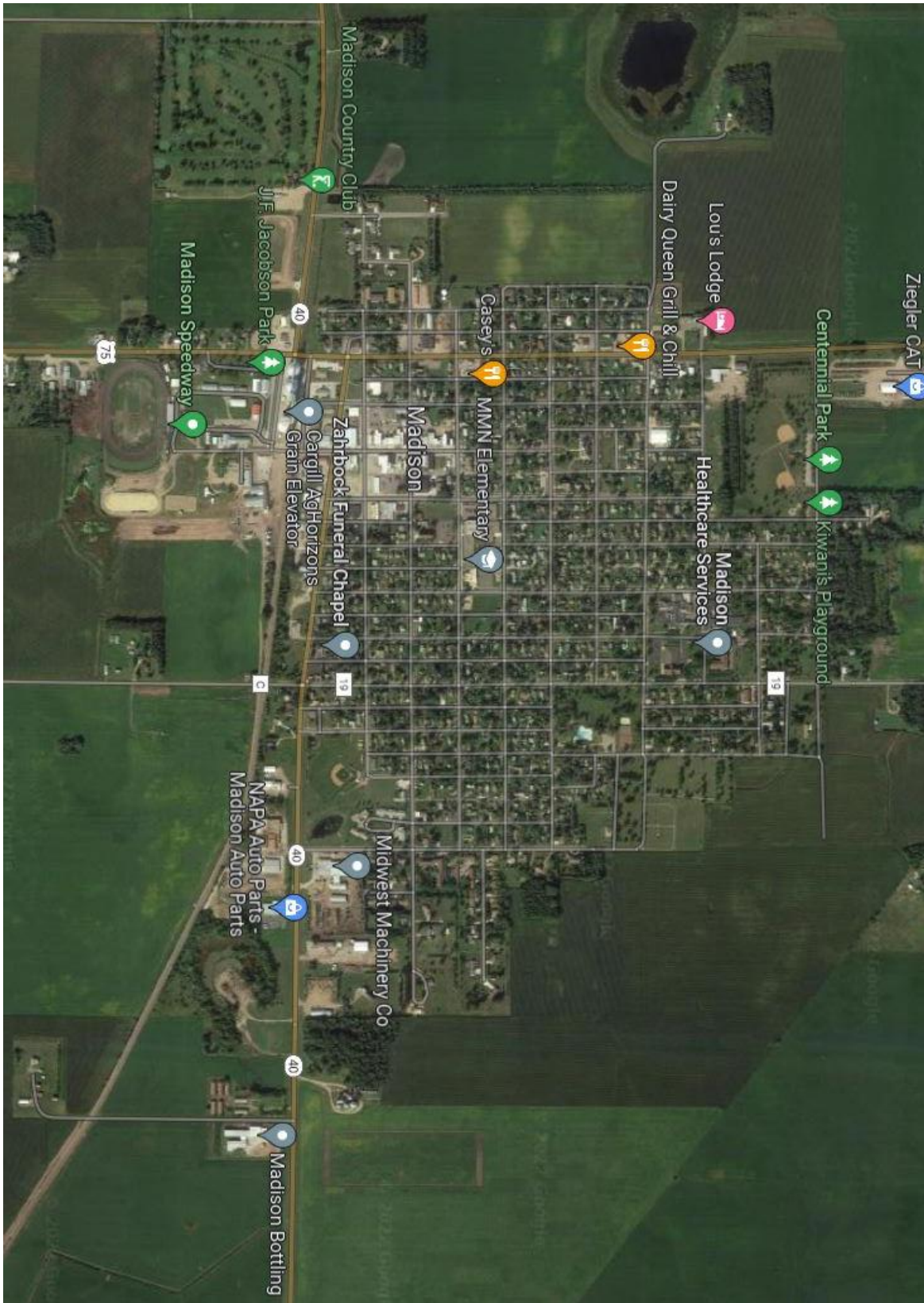
## Exercise Guidelines and Ground Rules

- This exercise will be held in an open, low-stress, no-fault environment. Varying viewpoints, even disagreements, are expected, but all should be respected.
- Respond to the scenario using your knowledge of current plans and capabilities (i.e., you may use only existing assets) and insights derived from your past trainings.
- Decisions are not precedent setting and may not reflect your organization’s final position on a given issue. This exercise is an opportunity to discuss and present multiple options and possible solutions.
- Issue identification is not as valuable as suggestions and recommended actions that could improve response efforts. Problem-solving efforts should be the focus.
- There are no right or wrong answers, and there are no dumb questions. Participants are expected to ask questions and make comments.
- Do not fight the scenario, injects and updates may not be plausible, but are inserted to test extreme conditions. The focus should be on responding to issues as they arise.
- Cell phones should be turned on ‘vibrate’. It is understood players need to stay connected, so any phone calls should be taken out into the hallway if necessary.

## MODULES AND DISCUSSION QUESTIONS

Provided via separate print-off document (2)

### Map of Madison, MN



## Notes and Parking Lot Items

Use this page to track your discussion and any unanswered questions in the 'Parking Lot'.

### Parking Lot - Questions I would Like Answered:

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### Things I need to Follow Up / Work on

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### Miscellaneous Notes and Comments



Payment Dates 1/14/2025 - 1/21/2025

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
<b>Fund: 101 - General</b>					
MN DEPT OF PUBLIC SAFETY	67136	01/07/2025	POOL-HAZ MATERIAL FEES	101-45124-437	100.00
MN DNR WATERS	67137	01/07/2025	WT-WELLS FOR BASEBALL FIE...	101-45200-437	196.77
MCMA SECRETARIAT	67135	01/07/2025	ADMIN-MCMA MEMBERSHIP ...	101-41320-433	129.60
LEAGUE OF MN CITIES	67130	01/07/2025	COUNC-MN MAYORS ASS ME...	101-41110-433	30.00
MADISON AUTO PARTS	67134	01/12/2025	STR-HALOGEN BEAMS	101-43100-221	14.49
MADISON AUTO PARTS	67134	01/12/2025	STR-ANTIGEL	101-43100-212	14.99
MADISON AUTO PARTS	67134	01/12/2025	STR-ANTIFREEZE	101-43100-212	20.98
MADISON AUTO PARTS	67134	01/12/2025	STR-FUEL FILTER	101-43100-221	4.00
MADISON AUTO PARTS	67134	01/12/2025	STR-HALOGEN BEAMS	101-43100-221	14.49
JUBILEE FOODS	67128	01/12/2025	ADMIN-WELLNESS	101-41320-194	11.17
JUBILEE FOODS	67128	01/12/2025	LIB-TISSUE	101-45500-210	12.99
JUBILEE FOODS	67128	01/12/2025	STR-TISSUE	101-43100-209	17.99
GEMINI ROTTWEILER & PITBU...	67125	01/12/2025	GEN-2025 APPROPRIATION	101-46600-479	500.00
KLQP-FM	67129	01/12/2025	COUNC-HOLIDAY GREETING	101-41110-351	47.50
KLQP-FM	67129	01/12/2025	COUNC-ORDINANCES	101-41110-351	52.50
TYLER TECHNOLOGIES	67144	01/13/2025	ADMIN-UB NOTIFY CALLS	101-41320-202	9.50
TYLER TECHNOLOGIES	67144	01/13/2025	ADMIN-INSITE TRANSACTION ...	101-41320-202	135.00
ULINE	67145	01/13/2025	CTYHALL-VACUUMS	101-41940-240	568.36
ULINE	67145	01/13/2025	LIB-VACUUM	101-45500-240	568.36
BLUE SKY SECURITY LLC	67121	01/13/2025	CITYHALL-2025 MONITORING ...	101-41940-401	432.00
MADISON AUTO PARTS	67134	01/13/2025	FIRE-ANTIFREEZE FOR GATOR	101-42200-212	27.48
GREAT AMERICA FINANCIAL S...	67126	01/13/2025	ADMIN-KEYOCERA LEASE 1/25	101-41320-404	112.17
FARMERS MUTUAL TELEPHO...	67124	01/13/2025	ADMIN-IP ADDRESS	101-41320-323	15.00
FARMERS MUTUAL TELEPHO...	67124	01/13/2025	ADMIN-INTERNET 36 MO TE...	101-41320-323	29.95
FARMERS MUTUAL TELEPHO...	67124	01/13/2025	ADMIN-INTERNET	101-41320-323	89.95
FARMERS MUTUAL TELEPHO...	67124	01/13/2025	FIRE-INTERNET	101-42200-323	99.95
FARMERS MUTUAL TELEPHO...	67124	01/13/2025	POOL-PHONE	101-45124-321	39.14
FARMERS MUTUAL TELEPHO...	67124	01/13/2025	POOL -INTERNET	101-45124-323	99.95
FARMERS MUTUAL TELEPHO...	67124	01/13/2025	PARKS-BASEBALL FIELD INTER...	101-45200-323	89.95
FARMERS MUTUAL TELEPHO...	67124	01/13/2025	LIB-INTERNET	101-45500-323	89.95
LQP COUNTY AUDITOR/TREA...	67133	01/13/2025	ADMIN-2024 ANNUAL CADY S...	101-41320-321	190.00
LQP COUNTY AUDITOR/TREA...	67133	01/13/2025	FIRE-2024 ANNUAL CADY SUP...	101-42200-321	47.50
LQP COUNTY AUDITOR/TREA...	67133	01/13/2025	STR-2024 ANNUAL CADY SUP...	101-43100-321	47.50
LQP COUNTY AUDITOR/TREA...	67133	01/13/2025	POOL-2024 ANNUAL CADY SU...	101-45124-321	23.75
LQP COUNTY AUDITOR/TREA...	67133	01/13/2025	RINK-2024 ANNUAL CADY SU...	101-45127-321	23.75
LQP COUNTY AUDITOR/TREA...	67133	01/13/2025	LIB-2024 ANNUAL CADY SUPP...	101-45500-321	118.75
LQP CO-OP OIL	67132	01/13/2025	STR-FUEL	101-43100-212	1,416.27
RBM PUBLICATIONS	67164	01/16/2025	COUNC-ESTABLISH BUDGET	101-41110-351	31.50
RBM PUBLICATIONS	67164	01/16/2025	COUNC-SNOW REGULATIONS...	101-41110-351	180.00
RBM PUBLICATIONS	67164	01/16/2025	COUNC-BUDGET HEARING	101-41110-351	31.50
RBM PUBLICATIONS	67164	01/16/2025	COUNC-SNOW REGULATIONS...	101-41110-351	180.00
RBM PUBLICATIONS	67164	01/16/2025	STR-GARBAGE PICK UP AD	101-43100-351	54.00
RBM PUBLICATIONS	67164	01/16/2025	ADMIN-CHRISTMAS AD	101-41320-342	300.00
PITNEY BOWES GLOBAL FINA...	67161	01/16/2025	ADMIN-MTR LEASE 12/24-2/25	101-41320-404	248.97
PLUNKETT'S INC.	67162	01/16/2025	FIRE-SPRAYING 1/25	101-42200-401	57.49
PLUNKETT'S INC.	67162	01/16/2025	CTY HALL-SPRAYING 1/25	101-41940-401	69.00
S.O.S. LLC	67166	01/17/2025	ELEC/STR/WT/SEW-BLDG REP...	101-43100-223	600.00
AMAZON	DFT0000788	01/17/2025	ADMIN-OFFICE SUPPLIES/TAX ...	101-41320-201	84.43
MORRIS ELECTRONICS INC	67159	01/17/2025	NETWORK LABOR	101-41320-309	156.54
MORRIS ELECTRONICS INC	67159	01/17/2025	NETWORK LABOR	101-43100-309	78.27
DANA COLE & COMPANY, LLP	67153	01/17/2025	FIRE-DOCUMENT PREP	101-42200-301	588.00
VERIZON WIRELESS	67169	01/17/2025	UNALL-HOTSPOT 12/24	101-49250-380	40.01
PRAIRIE FIVE COMMUNITY AC	67163	01/17/2025	APPR-2ND HALF PRAIRIE 5 RID...	101-46600-491	3,500.00

Expense Approval Report

Payment Dates: 1/14/2025 - 1/21/2025

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
VAL HALVORSON	67168	01/17/2025	ADMIN-CELL PHONE REIMB	101-41320-325	58.83
VAL HALVORSON	67168	01/17/2025	ADMIN-CELL PHONE REIMB	101-41320-325	59.09
VAL HALVORSON	67168	01/17/2025	ADMIN-MILEAGE REIMB 22 M...	101-41320-331	15.40
LEAGUE OF MN CITIES	67157	01/21/2025	ADMIN-MCMA WINTER WOR...	101-41320-331	125.00
GRANITE FALLS CHAMBER OF ...	67156	01/21/2025	ADMIN-CANVA TRAINING-CT	101-41320-331	20.00
<b>Fund 101 - General Total:</b>					<b>11,919.73</b>
<b>Fund: 201 - Ambulance</b>					
FIRSTNET/AT&T MOBILITY	DFT0000757	01/07/2025	AMB-HOTSPOT SERVICE	201-44100-325	38.23
FARMERS MUTUAL TELEPHO...	67124	01/13/2025	AMB-INTERNET	201-44100-323	99.95
LQP CO-OP OIL	67131	01/14/2025	AMB-FUEL EXPENSE	201-44100-212	71.00
PLUNKETT'S INC.	67162	01/16/2025	AMB-SPRAYING 1/25	201-44100-401	54.93
A-OX WELDING SUPPLY COM...	67147	01/17/2025	AMB-SERVICE CHARGE	201-44100-380	12.50
A-OX WELDING SUPPLY COM...	67147	01/17/2025	AMB-CYL LEASE 5 YEAR	201-44100-380	560.95
<b>Fund 201 - Ambulance Total:</b>					<b>837.56</b>
<b>Fund: 211 - EDA Fund</b>					
RBM PUBLICATIONS	67141	01/13/2025	EDA-LITTLE EAGLES	211-46500-351	190.00
DETOY'S FAMILY RESTAURANT	67154	01/17/2025	EDA-HOUSING TASK FORCE M...	211-46500-219	74.13
BOLTON & MENK INC	67150	01/17/2025	EDA-DEVELPMENT CONCEPTS	211-46500-303	492.50
UPPER MN VALLEY RDC	67167	01/17/2025	EDA-PRAIRIE WATERS 2025 M...	211-46500-490	4,500.00
VAL HALVORSON	67168	01/17/2025	EDA-FACEBOOK BOOST	211-46500-342	32.78
<b>Fund 211 - EDA Fund Total:</b>					<b>5,289.41</b>
<b>Fund: 401 - WTP Project Fund</b>					
BOLTON & MENK INC	67150	01/17/2025	WT TREATMENT IMPROV-ENG...	401-43020-303	3,304.00
<b>Fund 401 - WTP Project Fund Total:</b>					<b>3,304.00</b>
<b>Fund: 407 - Utility Extension Project Fund</b>					
BOLTON & MENK INC	67150	01/17/2025	2023 INFRASTRUCT ENGINEER...	407-46520-303	14,521.00
<b>Fund 407 - Utility Extension Project Fund Total:</b>					<b>14,521.00</b>
<b>Fund: 410 - 2024 DNR Outdoor Rec - Slen Park Improvements</b>					
BOLTON & MENK INC	67150	01/17/2025	SLEN PARK IMPROVE-ENGINE...	410-45102-303	5,249.00
<b>Fund 410 - 2024 DNR Outdoor Rec - Slen Park Improvements Total:</b>					<b>5,249.00</b>
<b>Fund: 420 - Culture &amp; Rec Capital Fund</b>					
BRITTANY ENGESMOE	67123	01/12/2025	MAC-MOSAIC SUPPLIES	420-45020-219	793.93
TAMARA ISFELD	67143	01/12/2025	MAC-MOSAIC DESIGN WORK ...	420-45020-409	425.00
SALLY FERNHOLZ	67142	01/12/2025	MAC-PAC EVENT REFRESHME...	420-45020-219	143.39
<b>Fund 420 - Culture &amp; Rec Capital Fund Total:</b>					<b>1,362.32</b>
<b>Fund: 601 - Water Fund</b>					
MN DEPT OF PUBLIC SAFETY	67136	01/07/2025	WT-HAZ MATERIALS FEE	601-49400-437	100.00
MN DNR WATERS	67137	01/07/2025	WT-WELLS FOR WTP-PERMIT ...	601-49400-437	491.46
MVTL LABORATORIES INC	67140	01/12/2025	WT-REGULAR TESTING	601-49400-409	27.75
MADISON AUTO PARTS	67134	01/12/2025	WT-SCREWDRIVER	601-49430-215	17.99
FARMERS MUTUAL TELEPHO...	67124	01/13/2025	WT-INTERNET	601-49400-323	99.95
MN RURAL WATER ASSOCIAT...	67138	01/13/2025	WT-2025 MRWA TECHNICAL ...	601-49400-180	175.00
LQP COUNTY AUDITOR/TREA...	67133	01/13/2025	WT-2024 ANNUAL CADY SUP...	601-49400-321	23.75
LQP CO-OP OIL	67132	01/13/2025	WT-FUEL	601-49400-212	63.00
FRONTIER COMMUNICATIONS...	67155	01/16/2025	WT-CIRCUIT 12/24	601-49400-321	43.43
RBM PUBLICATIONS	67164	01/16/2025	WT-WINTER SALTING TIPS	601-49440-351	112.50
S.O.S. LLC	67166	01/17/2025	ELEC/STR/WT/SEW-BLDG REP...	601-49400-223	450.00
AMAZON	DFT0000788	01/17/2025	WT-PENS	601-49400-240	9.99
MORRIS ELECTRONICS INC	67159	01/17/2025	NETWORK LABOR	601-49440-309	60.88
MVTL LABORATORIES INC	67160	01/17/2025	WT-REGULAR TESTING	601-49400-409	27.75
VERIZON WIRELESS	67169	01/17/2025	WT-TABLET SERVICE 12/24	601-49400-325	13.34
<b>Fund 601 - Water Fund Total:</b>					<b>1,716.79</b>
<b>Fund: 602 - Sewer Fund</b>					
MN DEPT OF PUBLIC SAFETY	67136	01/07/2025	SEW-HAZZ MATERIALS FEE	602-49450-437	100.00
FARMERS MUTUAL TELEPHO...	67124	01/13/2025	SEW-INTERNET	602-49450-323	99.95
MN RURAL WATER ASSOCIAT...	67138	01/13/2025	SEW-MRWA TECHNICAL CON...	602-49450-180	175.00
MN VALLEY REC	67139	01/13/2025	SEW-UTILITY EXPENSE	602-49450-380	3,344.29
LQP COUNTY AUDITOR/TREA...	67133	01/13/2025	SEW-2024 ANNUAL CADY SUP...	602-49450-321	23.75

Expense Approval Report

Payment Dates: 1/14/2025 - 1/21/2025

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
LQP CO-OP OIL	67132	01/13/2025	SEW-FUEL EXPENSE	602-49450-212	112.51
MN ENERGY RESOURCES	67158	01/16/2025	SEW-NAT GAS 1/25	602-49460-380	760.75
S.O.S. LLC	67166	01/17/2025	ELEC/STR/WT/SEW-BLDG REP...	602-49450-223	450.00
MORRIS ELECTRONICS INC	67159	01/17/2025	NETWORK LABOR	602-49470-309	60.88
MVTL LABORATORIES INC	67160	01/17/2025	SEW-REGULAR TESTING	602-49450-409	313.40
VERIZON WIRELESS	67169	01/17/2025	SEW-TABLET SERVICE 12/24	602-49450-325	13.34
<b>Fund 602 - Sewer Fund Total:</b>					<b>5,453.87</b>
<b>Fund: 604 - Electric Fund</b>					
WESCO RECEIVABLES CORP	67146	01/12/2025	ELEC-2024 COUNTY PROJECT	604-49570-581	38,000.00
KLQP-FM	67129	01/12/2025	ELEC-UTIL AD	604-49590-410	66.90
BORDER STATES ELECTRIC SU	67122	01/13/2025	ELEC-SUPPLIES	604-49570-240	58.77
FARMERS MUTUAL TELEPHO...	67124	01/13/2025	ELEC-INTERNET	604-49570-323	99.95
LQP COUNTY AUDITOR/TREA...	67133	01/13/2025	ELEC-2024 ANNUAL CADY SUP...	604-49570-321	23.75
LQP CO-OP OIL	67132	01/13/2025	ELEC-FUEL	604-49570-212	139.84
RBM PUBLICATIONS	67164	01/16/2025	ELEC-BRIGHT ENERGY AD	604-49590-351	120.00
S.O.S. LLC	67166	01/17/2025	ELEC/STR/WT/SEW-BLDG REP...	604-49570-223	1,500.00
MORRIS ELECTRONICS INC	67159	01/17/2025	NETWORK LABOR	604-49570-309	78.27
VERIZON WIRELESS	67169	01/17/2025	ELEC-TABLET 12/24	604-49570-325	13.33
<b>Fund 604 - Electric Fund Total:</b>					<b>40,100.81</b>
<b>Fund: 605 - Storm Sewer Fund</b>					
BOLTON & MENK INC	67150	01/17/2025	STRM SEW POND CLEANING-...	605-49600-303	2,656.00
<b>Fund 605 - Storm Sewer Fund Total:</b>					<b>2,656.00</b>
<b>Fund: 609 - Liquor Fund</b>					
JOHNSON BROS-ST.PAUL	67127	01/12/2025	LIQ-LIQUOR EXPENSE	609-49750-251	592.00
JOHNSON BROS-ST.PAUL	67127	01/12/2025	LIQ-FREIGHT EXPENSE	609-49750-258	20.61
JOHNSON BROS-ST.PAUL	67127	01/12/2025	LIQ-LIQUOR EXPENSE	609-49750-251	5,445.43
JOHNSON BROS-ST.PAUL	67127	01/12/2025	LIQ-FREIGHT EXPENSE	609-49750-258	87.02
JOHNSON BROS-ST.PAUL	67127	01/12/2025	LIQ-LIQUOR EXPENSE	609-49750-251	314.40
JOHNSON BROS-ST.PAUL	67127	01/12/2025	LIQ-FREIGHT EXPENSE	609-49750-258	4.58
JUBILEE FOODS	67128	01/12/2025	LIQ-ICE	609-49750-251	48.75
BLUE SKY SECURITY LLC	67121	01/13/2025	LIQ-2025 MONITORING FEES	609-49750-401	432.00
FARMERS MUTUAL TELEPHO...	67124	01/13/2025	LIQ-INTERNET	609-49750-323	99.95
LQP COUNTY AUDITOR/TREA...	67133	01/13/2025	LIQ-2024 ANNUAL CADY SUP...	609-49750-321	47.50
BELLBOY CORPORATION	67148	01/16/2025	LIQ-LIQUOR EXPENSE	609-49750-251	1,585.00
BELLBOY CORPORATION	67148	01/16/2025	LIQ-FREIGHT EXPENSE	609-49750-258	23.93
RBM PUBLICATIONS	67164	01/16/2025	LIQ-ADVERTISING	609-49750-342	240.00
RBM PUBLICATIONS	67164	01/16/2025	LIQ-ADVERTISING	609-49750-342	65.00
RBM PUBLICATIONS	67164	01/16/2025	LIQ-ADVERTISING	609-49750-342	59.50
REMINGTON RIDGE VINEYARD	67165	01/16/2025	LIQ-WINE	609-49750-251	260.00
BEVERAGE WHOLESALERS	67149	01/16/2025	LIQ-LIQUOR EXPENSE	609-49750-251	1,047.90
BEVERAGE WHOLESALERS	67149	01/16/2025	LIQ-LIQUOR EXPENSE	609-49750-251	888.80
RBM PUBLICATIONS	67164	01/16/2025	LIQ-NOVEMBER ADVERTISING	609-49750-342	325.00
CHAMBER OF COMMERCE	67152	01/16/2025	LIQ-CHAMBER DUES	609-49750-433	270.00
CHAMBER OF COMMERCE	67151	01/16/2025	LIQ-SILVER DOLLAR DAY DUES	609-49750-433	156.00
<b>Fund 609 - Liquor Fund Total:</b>					<b>12,013.37</b>
<b>Grand Total:</b>					<b>104,423.86</b>



## Report Summary

### Fund Summary

Fund	Expense Amount	Payment Amount
101 - General	11,919.73	11,919.73
201 - Ambulance	837.56	837.56
211 - EDA Fund	5,289.41	5,289.41
401 - WTP Project Fund	3,304.00	3,304.00
407 - Utility Extension Project Fund	14,521.00	14,521.00
410 - 2024 DNR Outdoor Rec - Slen Park Improvements	5,249.00	5,249.00
420 - Culture & Rec Capital Fund	1,362.32	1,362.32
601 - Water Fund	1,716.79	1,716.79
602 - Sewer Fund	5,453.87	5,453.87
604 - Electric Fund	40,100.81	40,100.81
605 - Storm Sewer Fund	2,656.00	2,656.00
609 - Liquor Fund	12,013.37	12,013.37
<b>Grand Total:</b>	<b>104,423.86</b>	<b>104,423.86</b>

### Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
101-41110-351	PUBLICATIONS	523.00	523.00
101-41110-433	DUES & SUBSCRIPTIONS	30.00	30.00
101-41320-194	HCM WELLNESS PROGR...	11.17	11.17
101-41320-201	OFFICE SUPPLIES	84.43	84.43
101-41320-202	BILLING SUPPLIES/SERVI...	144.50	144.50
101-41320-309	SOFTWARE SERVICES	156.54	156.54
101-41320-321	TELEPHONE EXPENSE	190.00	190.00
101-41320-323	INTERNET EXPENSE	134.90	134.90
101-41320-325	CELL PHONE EXPENSE	117.92	117.92
101-41320-331	TRAVEL/CONFERENCE E...	160.40	160.40
101-41320-342	ADVERTISING	300.00	300.00
101-41320-404	EQUIPMENT M & R CON...	361.14	361.14
101-41320-433	DUES & SUBSCRIPTIONS	129.60	129.60
101-41940-240	MINOR TOOLS & EQUIP...	568.36	568.36
101-41940-401	BUILDING M & R CONTR...	501.00	501.00
101-42200-212	MOTOR FUELS/LUBRICA...	27.48	27.48
101-42200-301	AUDITING EXPENSE	588.00	588.00
101-42200-321	TELEPHONE EXPENSE	47.50	47.50
101-42200-323	INTERNET EXPENSE	99.95	99.95
101-42200-401	BUILDING M & R CONTR...	57.49	57.49
101-43100-209	PUBLIC WORKS SUPPLIES	17.99	17.99
101-43100-212	MOTOR FUELS/LUBRICA...	1,452.24	1,452.24
101-43100-221	EQUIPMENT PARTS/TIRE...	32.98	32.98
101-43100-223	BUILDING REPAIR SUPPL...	600.00	600.00
101-43100-309	SOFTWARE SERVICES	78.27	78.27
101-43100-321	TELEPHONE EXPENSE	47.50	47.50
101-43100-351	PUBLICATIONS	54.00	54.00
101-45124-321	TELEPHONE EXPENSE	62.89	62.89
101-45124-323	INTERNET EXPENSE	99.95	99.95
101-45124-437	LICENSES & TAXES	100.00	100.00
101-45127-321	TELEPHONE EXPENSE	23.75	23.75
101-45200-323	INTERNET EXPENSE	89.95	89.95
101-45200-437	LICENSES & TAXES	196.77	196.77
101-45500-210	OPERATING SUPPLIES	12.99	12.99
101-45500-240	MINOR TOOLS & EQUIP...	568.36	568.36
101-45500-321	TELEPHONE EXPENSE	118.75	118.75
101-45500-323	INTERNET EXPENSE	89.95	89.95
101-46600-479	APPROPRIATION TO GE...	500.00	500.00
101-46600-491	APPROPRIATION TO TR...	3,500.00	3,500.00
101-49250-380	UTILITY EXPENSE	40.01	40.01
201-44100-212	MOTOR FUELS/LUBRICA...	71.00	71.00

## Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
201-44100-323	INTERNET SERVICE	99.95	99.95
201-44100-325	CELL PHONE EXPENSE	38.23	38.23
201-44100-380	UTILITY EXPENSE	573.45	573.45
201-44100-401	BUILDING M & R CONTR...	54.93	54.93
211-46500-219	MISC. OPERATING SUPPL...	74.13	74.13
211-46500-303	ENGINEERING FEES	492.50	492.50
211-46500-342	ADVERTISING	32.78	32.78
211-46500-351	PUBLICATIONS	190.00	190.00
211-46500-490	APPROPRIATION TO PRA...	4,500.00	4,500.00
401-43020-303	ENGINEERING FEES	3,304.00	3,304.00
407-46520-303	ENGINEERING FEES	14,521.00	14,521.00
410-45102-303	ENGINEERING FEES	5,249.00	5,249.00
420-45020-219	MISC. OPERATING SUPPL...	937.32	937.32
420-45020-409	CONTRACTUAL SERVICES	425.00	425.00
601-49400-180	TRAINING	175.00	175.00
601-49400-212	MOTOR FUELS/LUBRICA...	63.00	63.00
601-49400-223	BUILDING REPAIR SUPPL...	450.00	450.00
601-49400-240	MINOR TOOLS & EQUIP...	9.99	9.99
601-49400-321	TELEPHONE EXPENSE	67.18	67.18
601-49400-323	INTERNET SERVICE	99.95	99.95
601-49400-325	CELL PHONE EXPENSE	13.34	13.34
601-49400-409	CONTRACTUAL SERVICES	55.50	55.50
601-49400-437	LICENSES & TAXES	591.46	591.46
601-49430-215	SHOP SUPPLIES	17.99	17.99
601-49440-309	SOFTWARE SERVICES	60.88	60.88
601-49440-351	PUBLICATIONS	112.50	112.50
602-49450-180	TRAINING	175.00	175.00
602-49450-212	MOTOR FUELS/LUBRICA...	112.51	112.51
602-49450-223	BUILDING REPAIR SUPPL...	450.00	450.00
602-49450-321	TELEPHONE EXPENSE	23.75	23.75
602-49450-323	INTERNET SERVICE	99.95	99.95
602-49450-325	CELL PHONE EXPENSE	13.34	13.34
602-49450-380	UTILITY EXPENSE	3,344.29	3,344.29
602-49450-409	CONTRACTUAL SERVICES	313.40	313.40
602-49450-437	LICENSES & TAXES	100.00	100.00
602-49460-380	UTILITY EXPENSE	760.75	760.75
602-49470-309	SOFTWARE SERVICES	60.88	60.88
604-49570-212	MOTOR FUELS/LUBRICA...	139.84	139.84
604-49570-223	BUILDING REPAIR SUPPL...	1,500.00	1,500.00
604-49570-240	MINOR TOOLS & EQUIP...	58.77	58.77
604-49570-309	SOFTWARE SERVICES	78.27	78.27
604-49570-321	TELEPHONE EXPENSE	23.75	23.75
604-49570-323	INTERNET SERVICE	99.95	99.95
604-49570-325	CELL PHONE EXPENSE	13.33	13.33
604-49570-581	CAPITAL OUTLAY (TRAN...	38,000.00	38,000.00
604-49590-351	PUBLICATIONS	120.00	120.00
604-49590-410	CONSERVATION EXPENS...	66.90	66.90
605-49600-303	ENGINEERING FEES	2,656.00	2,656.00
609-49750-251	LIQUOR	10,182.28	10,182.28
609-49750-258	FREIGHT EXPENSE	136.14	136.14
609-49750-321	TELEPHONE EXPENSE	47.50	47.50
609-49750-323	INTERNET SERVICE	99.95	99.95
609-49750-342	ADVERTISING	689.50	689.50
609-49750-401	BUILDING M & R CONTR...	432.00	432.00
609-49750-433	DUES & SUBSCRIPTIONS	426.00	426.00
	<b>Grand Total:</b>	<b>104,423.86</b>	<b>104,423.86</b>

**Project Account Summary**

<b>Project Account Key</b>	<b>Expense Amount</b>	<b>Payment Amount</b>
**None**	<u>104,423.86</u>	<u>104,423.86</u>
<b>Grand Total:</b>	<b>104,423.86</b>	<b>104,423.86</b>



# Expense Approval Report By Fund

Payment Dates 1/22/2025 - 1/22/2025

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
<b>Fund: 601 - Water Fund</b>					
MVTL LABORATORIES INC	67180	01/22/2025	WT-REGULAR TESTING	601-49400-409	18.40
NALCO COMPANY	67181	01/22/2025	WT-NALCLEAR	601-49400-233	493.26
HAWKINS INC.	67177	01/22/2025	WT-CHLORINE CYLINDER	601-49400-236	30.00
HAWKINS INC.	67177	01/22/2025	WT-CHLORINE CYLINDER	601-49400-236	20.00
HAWKINS INC.	67177	01/22/2025	WT-POTASSIUM PERM	601-49400-231	1,676.31
HAWKINS INC.	67177	01/22/2025	WT-AQUAHAWK	601-49400-232	843.52
HAWKINS INC.	67177	01/22/2025	WT-LPC-4	601-49400-234	1,367.84
HAWKINS INC.	67177	01/22/2025	WT-SODIUM HYDROXIDE	601-49400-235	798.92
HAWKINS INC.	67177	01/22/2025	WT-CHLORINE	601-49400-236	775.44
HAWKINS INC.	67177	01/22/2025	WT-SODIUM METABISULFITE	601-49400-242	75.81
<b>Fund 601 - Water Fund Total:</b>					<b>6,099.50</b>
<b>Fund: 602 - Sewer Fund</b>					
ELECTRIC PUMP	67176	01/22/2025	SEW-PUMP REPAIR	602-49450-580	10,026.48
MVTL LABORATORIES INC	67180	01/22/2025	SEW-REGULAR TESTING	602-49450-409	166.20
DAKOTA PUMP & CONTROL CO	67175	01/22/2025	SEW-LIFT PUMP REPAIR	602-49460-580	3,461.29
HAWKINS INC.	67177	01/22/2025	SEW-AQUAHAWK	602-49450-216	592.00
<b>Fund 602 - Sewer Fund Total:</b>					<b>14,245.97</b>
<b>Fund: 609 - Liquor Fund</b>					
PAUSTIS & SONS	67182	01/22/2025	LIQ-LIQUOR EXPENSE	609-49750-251	1,058.00
PAUSTIS & SONS	67182	01/22/2025	LIQ-FREIGHT EXPENSE	609-49750-258	15.75
JOHNSON BROS-ST.PAUL	67178	01/22/2025	LIQ-LIQUOR EXPENSE	609-49750-251	412.60
JOHNSON BROS-ST.PAUL	67178	01/22/2025	LIQ-FREIGHT EXPENSE	609-49750-258	13.74
BEVERAGE WHOLESALERS	67173	01/22/2025	LIQ-LIQUOR EXPENSE	609-49750-251	1,019.15
MADISON BOTTLING CO.	67179	01/22/2025	LIQ-BEER EXPENSE	609-49750-251	1,198.25
MADISON BOTTLING CO.	67179	01/22/2025	LIQ-BEER EXPENSE	609-49750-251	7,960.80
COCA-COLA BOTTLING	67174	01/22/2025	LIQ-POP EXPENSE	609-49750-251	120.00
JOHNSON BROS-ST.PAUL	67178	01/22/2025	LIQ-LIQUOR EXPENSE	609-49750-251	6,034.06
JOHNSON BROS-ST.PAUL	67178	01/22/2025	LIQ-FREIGHT EXPENSE	609-49750-258	126.71
JOHNSON BROS-ST.PAUL	67178	01/22/2025	LIQ-LIQUOR EXPENSE	609-49750-251	157.20
JOHNSON BROS-ST.PAUL	67178	01/22/2025	LIQ-FREIGHT EXPENSE	609-49750-258	2.29
<b>Fund 609 - Liquor Fund Total:</b>					<b>18,118.55</b>
<b>Grand Total:</b>					<b>38,464.02</b>

## Report Summary

### Fund Summary

Fund	Expense Amount	Payment Amount
601 - Water Fund	6,099.50	6,099.50
602 - Sewer Fund	14,245.97	14,245.97
609 - Liquor Fund	18,118.55	18,118.55
<b>Grand Total:</b>	<b>38,464.02</b>	<b>38,464.02</b>

### Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
601-49400-231	POTASSIUM PERMANG...	1,676.31	1,676.31
601-49400-232	COAGUALANT - AQUA H...	843.52	843.52
601-49400-233	POLYMER - AQUA HAWK...	493.26	493.26
601-49400-234	POLYPHOSPHATE (918)	1,367.84	1,367.84
601-49400-235	SODIUM HYDROXIDE/C...	798.92	798.92
601-49400-236	CHLORINE	825.44	825.44
601-49400-242	SODIUM BISULFATE	75.81	75.81
601-49400-409	CONTRACTUAL SERVICES	18.40	18.40
602-49450-216	LAB SUPPLIES/CHEMICA...	592.00	592.00
602-49450-409	CONTRACTUAL SERVICES	166.20	166.20
602-49450-580	CAPITAL OUTLAY (OTHER..	10,026.48	10,026.48
602-49460-580	CAPITAL OUTLAY (OTHER..	3,461.29	3,461.29
609-49750-251	LIQUOR	17,960.06	17,960.06
609-49750-258	FREIGHT EXPENSE	158.49	158.49
<b>Grand Total:</b>		<b>38,464.02</b>	<b>38,464.02</b>

### Project Account Summary

Project Account Key	Expense Amount	Payment Amount
**None**	38,464.02	38,464.02
<b>Grand Total:</b>	<b>38,464.02</b>	<b>38,464.02</b>