

**CITY OF MADISON**  
**AGENDA AND NOTICE OF MEETING**

Regular Meeting of the City Council – 12:00 Noon  
Wednesday November 13, 2024  
Madison Municipal Building

**1. CALL THE REGULAR MEETING TO ORDER**

Mayor Thole will call the meeting to order.

**2. APPROVE AGENDA**

Approve the agenda as posted in accordance with the Open Meetings law, and herein place all agenda items on the table for discussion. A MOTION is in order. (Council)

**3. APPROVE MINUTES**

Page 1

A copy of the October 28, 2024 regular meeting minutes are enclosed. A MOTION is in order. (Council)

**4. PUBLIC PETITIONS, REQUESTS, HEARINGS, AND COMMUNICATIONS (public/mayor/council)**

Members of the audience wishing to address the Council with regard to an agenda item, presentation of a petition, utility customer hearing, or a general communication should be recognized at this time. A MOTION may be in order (Public/Council)

**5. CONSENT AGENDA**

- |   |         |
|---|---------|
| A. Ehlers Investment Report – October 2024 – receive      | Page 4  |
| B. Water Treatment Plant Report – October 2024 – receive  | Page 10 |
| C. Revenue Expense Report – October 2024 – receive        | Page 13 |
| D. Liquor Store Report – October 2024 – receive           | Page 15 |
| E. MEDA Loan Note Status – October 2024 – receive         | Page 18 |
| F. Cash Investment Report – October 2024 – receive        | Page 19 |
| G. Regular Drill Meeting Minutes – October 2024 – receive | Page 21 |

A MOTION may be in order to accept the reports and/or authorize the actions requested. (Council)

**6. UNFINISHED AND NEW BUSINESS**

Page 22

- A. City Council Checklist. A DISCUSSION and MOTION may be in order. (Manager, Council)
- B. Electrical Report and Purchase Approval. A DISCUSSION and MOTION may be in order. (Manager, Council)
- C. City Engineer Project Updates. A DISCUSSION and MOTION may be in order. (Manager, Council)

Page 23

- D. Approve Pay Application No. 5 – Joe Riley Construction. A DISCUSSION and MOTION may be in order. (Manager, Council)

- Page 38
- E. Resolution 24-21-01 Key Control Update. A DISCUSSION and MOTION may be in order. (Manager, Council)
- Page 40
- F. Resolution 24-30 Group Insurance. A DISCUSSION and MOTION may be in order. (Manager, Council)
- Page 42
- G. Resolution 24-33 Debit Card. A DISCUSSION and MOTION may be in order. (Manager, Council)
- Page 46
- H. Resolution 24-34 Madison 2024 Reimbursement Resolution. A DISCUSSION and MOTION may be in order. (Manager, Council)
- Page 52
- I. Canvassing the November 5, 2024 General Elections. A DISCUSSION and MOTION may be in order. (Manager, Council)
- 7. MANAGER REPORT** (Manager)
- LED Daycare Report Page 62
- 8. MAYOR/COUNCIL REPORTS** (Mayor/Council)
- 9. AUDITING CLAIM** Page 72
- A copy of the Expense Approval Report is submitted for October 28, 2024 through November 13, 2024 and is attached. A MOTION is in order.
- 10. ADJOURNMENT**

**CITY OF MADISON  
OFFICIAL PROCEEDINGS**

**MINUTES OF THE MADISON CITY COUNCIL  
REGULAR MEETING  
OCTOBER 28, 2024**

Pursuant to due call and notice thereof, a regular meeting of the Madison City Council was called to order by Mayor Greg Thole on Monday, October 28, at 5:02 p.m. in Council Chambers at City Hall. Councilmembers present were: Greg Thole, Maynard Meyer, Adam Conroy (arrived at 5:08 p.m.), Tim Volk and Paul Zahrbock. Also present were City Manager Val Halvorson and City Clerk Christine Enderson.

**AGENDA**

Upon motion by Meyer, seconded by Volk and carried, the agenda was approved as amended. The addition includes a work change request for the city hall firehouse windows. The agenda items are hereby placed on the table for discussion.

**MINUTES**

Upon motion by Zahrbock, seconded by Meyer and carried, the October 14, 2024, regular meeting minutes were approved as presented.

**PUBLIC PETITIONS, REQUESTS, HEARINGS AND COMMUNICATIONS**

None

**CONSENT AGENDA**

Upon motion by Meyer, seconded by Volk and carried, the Consent Agenda was approved as presented.

(Councilmember Adam Conroy arrived)

**CITY ENGINEER REPORT**

City Engineer Kent Louwagie provided city project updates.

**DNR Outdoor Grant – Slen Park Improvements:** The City received a DNR Outdoor Recreation Grant in the amount of \$350,000 for improvements at Slen Park. The DNR has initiated a Tribal review and environmental review for the project, and it is anticipated that the grant agreement could be executed in February 2025. The total estimated cost of the Slen Park Improvement project is \$833,136. The grant requires a 50% local match with the locally funded portion estimated at \$483,136. City Manager Val Halvorson stated the local funds will come from a combination of other grants, electric department funds, and fundraising efforts.

After further discussion, Conroy motioned to move forward with the site survey and preliminary designs for the DNR Outdoor Grant for Slen Park improvements, Meyer seconded the motion. Conroy, Meyer, Thole and Volk voted in favor, Zahrbock voted not in favor, motion passed. This approval will allow Bolton and Menk to move forward with the project with an estimated non-construction costs estimated at \$166,700 to keep up with timelines and construction.

**Water Treatment Plant Rehabilitation Project:** The project is in Part A of the PFA list; therefore, if a bonding bill comes available, the project will be funded. The way it is scored right now, the project will be about 80% grant eligible and looking at about a \$4.4M grant. At this time, Bolton and Menk advises to complete engineering and design, plans are currently at 80% complete.

After further discussion, upon motion by Conroy, seconded by Zahrbock and carried, Council approved the engineers to continue preliminary work with the water treatment plant rehab and expansion project.

**PAY APPLICATION – HORIZON ROOFING, INC.**

Upon motion by Volk, seconded by Conroy and carried, the first pay application from Horizon Roofing, Inc. for the Madison Library Roof Project was approved in the amount of \$43,634.92. This application is for work completed through August 31, 2024.

**FARMERS MUTUAL DONATION**

Upon motion by Meyer, seconded by Conroy and carried, **RESOLUTION 24-31** titled “Resolution Authorizing the Acceptance of Donation from Farmers Mutual for the Fire Department” was adopted. Council was informed that Farmers Mutual is utilizing unclaimed property funds to make a similar donation to every Fire Department in Lac qui Parle County. A complete copy of Resolution 24-31 is contained in City Clerk’s Book #11.

**REACH OUT FOR WARMTH DONATION**

Upon motion by Zahrbock, seconded by Volk and carried, Council approved a donation of \$750 to the Reach Out for Warmth Program administered by Prairie Five Community Action Council. It was noted that these funds are available to assist local residents with paying their utility bill this winter.

**PUBLIC HEARING – SPECIAL ASSESSMENTS**

Mayor Greg Thole opened the public hearing at 5:36 p.m. in regard to special assessments for delinquent utilities, weed eradication (mowing), and other city services. No party was present for the hearing. Upon motion by Conroy, seconded by Zahrbock and carried, **RESOLUTION 24-32** titled “Resolution Certifying Delinquent Utilities, Weed Eradication (Mowing), and other City Services Against Respective Properties” was adopted. This resolution would provide for the County Auditor to extend the outstanding balances on the tax rolls to be paid along with property taxes in 2025. Any balances paid prior to November 15<sup>th</sup> will be removed from the resolution. A complete copy of Resolution 24-32 is contained in City Clerk’s Book #11. The public hearing was closed at 5:37 p.m.

**CITY HALL FIRE HOUSE WINDOWS – CHANGE ORDER**

Upon motion by Conroy, seconded by Zahrbock and carried, Council approved the change order from Old World Windows in the amount of \$1,800 for the city hall fire house windows. The change order provides and installs spring bronze weather stripping at 8 second floor windows and 3 first floor windows.

**CITY MANAGER’S REPORT**

**LEAD/Supervisor Course:** City Manager Val Halvorson completed the LEAD course and City Clerk Christine Enderson completed the Supervisor course. Both year long courses provided by MRES.

**Public Works Update:** The park restrooms and irrigation have been winterized except for the campground. They have been working on removal of trees in the city parks. Crack filling was complete last week, and leaf pickup has begun. The water and electric utilities at the campground are being extended to all campsites. Sludge from the wastewater treatment plant was removed last week, and the electrical extension at the county site should be wrapped up this week.

**MRES Area Meetings:** City Manager Val Halvorson will be attending the area meeting in Sioux Falls this week.

**Housing Taskforce:** A meeting was held last week. It was determined from the housing study that all levels of housing are needed. Recommendations and options were discussed for development.

**MAYOR/COUNCIL REPORTS**

**Park Board:** Councilmember Conroy provided an update from the park board meeting held last week. Items discussed were a proposal for an RC Track, potential additions to the pool to replace the old small slides, park budget, and other projects.

**Midwest Machinery:** There will be an Open House this Friday and a Chamber ribbon cutting.

**DISBURSEMENTS**

Upon motion by Volk, seconded by Meyer and carried, Council approved disbursements for bills submitted between October 15, 2024 and October 28, 2024. These disbursements include United Prairie Check Nos. 66782-66831. Debit card and ACH transaction were also approved as listed.

There being no further business, upon motion by Conroy, seconded by Zahrbock and carried, meeting adjourned at 5:51 p.m.

**ATTEST:**

\_\_\_\_\_  
Greg Thole – Mayor

\_\_\_\_\_  
Christine Enderson – City Clerk



## Monthly Summary

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**Account**

City of Madison  
Consolidated

10/31/2024

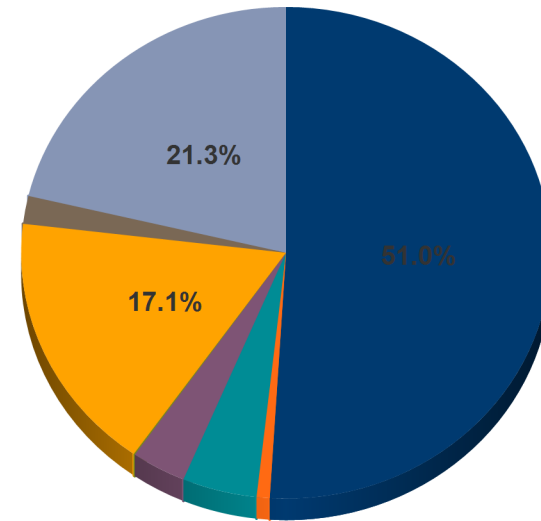




### Weighted Averages

Average Yield to Maturity on Price	3.94
Average Maturity	1.52
Average Coupon	2.98
Average Duration	1.40
Average Moody	Aa3
Average S&P	AA
Average Fitch	Not Rated

### Portfolio Allocation



### Portfolio Totals

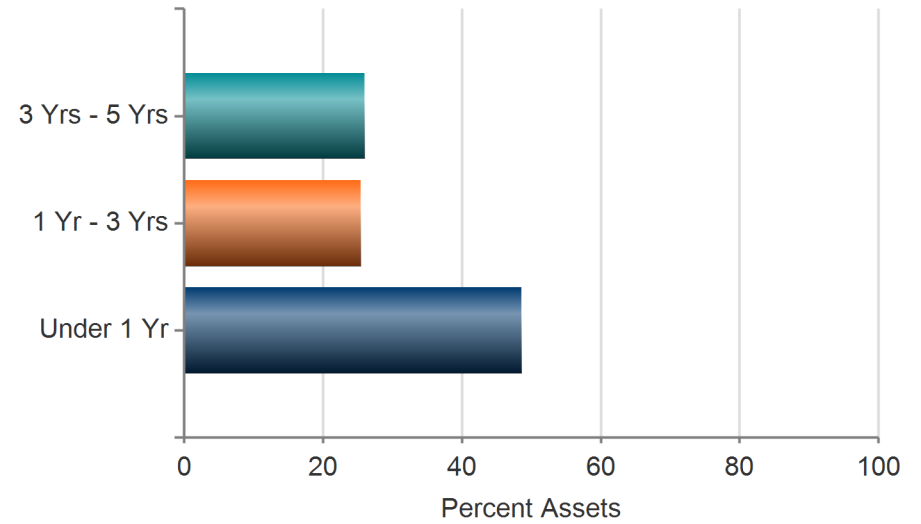
Par Value	4,956,082
Market Value	4,910,286.31
Total Cost	4,984,347.79
Unrealized Gain/Loss	-74,061.48

Security Type	Market Value	% Fixed Income	% Assets
MUNICIPAL BONDS	2,503,385.83	51.0	51.0
GOVERNMENT BONDS	39,210.94	0.8	0.8
CMO	223,546.23	4.6	4.6
TREASURY BILLS	163,914.75	3.3	3.3
CASH AND EQUIVALENTS	3,533.39	0.1	0.1
CERTIFICATES OF DEPOSIT	841,700.43	17.1	17.1
GOVERNMENT AGENCIES	89,913.09	1.8	1.8
MONEY MARKET FUNDS	1,045,081.65	21.3	21.3
<b>Fixed Income Total</b>	<b>4,910,286.31</b>	<b>100.0</b>	<b>100.0</b>

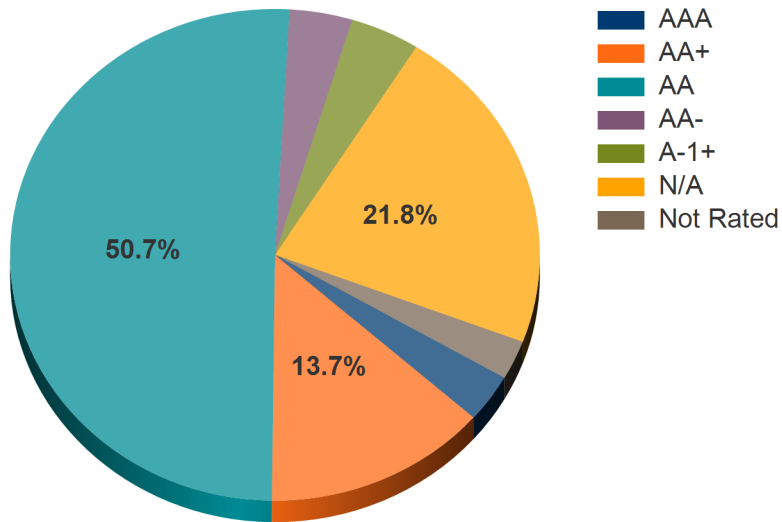
### Distribution by Maturity

Maturity	Number	Market Value	% FI Holdings	Average YTM	Average Coupon	Average Duration
Under 1 Yr	10	1,878,026.06	48.6	3.4	2.578%	0.4
1 Yr - 3 Yrs	7	981,027.61	25.4	4.3	2.279%	1.5
3 Yrs - 5 Yrs	5	1,002,617.60	26.0	4.7	4.436%	3.3

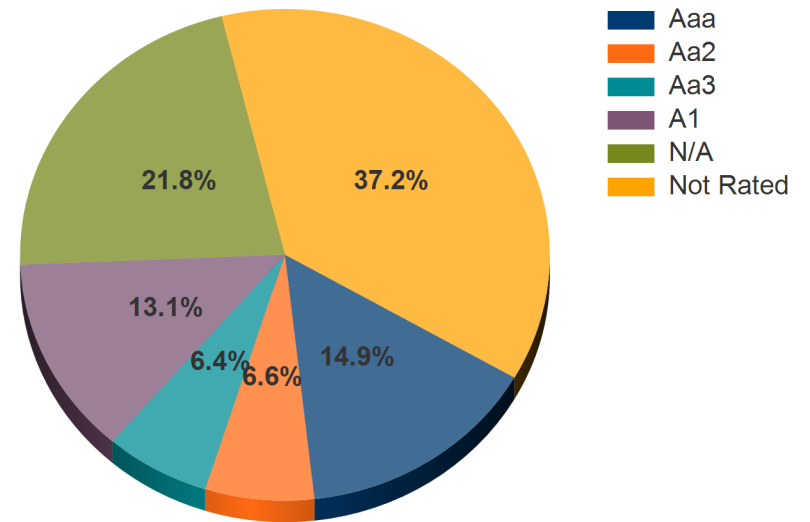
### Distribution by Maturity



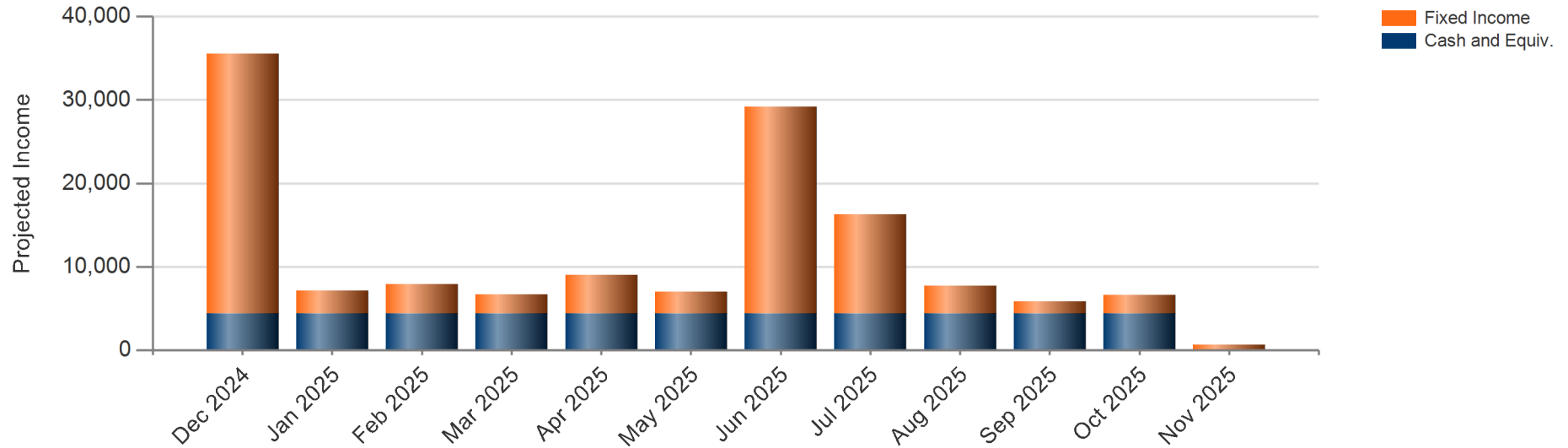
### Distribution by S&P Rating



### Distribution by Moody Rating







	Dec 2024	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025	Jun 2025	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025
Cash and Equiv.	4,401	4,401	4,401	4,401	4,401	4,401	4,401	4,401	4,401	4,401	4,401	0
CASH AND EQUIVALENTS (USD)	18	18	18	18	18	18	18	18	18	18	18	0
MONEY MARKET FUNDS (USD)	4,383	4,383	4,383	4,383	4,383	4,383	4,383	4,383	4,383	4,383	4,383	0
Fixed Income	31,169	2,739	3,492	2,243	4,602	2,596	24,798	11,851	3,294	1,427	2,222	650
MUNICIPAL BONDS (USD)	23,225	1,598	2,000	0	3,499	650	23,225	10,748	2,000	0	2,222	650
GOVERNMENT BONDS (USD)	0	0	236	0	0	0	0	0	0	236	0	0
CERTIFICATES OF DEPOSIT (USD)	7,588	1,141	1,256	2,243	1,103	1,946	1,218	1,103	1,294	1,191	0	0
GOVERNMENT AGENCIES (USD)	356	0	0	0	0	0	356	0	0	0	0	0
<b>Total</b>	<b>35,570</b>	<b>7,140</b>	<b>7,893</b>	<b>6,644</b>	<b>9,003</b>	<b>6,997</b>	<b>29,199</b>	<b>16,252</b>	<b>7,695</b>	<b>5,828</b>	<b>6,623</b>	<b>650</b>
<b>Sub Account Total</b>	<b>139,494</b>											
<b>Grand Total</b>	<b>139,494</b>											



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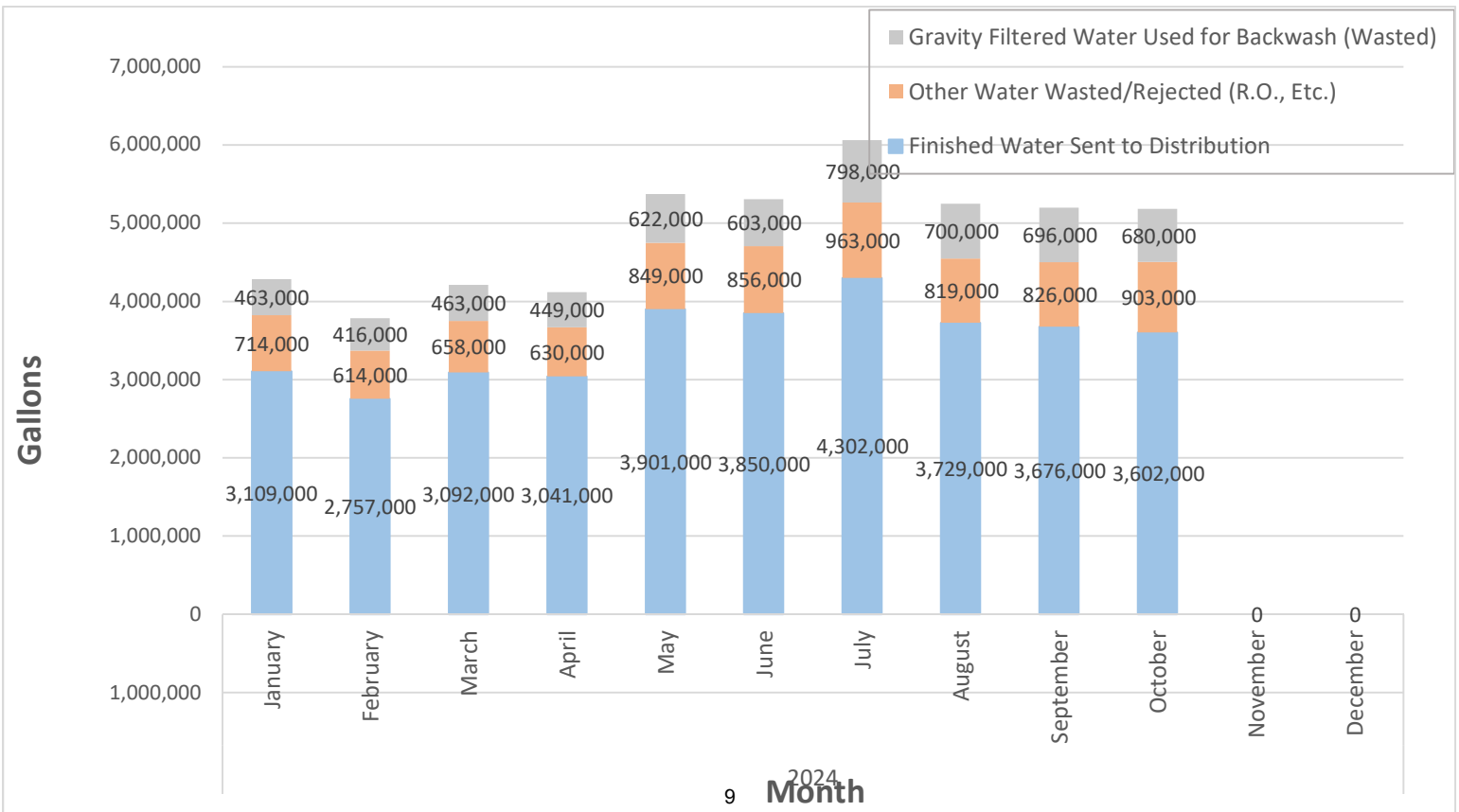
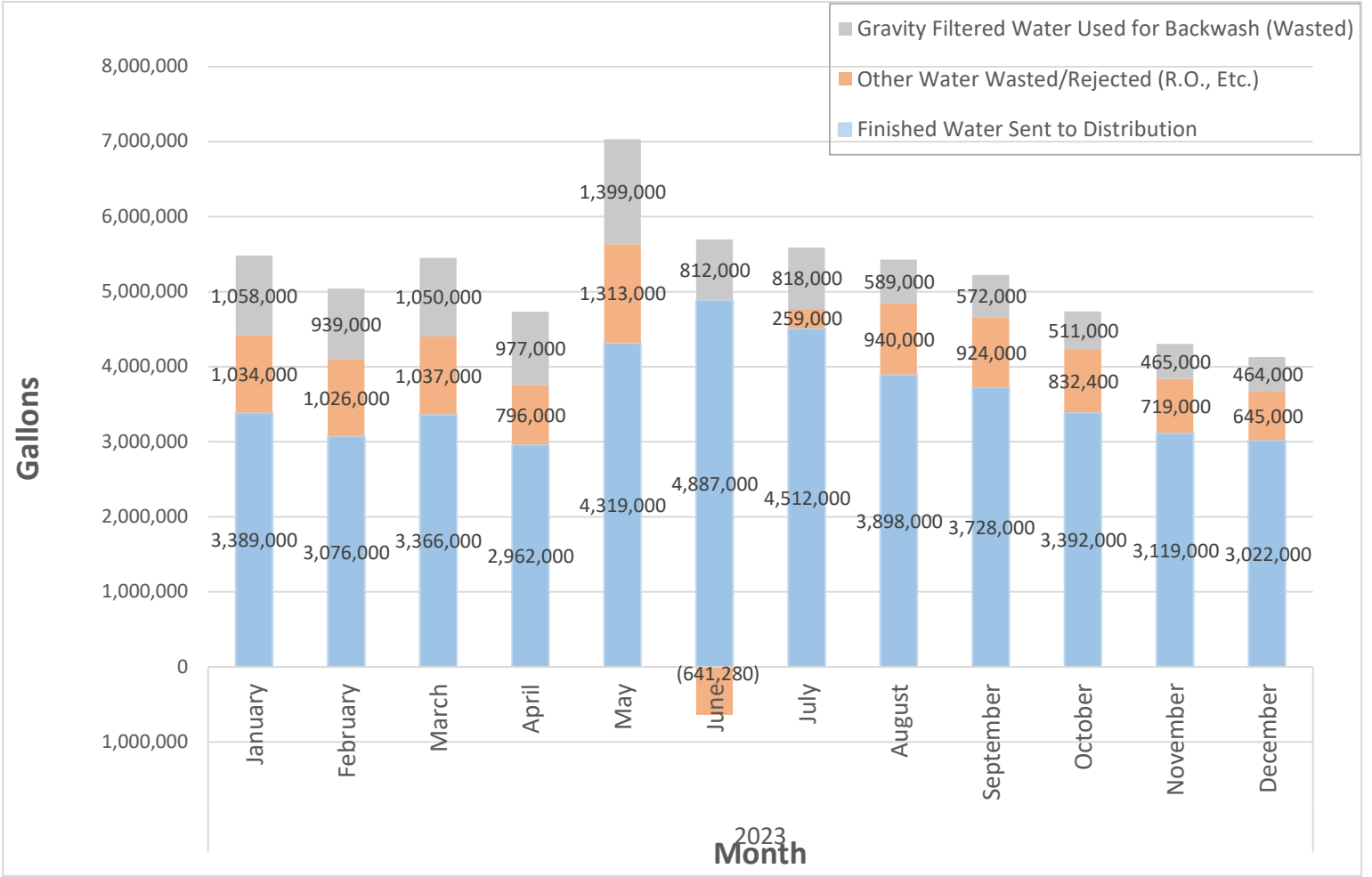
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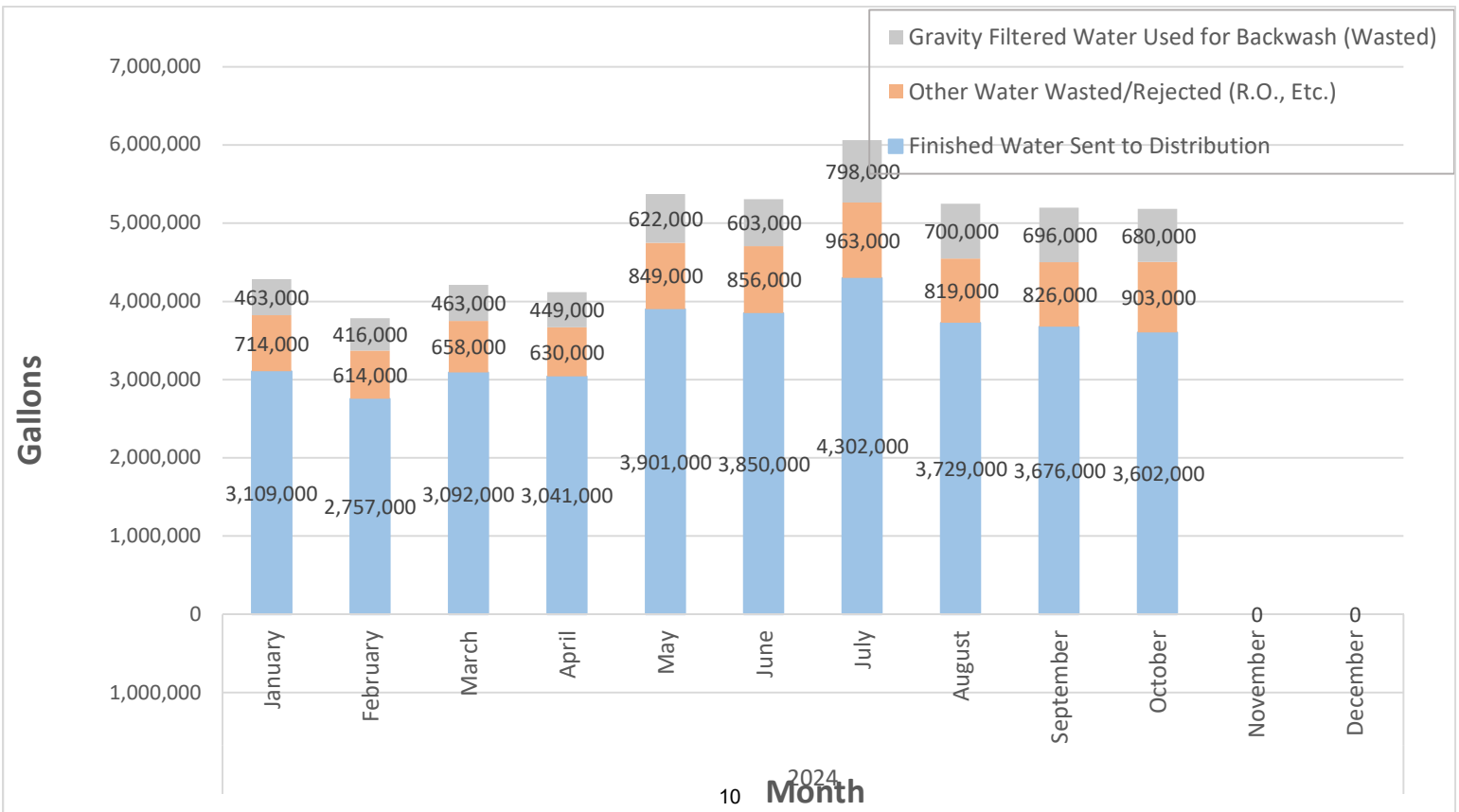
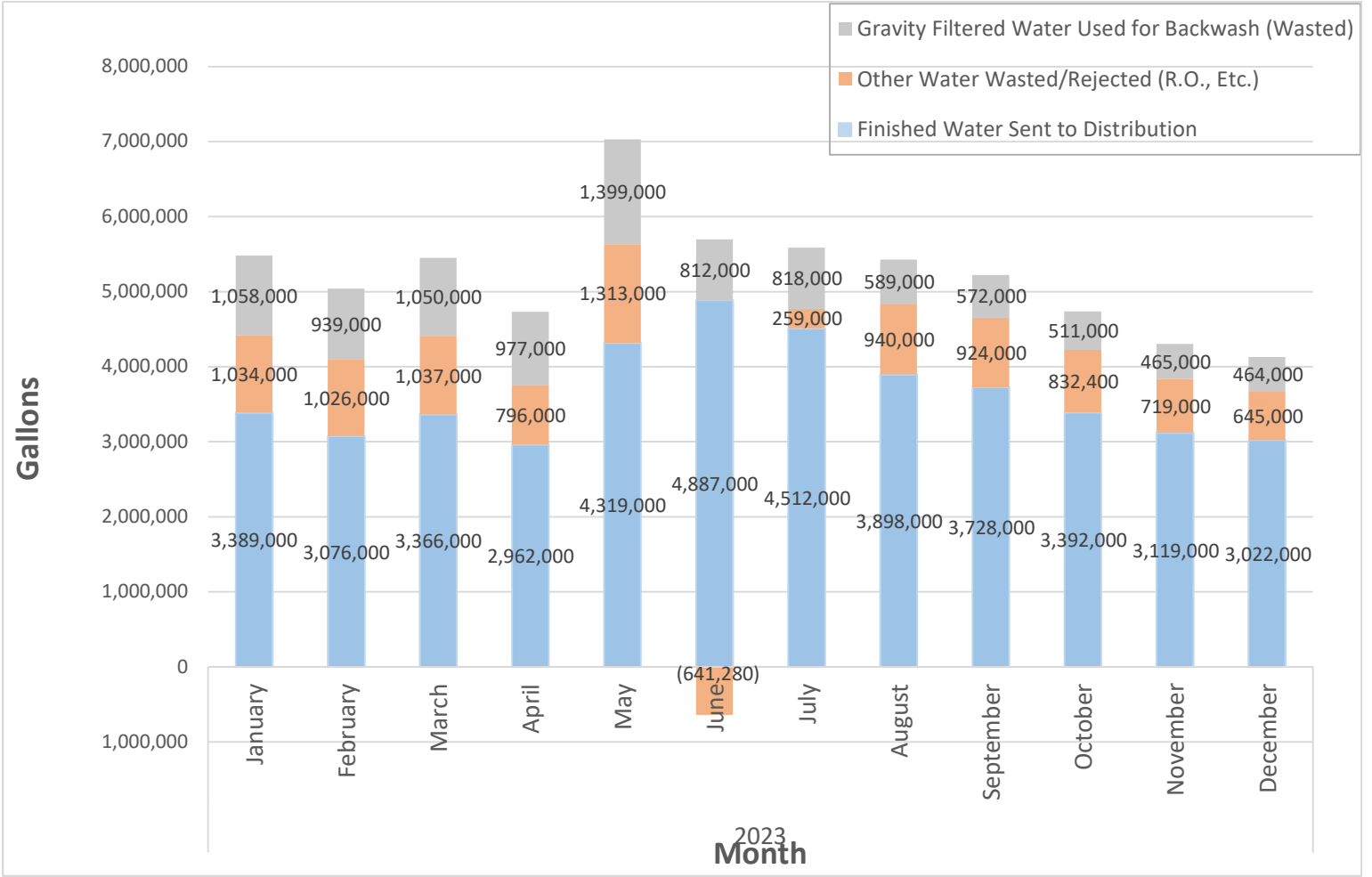
**Ratings:** Ratings information have been provided by S&P, Moody's, and Fitch through data feeds we believe to be reliable as of the date of this statement, however we cannot guarantee its accuracy.

Security level ratings for U.S. Agency issued mortgage-backed securities ("MBS") reflect the issuer rating because the securities themselves are not rated. The issuing U.S. Agency guarantees the full and timely payment of both principal and interest and carries a AA+/Aaa/AAA by S&P, Moody's and Fitch respectively.

# City of Madison Well Gallons Pumped and Use 2023 and 2024



## City of Madison Well Gallons Pumped and Use 2023 and 2024



# Water Treatment Facility - City of Madison, MN

## Monthly Summary

For the month ended: **October 31, 2024**

### Water Treatment Plant - Pump Hours and Gallons

Pump Description	End Hour Meter Reading	Start Hour Meter Reading	Hours Pumped	End Gallon Meter Reading	Start Gallon Meter Reading	Gallons Pumped (Reading x1000)	Notes
Well #1	437	437	-	7,181,000	7,181,000	-	
Well #2	25,450	25,228	222	2,222,187	2,217,002	5,185,000	
High Service #1	31,118	31,034	84	N/A	N/A	N/A	
High Service #2	18,448	18,369	79	N/A	N/A	N/A	
High Service Total	N/A	N/A	163	1,353,869	1,350,267	3,602,000	
Membrane Feed Pump	21,571	21,380	192	1,452,257	1,447,876	4,381,000	
Backwash Pump	10,296	10,275	21	302,766	302,086	680,000	

*\*\*End meter readings are the first of the month following the month being reported. Start meter readings are the first of the month being reported*

### Gallons Used/Wasted Information

Description	Gallons (Metered)	Est. Gallons (Non-metered)	Notes
<b>Overhead Fill Line (@ WTP)</b>			
City Usage	N/A	8,500	=estimate based on tank filled
Customer Usage	N/A	-	=estimate based on tank filled
Subtotals for Overhead Fill Line	N/A	8,500	
----Total Overhead Fill Line Usage----->		8,500	
<b>Hydrant Usage</b>			
Flushing	-	123,200	est. based on 2.5" ID * mins * psi
City Usage (Internal)	-	-	
Customer Usage (External)	700	-	
Subtotals for Hydrant Usage	-	123,200	
----Total Hydrant Usage----->		123,200	
<b>Gallons Wasted/Rejected:</b>			
Gallons to Waste (filter to waste)	N/A	88,150	=(minutes to waste * well gpm)
Gallons to Waste (detention tank)	N/A	15,252	=(gpm*#valves*#days*#minutes)
Gallons Rejected/Wasted (R.O.)	N/A	1,149,600	=avg. gpm rejected by R.O.
----Total Gallons Wasted/Rejected----->	N/A	1,253,002	
<b>Notes/Assumptions</b>			
			5 min * 410gpm * # of Backwashes
			82gpm*2 valves * 31 days * 3 min
			192hrs * 60m/h * 100gpm rejected
<b>Other</b>			
WTP Internal Usage (East Wall Meter)	28,045	N/A	
East Pump House	132,350	N/A	

### Chemicals & Supplies Information

Description	Units	Quantity Used (during month)	YTD Quantity Used	Cost/Unit	Cost (month ended)	YTD Cost	Quantity on Hand (month ended)	Notes
<b>Chemicals/Products Used in Production:</b>								
Anti-Scalant	gal.	33	331	\$ 53.43	\$ 1,769.87	\$ 17,737.34		
Aqua Hawk 127 (Coagulant)	gal.	29	256	\$ 13.67	\$ 389.60	\$ 3,523.77		
Aqua Hawk 9937 (Polymer)	gal.	-	16	\$ -	\$ -	\$ 595.81		Quit use on 7/16/24
Sodium Hydroxide 30%	gal.	49	564	\$ 8.87	\$ 434.63	\$ 5,217.97		
Chlorine	lbs.	105	2,801	\$ 1.67	\$ 175.67	\$ 4,713.33		
Fluoride	gal.	19	160	\$ 5.75	\$ 106.38	\$ 984.05		
Filters for R.O. System	20/pkg	2	14	\$ 300.36	\$ 600.72	\$ 4,240.40		
Nuclear 7768 (Polymer)	gal.	4	13	\$ 36.01	\$ 129.43	\$ 483.23		Start use on 7/16/24
Polyphosphate	gal.	52	511	\$ 16.07	\$ 835.64	\$ 8,721.48		
Potassium Permanganate	lbs.	169	1,411	\$ 5.06	\$ 855.73	\$ 7,142.33		
Sodium Bisulfite	lbs.	10	84	\$ 1.52	\$ 14.90	\$ 129.22		
<b>Other Chemicals/Products:</b>								
Aqua Hawk 350 Polymer Cleaner	gal.	-	-	\$ -	\$ -	\$ -		
Granular Chlorine	lbs.	-	-	\$ -	\$ -	\$ -		
Hydrochloric Acid	gal.	-	-	\$ -	\$ -	\$ -		
Caustic Soda 30%	gal.	-	-	\$ -	\$ -	\$ -		
XXX Cleaner P111	lbs.	-	110	\$ 8.40	\$ -	\$ 924.00		R.O. Clean on 7/9/24
XXX Cleaner P303	lbs.	-	110	\$ 7.92	\$ -	\$ 871.44		R.O. Clean on 7/8/24
XXX Cleaner P703	lbs.	-	-	\$ -	\$ -	\$ -		
XXX Cleaner XXX X XX	gal.	-	-	\$ -	\$ -	\$ -		
<b>Additional Chemicals/Products (or new):</b>								
			11					



# Revenue and Expense Report Group Summary

For Fiscal: 2024 Period Ending: 11/30/2024

Account Type	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 101 - General</b>					
Revenue	2,092,977.00	2,092,977.00	0.00	1,273,977.53	818,999.47
Expense	2,092,977.00	2,092,977.00	227.63	1,547,408.92	545,568.08
<b>Fund: 101 - General Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>-227.63</b>	<b>-273,431.39</b>	<b>273,431.39</b>
<b>Fund: 201 - Ambulance</b>					
Revenue	142,500.00	142,500.00	0.00	138,010.20	4,489.80
Expense	152,800.00	152,800.00	0.00	98,394.88	54,405.12
<b>Fund: 201 - Ambulance Surplus (Deficit):</b>	<b>-10,300.00</b>	<b>-10,300.00</b>	<b>0.00</b>	<b>39,615.32</b>	<b>-49,915.32</b>
<b>Fund: 202 - SCDP Rev Loan Fund</b>					
Revenue	25,500.00	25,500.00	0.00	36,342.78	-10,842.78
Expense	0.00	0.00	0.00	129,574.44	-129,574.44
<b>Fund: 202 - SCDP Rev Loan Fund Surplus (Deficit):</b>	<b>25,500.00</b>	<b>25,500.00</b>	<b>0.00</b>	<b>-93,231.66</b>	<b>118,731.66</b>
<b>Fund: 211 - EDA Fund</b>					
Revenue	112,595.00	112,595.00	0.00	55,780.49	56,814.51
Expense	107,858.00	107,858.00	0.00	75,453.84	32,404.16
<b>Fund: 211 - EDA Fund Surplus (Deficit):</b>	<b>4,737.00</b>	<b>4,737.00</b>	<b>0.00</b>	<b>-19,673.35</b>	<b>24,410.35</b>
<b>Fund: 212 - EDA Rev Loan Fund</b>					
Revenue	0.00	0.00	0.00	3,613.79	-3,613.79
<b>Fund: 212 - EDA Rev Loan Fund Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,613.79</b>	<b>-3,613.79</b>
<b>Fund: 225 - Sewer System Replace Fund</b>					
Revenue	16,000.00	16,000.00	0.00	0.00	16,000.00
<b>Fund: 225 - Sewer System Replace Fund Total:</b>	<b>16,000.00</b>	<b>16,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>16,000.00</b>
<b>Fund: 350 - IRP Debt Serv Fund</b>					
Revenue	338,000.00	338,000.00	0.00	91,337.85	246,662.15
Expense	313,798.00	313,798.00	0.00	57,798.75	255,999.25
<b>Fund: 350 - IRP Debt Serv Fund Surplus (Deficit):</b>	<b>24,202.00</b>	<b>24,202.00</b>	<b>0.00</b>	<b>33,539.10</b>	<b>-9,337.10</b>
<b>Fund: 351 - 2015 GO Ref Debt Serv Fund</b>					
Revenue	401,166.00	401,166.00	0.00	118,089.69	283,076.31
Expense	378,865.00	378,865.00	0.00	99,530.00	279,335.00
<b>Fund: 351 - 2015 GO Ref Debt Serv Fund Surplus (Deficit):</b>	<b>22,301.00</b>	<b>22,301.00</b>	<b>0.00</b>	<b>18,559.69</b>	<b>3,741.31</b>
<b>Fund: 353 - 2016 GO Ref/WT Rev Debt Serv Fund</b>					
Revenue	150,662.50	150,662.50	0.00	0.00	150,662.50
Expense	143,637.50	143,637.50	0.00	143,637.50	0.00
<b>Fund: 353 - 2016 GO Ref/WT Rev Debt Serv Fund Surplus (Deficit):</b>	<b>7,025.00</b>	<b>7,025.00</b>	<b>0.00</b>	<b>-143,637.50</b>	<b>150,662.50</b>
<b>Fund: 401 - WTP Project Fund</b>					
Expense	0.00	0.00	0.00	131,140.00	-131,140.00
<b>Fund: 401 - WTP Project Fund Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>131,140.00</b>	<b>-131,140.00</b>
<b>Fund: 407 - Utility Extension Project Fund</b>					
Revenue	4,576,014.00	4,576,014.00	0.00	3,242,452.61	1,333,561.39
Expense	3,403,200.00	3,403,200.00	0.00	1,672,231.85	1,730,968.15
<b>Fund: 407 - Utility Extension Project Fund Surplus (Deficit):</b>	<b>1,172,814.00</b>	<b>1,172,814.00</b>	<b>0.00</b>	<b>1,570,220.76</b>	<b>-397,406.76</b>
<b>Fund: 410 - 2024 DNR Outdoor Rec - Slen Park Improvements</b>					
Expense	0.00	0.00	0.00	268.50	-268.50
<b>Fund: 410 - 2024 DNR Outdoor Rec - Slen Park Improvements Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>268.50</b>	<b>-268.50</b>
<b>Fund: 420 - Culture &amp; Rec Capital Fund</b>					
Revenue	32,500.00	32,500.00	0.00	2,000.00	30,500.00
Expense	30,000.00	30,000.00	0.00	42,664.63	-12,664.63
<b>Fund: 420 - Culture &amp; Rec Capital Fund Surplus (Deficit):</b>	<b>2,500.00</b>	<b>2,500.00</b>	<b>0.00</b>	<b>-40,664.63</b>	<b>43,164.63</b>

Revenue and Expense Report

For Fiscal: 2024 Period Ending: 11/30/2024

Account Type	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 425 - Bldg &amp; Capital Capital Fund</b>					
Revenue	119,100.00	119,100.00	0.00	2,700.00	116,400.00
Expense	66,000.00	66,000.00	0.00	84,677.04	-18,677.04
<b>Fund: 425 - Bldg &amp; Capital Capital Fund Surplus (Deficit):</b>	<b>53,100.00</b>	<b>53,100.00</b>	<b>0.00</b>	<b>-81,977.04</b>	<b>135,077.04</b>
<b>Fund: 430 - Streets Capital Fund</b>					
Revenue	144,000.00	144,000.00	0.00	0.00	144,000.00
Expense	73,000.00	73,000.00	0.00	43,355.90	29,644.10
<b>Fund: 430 - Streets Capital Fund Surplus (Deficit):</b>	<b>71,000.00</b>	<b>71,000.00</b>	<b>0.00</b>	<b>-43,355.90</b>	<b>114,355.90</b>
<b>Fund: 601 - Water Fund</b>					
Revenue	764,250.00	764,250.00	0.00	651,668.68	112,581.32
Expense	945,703.00	945,703.00	0.00	491,231.00	454,472.00
<b>Fund: 601 - Water Fund Surplus (Deficit):</b>	<b>-181,453.00</b>	<b>-181,453.00</b>	<b>0.00</b>	<b>160,437.68</b>	<b>-341,890.68</b>
<b>Fund: 602 - Sewer Fund</b>					
Revenue	572,000.00	572,000.00	0.00	482,276.10	89,723.90
Expense	802,755.00	802,755.00	0.00	532,012.30	270,742.70
<b>Fund: 602 - Sewer Fund Surplus (Deficit):</b>	<b>-230,755.00</b>	<b>-230,755.00</b>	<b>0.00</b>	<b>-49,736.20</b>	<b>-181,018.80</b>
<b>Fund: 603 - Sanitation Fund</b>					
Revenue	303,650.00	303,650.00	0.00	257,047.18	46,602.82
Expense	298,558.00	298,558.00	0.00	243,731.83	54,826.17
<b>Fund: 603 - Sanitation Fund Surplus (Deficit):</b>	<b>5,092.00</b>	<b>5,092.00</b>	<b>0.00</b>	<b>13,315.35</b>	<b>-8,223.35</b>
<b>Fund: 604 - Electric Fund</b>					
Revenue	1,614,400.00	1,614,400.00	0.00	1,256,410.94	357,989.06
Expense	1,579,044.00	1,579,044.00	1,180.00	1,012,149.04	566,894.96
<b>Fund: 604 - Electric Fund Surplus (Deficit):</b>	<b>35,356.00</b>	<b>35,356.00</b>	<b>-1,180.00</b>	<b>244,261.90</b>	<b>-208,905.90</b>
<b>Fund: 605 - Storm Sewer Fund</b>					
Revenue	165,700.00	165,700.00	0.00	140,875.08	24,824.92
Expense	252,114.50	252,114.50	0.00	109,195.84	142,918.66
<b>Fund: 605 - Storm Sewer Fund Surplus (Deficit):</b>	<b>-86,414.50</b>	<b>-86,414.50</b>	<b>0.00</b>	<b>31,679.24</b>	<b>-118,093.74</b>
<b>Fund: 609 - Liquor Fund</b>					
Revenue	500,000.00	500,000.00	0.00	418,310.52	81,689.48
Expense	498,141.00	498,141.00	0.00	390,502.44	107,638.56
<b>Fund: 609 - Liquor Fund Surplus (Deficit):</b>	<b>1,859.00</b>	<b>1,859.00</b>	<b>0.00</b>	<b>27,808.08</b>	<b>-25,949.08</b>
<b>Fund: 614 - Eastview Fund</b>					
Revenue	192,200.00	192,200.00	0.00	152,120.22	40,079.78
Expense	172,985.58	172,985.58	0.00	91,860.75	81,124.83
<b>Fund: 614 - Eastview Fund Surplus (Deficit):</b>	<b>19,214.42</b>	<b>19,214.42</b>	<b>0.00</b>	<b>60,259.47</b>	<b>-41,045.05</b>
<b>Fund: 851 - Reserve Fund</b>					
Revenue	80,000.00	80,000.00	0.00	64,908.52	15,091.48
Expense	0.00	0.00	0.00	71,245.68	-71,245.68
<b>Fund: 851 - Reserve Fund Surplus (Deficit):</b>	<b>80,000.00</b>	<b>80,000.00</b>	<b>0.00</b>	<b>-6,337.16</b>	<b>86,337.16</b>
<b>Total Surplus (Deficit):</b>	<b>1,031,777.92</b>	<b>1,031,777.92</b>	<b>-1,407.63</b>	<b>1,319,857.05</b>	

**Fund Summary**

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
101 - General	0.00	0.00	-227.63	-273,431.39	273,431.39
201 - Ambulance	-10,300.00	-10,300.00	0.00	39,615.32	-49,915.32
202 - SCDP Rev Loan Fund	25,500.00	25,500.00	0.00	-93,231.66	118,731.66
211 - EDA Fund	4,737.00	4,737.00	0.00	-19,673.35	24,410.35
212 - EDA Rev Loan Fund	0.00	0.00	0.00	3,613.79	-3,613.79
225 - Sewer System Replace ...	16,000.00	16,000.00	0.00	0.00	16,000.00
350 - IRP Debt Serv Fund	24,202.00	24,202.00	0.00	33,539.10	-9,337.10
351 - 2015 GO Ref Debt Serv ...	22,301.00	22,301.00	0.00	18,559.69	3,741.31
353 - 2016 GO Ref/WT Rev D...	7,025.00	7,025.00	0.00	-143,637.50	150,662.50
401 - WTP Project Fund	0.00	0.00	0.00	-131,140.00	131,140.00
407 - Utility Extension Project..	1,172,814.00	1,172,814.00	0.00	1,570,220.76	-397,406.76
410 - 2024 DNR Outdoor Rec ...	0.00	0.00	0.00	-268.50	268.50
420 - Culture & Rec Capital F...	2,500.00	2,500.00	0.00	-40,664.63	43,164.63
425 - Bldg & Capital Capital F...	53,100.00	53,100.00	0.00	-81,977.04	135,077.04
430 - Streets Capital Fund	71,000.00	71,000.00	0.00	-43,355.90	114,355.90
601 - Water Fund	-181,453.00	-181,453.00	0.00	160,437.68	-341,890.68
602 - Sewer Fund	-230,755.00	-230,755.00	0.00	-49,736.20	-181,018.80
603 - Sanitation Fund	5,092.00	5,092.00	0.00	13,315.35	-8,223.35
604 - Electric Fund	35,356.00	35,356.00	-1,180.00	244,261.90	-208,905.90
605 - Storm Sewer Fund	-86,414.50	-86,414.50	0.00	31,679.24	-118,093.74
609 - Liquor Fund	1,859.00	1,859.00	0.00	27,808.08	-25,949.08
614 - Eastview Fund	19,214.42	19,214.42	0.00	60,259.47	-41,045.05
851 - Reserve Fund	80,000.00	80,000.00	0.00	-6,337.16	86,337.16
<b>Total Surplus (Deficit):</b>	<b>1,031,777.92</b>	<b>1,031,777.92</b>	<b>-1,407.63</b>	<b>1,319,857.05</b>	





City of Madison, MN

# Prior-Year Comparative Income Statement Account Summary

For the Period Ending 10/31/2024

		2023 Oct. Activity	2024 Oct. Activity	Oct. Variance Favorable / (Unfavorable)	Variance %	2023 YTD Activity	2024 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
<b>Fund: 609 - Liquor Fund</b>									
<b>Revenue</b>									
<a href="#">609-37811</a>	OFF SALE LIQUOR	18,523.22	18,342.78	-180.44	-0.97%	175,375.77	169,309.25	-6,066.52	-3.46%
<a href="#">609-37812</a>	OFF SALE BEER	23,473.06	27,398.21	3,925.15	16.72%	246,022.07	238,354.85	-7,667.22	-3.12%
<a href="#">609-37814</a>	MIX, ICE, ETC.	893.29	1,222.88	329.59	36.90%	9,287.79	10,646.42	1,358.63	14.63%
	<b>Revenue Total:</b>	<b>42,889.57</b>	<b>46,963.87</b>	<b>4,074.30</b>	<b>9.50%</b>	<b>430,685.63</b>	<b>418,310.52</b>	<b>-12,375.11</b>	<b>-2.87%</b>
<b>Expense</b>									
<a href="#">609-49750-103</a>	PART-TIME WAGES	4,317.01	6,621.21	-2,304.20	-53.37%	43,621.43	49,280.56	-5,659.13	-12.97%
<a href="#">609-49750-121</a>	PERA CONTRIBUTIONS (CITY)	191.93	288.00	-96.07	-50.05%	2,658.26	2,173.87	484.39	18.22%
<a href="#">609-49750-122</a>	FICA CONTRIBUTIONS (CITY)	330.13	506.38	-176.25	-53.39%	3,422.14	3,768.48	-346.34	-10.12%
<a href="#">609-49750-131</a>	HEALTH INSURANCE (CITY)	8.07	306.60	-298.53	-3,699.26%	80.70	3,068.80	-2,988.10	-3,702.73%
<a href="#">609-49750-151</a>	WORKERS COMPENSATION INSURAN...	0.00	0.00	0.00	0.00%	2,198.22	1,797.00	401.22	18.25%
<a href="#">609-49750-201</a>	OFFICE SUPPLIES	0.00	0.00	0.00	0.00%	211.97	79.12	132.85	62.67%
<a href="#">609-49750-210</a>	OPERATING SUPPLIES	0.00	0.00	0.00	0.00%	587.65	771.34	-183.69	-31.26%
<a href="#">609-49750-219</a>	MISC. OPERATING SUPPLIES	17.98	0.00	17.98	100.00%	489.60	0.00	489.60	100.00%
<a href="#">609-49750-251</a>	LIQUOR	35,501.93	27,925.31	7,576.62	21.34%	313,492.43	298,861.37	14,631.06	4.67%
<a href="#">609-49750-258</a>	FREIGHT EXPENSE	247.73	269.95	-22.22	-8.97%	2,157.70	2,084.66	73.04	3.39%
<a href="#">609-49750-301</a>	AUDITING EXPENSE	1,100.00	0.00	1,100.00	100.00%	1,100.00	0.00	1,100.00	100.00%
<a href="#">609-49750-321</a>	TELEPHONE EXPENSE	45.46	45.80	-0.34	-0.75%	434.85	498.74	-63.89	-14.69%
<a href="#">609-49750-323</a>	INTERNET SERVICE	143.90	99.95	43.95	30.54%	647.55	999.50	-351.95	-54.35%
<a href="#">609-49750-342</a>	ADVERTISING	348.00	417.50	-69.50	-19.97%	3,086.00	3,658.50	-572.50	-18.55%
<a href="#">609-49750-362</a>	PROPERTY INSURANCE	0.00	0.00	0.00	0.00%	1,322.00	1,398.00	-76.00	-5.75%
<a href="#">609-49750-364</a>	DRAM SHOP INSURANCE	0.00	0.00	0.00	0.00%	503.00	529.00	-26.00	-5.17%
<a href="#">609-49750-380</a>	UTILITY EXPENSE	411.45	515.42	-103.97	-25.27%	4,743.56	4,567.99	175.57	3.70%
<a href="#">609-49750-401</a>	BUILDING M & R CONTRACT	0.00	0.00	0.00	0.00%	0.00	1,062.22	-1,062.22	0.00%
<a href="#">609-49750-409</a>	CONTRACTUAL SERVICES	799.41	888.99	-89.58	-11.21%	6,531.22	6,860.44	-329.22	-5.04%
<a href="#">609-49750-423</a>	OFFICE EQUIP. DEPRECIATION	39.01	6.94	32.07	82.21%	390.10	479.37	-89.27	-22.88%
<a href="#">609-49750-424</a>	BUILDING DEPRECIATION	87.64	77.86	9.78	11.16%	876.40	827.88	48.52	5.54%
<a href="#">609-49750-433</a>	DUES & SUBSCRIPTIONS	0.00	0.00	0.00	0.00%	941.00	550.00	391.00	41.55%
<a href="#">609-49750-580</a>	CAPITAL OUTLAY (OTHER EQUIPMEN	4,296.19	0.00	4,296.19	100.00%	4,296.19	7,185.60	-2,889.41	-67.26%
	<b>Expense Total:</b>	<b>47,885.84</b>	<b>37,969.91</b>	<b>9,915.93</b>	<b>20.71%</b>	<b>393,791.97</b>	<b>390,502.44</b>	<b>3,289.53</b>	<b>0.84%</b>
	<b>Fund 609 Surplus (Deficit):</b>	<b>-4,996.27</b>	<b>8,993.96</b>	<b>13,990.23</b>	<b>280.01%</b>	<b>36,893.66</b>	<b>27,808.08</b>	<b>-9,085.58</b>	<b>-24.63%</b>
	<b>Total Surplus (Deficit):</b>	<b>-4,996.27</b>	<b>8,993.96</b>	<b>13,990.23</b>	<b>280.01%</b>	<b>36,893.66</b>	<b>27,808.08</b>	<b>-9,085.58</b>	<b>-24.63%</b>

Prior-Year Comparative Income Statement

For the Period Ending 10/31/2024

**Group Summary**

Account Typ...	2023		2024		Oct. Variance		YTD Variance	
	Oct. Activity	Oct. Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	Favorable / (Unfavorable)	Variance %
<b>Fund: 609 - Liquor Fund</b>								
Revenue	42,889.57	46,963.87	4,074.30	9.50%	430,685.63	418,310.52	-12,375.11	-2.87%
Expense	47,885.84	37,969.91	9,915.93	20.71%	393,791.97	390,502.44	3,289.53	0.84%
<b>Fund 609 Surplus (Deficit):</b>	<b>-4,996.27</b>	<b>8,993.96</b>	<b>13,990.23</b>	<b>280.01%</b>	<b>36,893.66</b>	<b>27,808.08</b>	<b>-9,085.58</b>	<b>-24.63%</b>
<b>Total Surplus (Deficit):</b>	<b>-4,996.27</b>	<b>8,993.96</b>	<b>13,990.23</b>	<b>280.01%</b>	<b>36,893.66</b>	<b>27,808.08</b>	<b>-9,085.58</b>	<b>-24.63%</b>

Prior-Year Comparative Income Statement

For the Period Ending 10/31/2024

**Fund Summary**

Fund	2023	2024	Oct. Variance	Variance %	2023	2024	YTD Variance	Variance %
	Oct. Activity	Oct. Activity	Favorable / (Unfavorable)		YTD Activity	YTD Activity	Favorable / (Unfavorable)	
609 - Liquor Fund	-4,996.27	8,993.96	13,990.23	280.01%	36,893.66	27,808.08	-9,085.58	-24.63%
<b>Total Surplus (Deficit):</b>	<b>-4,996.27</b>	<b>8,993.96</b>	<b>13,990.23</b>	<b>280.01%</b>	<b>36,893.66</b>	<b>27,808.08</b>	<b>-9,085.58</b>	<b>-24.63%</b>

**CITY OF MADISON  
MADISON ECONOMIC DEVELOPMENT AUTHORITY LOAN FUND  
NOTE STATUS REPORT**

October 31, 2024

**MEDA LOANS (REVOLVING LOAN FUND)**

LOAN NAME	NOTE #	FINAL MATURITY	ORIG LOAN Amount	MONTHLY PAYMENT	DAY DELINQ	AMOUNT DELINQ	BALANCE
LqP Ag Society/Fair Board-10 year no interest loa		12/31/27	\$85,000.00	\$3000/year			\$9,000.00
Lien Lumber/Chyde Strand		08/01/27	\$15,500.00	\$163.72			\$12,601.58
Torchwood Communications, LLC**		07/01/25	\$2,000.00	\$46.00			\$414.18
MD Lawncare CIP**		02/01/26	\$2,000.00	\$50.00			\$761.23
Bella Calluna CIP		02/01/26	\$2,000.00	\$50.00			\$761.23
Rural Solutions CIP		03/01/26	\$2,000.00	\$50.00			\$812.59
Madison Chiropractic CIP**		03/01/26	\$2,000.00	\$50.00			\$809.23
LqP Ag Society/Fair Board-5 year no interest		12/31/26	\$50,000.00	\$10000/year			\$20,000.00
The Sticks Bar & Grill		04/01/30	\$20,000.00	\$281.50			\$16,216.99
The Sticks Bar & Grill-CIP		03/01/27	\$2,000.00	\$50.00			\$1,327.60
Madison Fitness Center-CIP		11/01/24	\$1,000.00	\$166.67			\$180.44
DeToys Family Restaurant-CIP		07/01/28	\$2,000.00	\$50.00			\$1,912.82
<b>TOTAL MEDA LOANS (REVOLVING LOAN FUND)</b>				<b>\$907.89</b>		<b>\$0.00</b>	<b>\$64,797.91</b>

\*\*Has completed CIP and received forgivable portion.

**FUND BALANCE AVAILABILITY**

	MEDA LOANS (RLF)	TOTALS
<b>Fund Balance</b>	\$139,938.82	\$139,938.82
<b>Less Loans Outstanding</b>	\$64,797.91	\$64,797.91
<b>Less Payments Outstanding</b>	\$0.00	\$0.00
<b>Bank Acct Available as of</b>	<b>\$75,140.91</b>	<b>\$75,140.91</b>
October 31, 2024		
		<b>MEDA Balance: \$75,140.91</b>

**MEDA FUND BALANCE INCOME**

January 2024 Int <b>\$375.09</b>	April 2024 Int <b>\$364.37</b>	July 2024 Int <b>\$371.30</b>	Oct 2024 Int <b>\$404.83</b>
Febuary 2024 Int <b>\$347.79</b>	May 2024 Int <b>\$352.05</b>	Aug 2024 Int <b>\$353.17</b>	Nov 2024 Int
March 2024 Int <b>\$329.98</b>	June 2024 Int <b>\$358.02</b>	Sept 2024 Int <b>\$357.19</b>	Dec 2024 Int
<b>2024 YTD Interest</b>			<b>\$3,613.79</b>



# Pooled Cash Report

City of Madison, MN  
For the Period Ending 10/31/2024

ACCOUNT #	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE	
<b>CLAIM ON CASH</b>					
<a href="#">101-10110</a>	Claim On Cash - General	654,853.98	(83,517.62)	571,336.36	
<a href="#">201-10110</a>	Claim On Cash	198,240.31	1,525.03	199,765.34	
<a href="#">202-10110</a>	Claim On Cash	(10,448.33)	(6,665.59)	(17,113.92)	
<a href="#">205-10110</a>	Claim On Cash	0.00	0.00	0.00	
<a href="#">211-10110</a>	Claim On Cash	123,284.85	(9,533.64)	113,751.21	
<a href="#">212-10110</a>	Claim On Cash	60,937.34	14,203.57	75,140.91	
<a href="#">225-10110</a>	Claim On Cash	129,701.58	0.00	129,701.58	
<a href="#">350-10110</a>	Claim On Cash	122,769.06	0.00	122,769.06	
<a href="#">351-10110</a>	Claim On Cash	91,675.39	0.00	91,675.39	
<a href="#">353-10110</a>	Claim On Cash	(112,039.22)	0.00	(112,039.22)	
<a href="#">401-10110</a>	Claim on Cash	(131,140.00)	0.00	(131,140.00)	
<a href="#">407-10110</a>	Claim On Cash	940,720.30	1,768.85	942,489.15	
<a href="#">410-10110</a>	Claim on Cash	0.00	(268.50)	(268.50)	
<a href="#">420-10110</a>	Claim On Cash	65,094.54	0.00	65,094.54	
<a href="#">425-10110</a>	Claim On Cash	368,080.13	(10,248.26)	357,831.87	
<a href="#">430-10110</a>	Claim On Cash	32,306.18	0.00	32,306.18	
<a href="#">601-10110</a>	Claim On Cash	251,941.33	43,217.88	295,159.21	
<a href="#">602-10110</a>	Claim On Cash	202,311.61	24,127.33	226,438.94	
<a href="#">603-10110</a>	Claim On Cash	122,418.72	6,372.10	128,790.82	
<a href="#">604-10110</a>	Claim On Cash	1,467,107.31	36,628.11	1,503,735.42	
<a href="#">605-10110</a>	Claim On Cash	225,815.14	6,874.81	232,689.95	
<a href="#">609-10110</a>	Claim On Cash	153,391.88	8,223.84	161,615.72	
<a href="#">614-10110</a>	Claim On Cash	320,198.09	14,936.28	335,134.37	
<a href="#">851-10110</a>	Claim On Cash	468,347.11	0.00	468,347.11	
<b>TOTAL CLAIM ON CASH</b>		<u>5,745,567.30</u>	<u>47,644.19</u>	<u>5,793,211.49</u>	
<b>CASH IN BANK</b>					
<b>Cash in Bank</b>					
<a href="#">999-10101</a>	Cash In Bank-UP, UP-ICS & ONB	731,432.17	51,121.51	782,553.68	
<a href="#">999-10104</a>	Cash In Bank-UP SCDP	(10,448.33)	(6,665.59)	(17,113.92)	
<a href="#">999-10105</a>	Cash In Bank-UP MEDA	60,937.34	14,203.57	75,140.91	
<a href="#">999-10106</a>	Cash In Bank-Ehlers	4,963,646.12	(11,015.30)	4,952,630.82	
<b>TOTAL: Cash in Bank</b>		<u>5,745,567.30</u>	<u>47,644.19</u>	<u>5,793,211.49</u>	
<b>Wages Payable</b>					
<a href="#">999-22303</a>	Wages Payable	0.00	0.00	0.00	
<b>TOTAL: Wages Payable</b>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	
<b>TOTAL CASH IN BANK</b>		<u>5,745,567.30</u>	<u>47,644.19</u>	<u>5,793,211.49</u>	
<b>DUE TO OTHER FUNDS</b>					
<a href="#">999-22301</a>	Due To Other Funds	5,745,567.30	47,644.19	5,793,211.49	
<b>TOTAL DUE TO OTHER FUNDS</b>		<u>5,745,567.30</u>	<u>47,644.19</u>	<u>5,793,211.49</u>	
<b>Claim on Cash</b>	5,793,211.49	<b>Claim on Cash</b>	5,793,211.49	<b>Cash in Bank</b>	5,793,211.49
<b>Cash in Bank</b>	5,793,211.49	<b>Due To Other Funds</b>	5,793,211.49	<b>Due To Other Funds</b>	5,793,211.49
<b>Difference</b>	<u>0.00</u>	<b>Difference</b>	<u>0.00</u>	<b>Difference</b>	<u>0.00</u>

ACCOUNT #	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE	
<b>ACCOUNTS PAYABLE PENDING</b>					
<a href="#">101-22300</a>	Accounts Payable Pending	0.00	(227.63)	(227.63)	
<a href="#">201-22300</a>	Accounts Payable Pending	0.00	0.00	0.00	
<a href="#">202-22300</a>	Accounts Payable Pending	0.00	0.00	0.00	
<a href="#">205-22300</a>	Accounts Payable Pending	0.00	0.00	0.00	
<a href="#">211-22300</a>	Accounts Payable Pending	0.00	0.00	0.00	
<a href="#">212-22300</a>	Accounts Payable Pending	0.00	0.00	0.00	
<a href="#">225-22300</a>	Accounts Payable Pending	0.00	0.00	0.00	
<a href="#">350-22300</a>	Accounts Payable Pending	0.00	0.00	0.00	
<a href="#">351-22300</a>	Accounts Payable Pending	0.00	0.00	0.00	
<a href="#">353-22300</a>	Accounts Payable Pending	0.00	0.00	0.00	
<a href="#">407-22300</a>	Accounts Payable Pending	0.00	0.00	0.00	
<a href="#">420-22300</a>	Accounts Payable Pending	0.00	0.00	0.00	
<a href="#">425-22300</a>	Accounts Payable Pending	0.00	0.00	0.00	
<a href="#">430-22300</a>	Accounts Payable Pending	0.00	0.00	0.00	
<a href="#">601-22300</a>	Accounts Payable Pending	0.00	0.00	0.00	
<a href="#">602-22300</a>	Accounts Payable Pending	0.00	0.00	0.00	
<a href="#">603-22300</a>	Accounts Payable Pending	0.00	0.00	0.00	
<a href="#">604-22300</a>	Accounts Payable Pending	0.00	(1,180.00)	(1,180.00)	
<a href="#">605-22300</a>	Accounts Payable Pending	0.00	0.00	0.00	
<a href="#">609-22300</a>	Accounts Payable Pending	0.00	0.00	0.00	
<a href="#">614-22300</a>	Accounts Payable Pending	0.00	0.00	0.00	
<a href="#">851-22300</a>	Accounts Payable Pending	0.00	0.00	0.00	
<b>TOTAL ACCOUNTS PAYABLE PENDING</b>		<u>0.00</u>	<u>(1,407.63)</u>	<u>(1,407.63)</u>	
<b>DUE FROM OTHER FUNDS</b>					
<a href="#">999-22302</a>	Due From Other Funds	0.00	1,407.63	1,407.63	
<b>TOTAL DUE FROM OTHER FUNDS</b>		<u>0.00</u>	<u>1,407.63</u>	<u>1,407.63</u>	
<b>ACCOUNTS PAYABLE</b>					
<a href="#">999-20201</a>	Accounts Payable	0.00	(1,407.63)	(1,407.63)	
<b>TOTAL ACCOUNTS PAYABLE</b>		<u>0.00</u>	<u>(1,407.63)</u>	<u>(1,407.63)</u>	
<b>AP Pending</b>	(1,407.63)	<b>AP Pending</b>	(1,407.63)	<b>Due From Other Funds</b>	(1,407.63)
<b>Due From Other Funds</b>	(1,407.63)	<b>Accounts Payable</b>	(1,407.63)	<b>Accounts Payable</b>	(1,407.63)
<b>Difference</b>	<u>0.00</u>	<b>Difference</b>	<u>0.00</u>	<b>Difference</b>	<u>0.00</u>

## Regular Drill Meeting

10/21/2024

The Madison Volunteer Fire Department met in regular session with Assistant Chief Brian Tebben presiding.

Roll call and minutes of the last meeting were read and approved.

Jared Rakow gave the treasurers report and it was approved as read.

Training officer report: - walk-throughs were conducted at the MMN Elementary School and at the hospital/clinic/nursing home/Hilltop Apartments.

- November 18 – MN Fire here to provide training
- December 2 – training on basement/garage fire tactics
- December 16 – annual meeting and walk-through at MMC

Emergency calls since our last meeting:

1. September 20<sup>th</sup> – mutual aid, house fire in Dawson
2. October 1<sup>st</sup> – mutual aid, yard fire, Marietta
3. October 1<sup>st</sup> – pickup fire, D. Hanson
4. October 5<sup>th</sup> – yard fire, West 2<sup>nd</sup> Street and 9<sup>th</sup> Avenue
5. October 6<sup>th</sup> – mutual aid, house fire, Dawson – Dove
6. October 10<sup>th</sup> – corn field fire, Fernholz
7. October 12<sup>th</sup> – mutual aid, combine fire, Marietta
8. October 17<sup>th</sup> – mutual aid, grass fire, Canby

Raffle tickets – time is short, we need to get this wrapped up. Appears that there are about 100 tickets left to sell.

Working with the grant writing lady and it is a no-go regarding extrication equipment. Looking instead at a grant to help upgrade our pagers, radios and nozzles. Need quotes for nozzles as Casey Chester has received quotes for pagers and radios.

New pumper update – the truck chassis is in place.

Personnel update – Mitch Wellnitz has been given a one month suspension from MFD due to his lack of attendance at monthly meetings.

Cell phone usage – stay off your phone when at calls, meetings and trainings.

Depending on the type of call, make sure we are taking the correct trucks first.

December 14<sup>th</sup> is the date scheduled for Ham Bingo. With the numerous fund raisers that the department conducts, it was discussed and agreed upon that we would reduce the amount of door prizes for the events to help limit how many times we are asking local businesses for donations throughout the year.

Next meeting is scheduled for November 18th.

Hall Duties for November: Damon Streich and Chris Nelson.

Motion was made by Chris Hansen to adjourn meeting, seconded by Zach Flickinger, carried.

Don Tweet, Secretary

ITEM	DATE	ADDRESSED BY	RESPONSIBLE TO COMPLETE	Progress Notes	COMPLETE
Downtown Renovation Fund	1/1/2022	Meyer	CM,	Reserve Fund \$20,369	
EDA CIP Program	1/1/2022	EDA	EDA	Madison Fitness and Detoys New grants	
Downtown Open Space-Block 48	9/19/2022	Conroy	CM EDA	Consider for downtown apartments	
Daycare Performance/EDA Appropriation	9/1/2017	EDA	Community	EDA update provided	
Infrastructure North Expansion	9/1/2021	Council	CM, council	Seeding - Lift Station Generator Check	
City Hall Restoration and Maintenance	6/1/2017	Council	CM, BM	Windows are all painted/weather sealed - door remains	
Slen Park Improvements - DNR	7/2/2021	Conroy	CM, Parks	Awarded 10K from USTA Northern	
Carneige Library Roof	1/1/2022	Parks	Manager	Secured for Winter - Spring repair parapet wall	
Grand Theatre Projector	1/23/2023	Maynard	CM, council	Equipment installed	
Welcome Sign School Pride State Champ	8/20/2022	Zahbrock	CM, PZ, AC	Pro Image on site to review	





**BOLTON  
& MENK**

Real People. Real Solutions.

2040 Highway 12 East  
Willmar, MN 56201-5818

Ph: (320) 231-3956  
Fax: (320) 231-9710  
Bolton-Menk.com

November 4, 2024

Val Halvorson, City Manager  
City of Madison  
404 6th Avenue  
Madison, MN 56256

RE: Eastview Improvements  
City of Madison, Minnesota  
Project No.: W14.118395

Dear Val:

All work on the Eastview Improvements project is completed. Enclosed please find Contractor's Application for Payment No. 5 and corresponding documents. This is the final pay application. The construction costs on this project ended up \$5,823.06 under the original contract amount. The amount of subgrade correction required to construct the new road was less than anticipated. The amount due to the Contractor on this final pay application is \$14,018.30.

The following list describes each enclosed document and the recommended council action. Documents that don't require council action are included for your records.

1. Contractor's Application for Payment No. 5: **Recommend approval (sign and date).**
2. Change Order 1: A final compensating change order that reduces the contract amount by \$5,823.06 to match the value of work completed: **Recommend approval (sign and date).**
3. Contractor's Affidavits (IC-134) and Lien Waivers: **No action needed.**
4. Consent of Surety to Final Payment: **No action needed.**
5. Warranty Bond: **No action needed.** The two year warranty period ends July 1, 2026.

We have reviewed these documents and recommend approval. Please review them and, if acceptable, sign and date one copy of each document where indicated. Send me a copy of the signed documents, and send copies of all signed documents with payment to:

Joe Riley Construction, Inc.  
20794 US Hwy 59  
PO Box 379  
Morris, MN 56267

Please contact me at [Kent.Louwagie@bolton-menk.com](mailto:Kent.Louwagie@bolton-menk.com) or 320-905-5446 with any questions.

Sincerely,

**Bolton & Menk, Inc.**

**Kent Louwagie, P.E.**

City Engineer

Enclosures

**Contractor's Application for Payment**

<b>Owner:</b> <u>City of Madison</u>	<b>Owner's Project No.:</b> _____
<b>Engineer:</b> <u>Bolton &amp; Menk, Inc.</u>	<b>Engineer's Project No.:</b> <u>W14.118395</u>
<b>Contractor:</b> <u>Joe Riley Construction</u>	<b>Agency's Project No.:</b> _____
<b>Project:</b> <u>Eastview Improvements</u>	
<b>Contract:</b> <u>Eastview Improvements</u>	
<b>Application No.:</b> <u>5</u>	<b>Application Date:</b> <u>7/31/2024</u>
<b>Application Period:</b> <b>From</b> <u>6/29/2024</u> <b>to</b> <u>7/31/2024</u>	

1. Original Contract Price	\$	286,189.00
2. Net change by Change Orders	\$	(5,823.06)
3. Current Contract Price (Line 1 + Line 2)	\$	280,365.94
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$	280,365.94
5. Retainage		
a. _____ X \$ 280,365.94 Work Completed	\$	-
b. _____ X \$ - Stored Materials	\$	-
c. Total Retainage (Line 5.a + Line 5.b)	\$	-
6. Amount eligible to date (Line 4 - Line 5.c)	\$	280,365.94
7. Less previous payments	\$	266,347.64
8. Amount due this application	\$	14,018.30
9. Balance to finish, including retainage (Line 3 - Line 4 + Line 5c)	\$	-

**Contractor's Certification**

The undersigned Contractor certifies, to the best of its knowledge, the following:

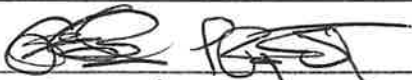
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and


(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective; and

(4) The provisions of M. S. 290.92 have been complied with and that all claims against me by reason of the Contract have been paid or satisfactorily secured.

**Contractor:** Joe Riley Construction

**Signature:**  **Date:** 8/20/24

**Name:** GREG PRIEST **Title:** CEO/COO

<b>Recommended by Engineer</b>	<b>Approved by Owner</b>
<b>By:</b> <u></u>	<b>By:</b> _____
<b>Name:</b> <u>Kent Louwagie, P.E.</u>	<b>Name:</b> _____
<b>Title:</b> <u>City Engineer</u>	<b>Title:</b> _____
<b>Date:</b> <u>8/20/2024</u>	<b>Date:</b> _____

**Progress Estimate - Unit Price Work**

**Contractor's Application for Payment**

<b>Owner:</b>	City of Madison	<b>Owner's Project No.:</b>	
<b>Engineer:</b>	Bolton & Menk, Inc.	<b>Engineer's Project No.:</b>	W14.118395
<b>Contractor:</b>	Joe Riley Construction	<b>Agency's Project No.:</b>	
<b>Project:</b>	Eastview Improvements		
<b>Contract:</b>	Eastview Improvements		

<b>Application</b>	5	<b>Application Period:</b>	From 06/29/24 to 07/31/24	<b>Application Date:</b>	07/31/24
--------------------	---	----------------------------	---------------------------	--------------------------	----------

A	B	C	D	E	F	F1	F2	G	H	I	J	K	L
Bid Item No.	Description	Contract Information				Previous Estimate		Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)				
<b>Original Contract</b>													
1	MOBILIZATION	1.00	LUMP SUM	27,250.00	27,250.00	1.00	27,250.00	1.00	27,250.00		27,250.00	100%	-
2	REMOVE CONCRETE WALK	1,080.00	SQ FT	1.00	1,080.00	1,080.00	1,080.00	1,080.00	1,080.00		1,080.00	100%	-
3	REMOVE CONCRETE DRIVEWAY	1,780.00	SQ FT	1.00	1,780.00	1,780.00	1,780.00	1,780.00	1,780.00		1,780.00	100%	-
4	REMOVE BITUMINOUS PAVEMENT (P)	3,003.00	SQ YD	1.75	5,255.25	3,003.00	5,255.25	3,003.00	5,255.25		5,255.25	100%	-
5	SALVAGE & REINSTALL MAILBOXES	6.00	EACH	50.00	300.00	6.00	300.00	6.00	300.00		300.00	100%	-
6	COMMON EXCAVATION (P)	1,626.00	CU YD	11.75	19,105.50	1,626.00	19,105.50	1,626.00	19,105.50		19,105.50	100%	-
7	SUBGRADE EXCAVATION (EV)	75.00	CU YD	14.00	1,050.00	16.30	228.20	16.30	228.20		228.20	22%	821.80
8	STABILIZING AGGREGATE (CV)	75.00	CU YD	34.00	2,550.00	16.30	554.20	16.30	554.20		554.20	22%	1,995.80
9	GEOGRID TYPE 1	2,645.00	SQ YD	1.75	4,628.75	2,645.00	4,628.75	2,645.00	4,628.75		4,628.75	100%	-
10	AGGREGATE BASE, CLASS 5 (CV)	790.00	CU YD	33.65	26,583.50	616.00	20,728.40	616.00	20,728.40		20,728.40	78%	5,855.10
11	TYPE SP 9.5 WEAR COURSE MIXTURE (2,B)	232.00	TON	110.75	25,694.00	240.45	26,629.84	240.45	26,629.84		26,629.84	104%	(935.84)
12	TYPE SP 12.5 NON-WEAR COURSE (2,B)	385.00	TON	109.45	42,138.25	395.29	43,264.49	395.29	43,264.49		43,264.49	103%	(1,126.24)
13	12" RC PIPE APRON	1.00	EACH	1,000.00	1,000.00	1.00	1,000.00	1.00	1,000.00		1,000.00	100%	-
14	12" RCP SEWER	217.00	LIN FT	77.50	16,817.50	217.00	16,817.50	217.00	16,817.50		16,817.50	100%	-
15	CASTING ASSEMBLY - STORM	1.00	EACH	750.00	750.00	1.00	750.00	1.00	750.00		750.00	100%	-
16	CASTING ASSEMBLY - SPECIAL	3.00	EACH	135.00	405.00	2.00	270.00	2.00	270.00		270.00	67%	135.00
17	ADJUST VALVE BOX OR CURB STOP	4.00	EACH	100.00	400.00	1.00	100.00	1.00	100.00		100.00	25%	300.00
18	ADJUST CASTING ASSEMBLY	1.00	EACH	1,000.00	1,000.00	1.00	1,000.00	1.00	1,000.00		1,000.00	100%	-
19	CONSTRUCT DRAINAGE STRUCTURE DESIGN G	4.00	LIN FT	420.00	1,680.00	4.00	1,680.00	4.00	1,680.00		1,680.00	100%	-
20	RANDOM RIP-RAP, CLASS III	5.00	CU YD	115.00	575.00	8.96	1,030.40	8.96	1,030.40		1,030.40	179%	(455.40)
21	4" CONCRETE SIDEWALK	1,175.00	SQ FT	10.25	12,043.75	1,142.00	11,705.50	1,142.00	11,705.50		11,705.50	97%	338.25
22	6" CONCRETE DRAINAGE PAN	40.00	SQ YD	89.35	3,574.00	50.00	4,467.50	50.00	4,467.50		4,467.50	125%	(893.50)
23	6" CONCRETE DRIVEWAY PAVEMENT	910.00	SQ YD	84.35	76,758.50	922.67	77,827.21	922.67	77,827.21		77,827.21	101%	(1,068.71)
24	TRAFFIC CONTROL	1.00	LUMP SUM	300.00	300.00	1.00	300.00	1.00	300.00		300.00	100%	-
25	EROSION & SEDIMENT CONTROL	1.00	LUMP SUM	980.00	980.00	1.00	980.00	1.00	980.00		980.00	100%	-
26	TOPSOIL BORROW (LV)	50.00	CU YD	23.80	1,190.00	14.00	333.20	14.00	333.20		333.20	28%	856.80
27	SEED, FERTILIZER & HYDROMULCH	1.00	LUMP SUM	8,550.00	8,550.00	1.00	8,550.00	1.00	8,550.00		8,550.00	100%	-
28	SEED, FERTILIZER & BLANKET	1.00	LUMP SUM	1,250.00	1,250.00	1.00	1,250.00	1.00	1,250.00		1,250.00	100%	-
29	PAVEMENT MARKINGS	1.00	LUMP SUM	1,500.00	1,500.00	1.00	1,500.00	1.00	1,500.00		1,500.00	100%	-
<b>Original Contract Totals</b>					<b>\$ 286,189.00</b>		<b>\$ 280,365.94</b>		<b>\$ 280,365.94</b>	<b>\$ -</b>	<b>\$ 280,365.94</b>	<b>98%</b>	<b>\$ 5,823.06</b>
<b>Change Orders</b>													
<b>Change Order 1 - Final Compensating Change Order</b>					(5,823.06)				-		-		(5,823.06)
<b>Change Order Totals</b>					<b>\$ (5,823.06)</b>				<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ (5,823.06)</b>
<b>Original Contract and Change Orders</b>													
<b>Project Totals</b>					<b>\$ 280,365.94</b>				<b>\$ 280,365.94</b>	<b>\$ -</b>	<b>\$ 280,365.94</b>	<b>100%</b>	<b>\$ -</b>

**CHANGE ORDER NO.: 1**

Owner:	City of Madison, MN	Owner's Project No.:	NA
Engineer:	Bolton & Menk, Inc.	Engineer's Project No.:	OW1.118395
Contractor:	Joe Riley Construction	Contractor's Project No.:	
Project:	Eastview Improvements		
Contract Name:	Eastview Improvements		
Date Issued:	July 31, 2024	Effective Date of Change Order:	August 12, 2024


The Contract is modified as follows upon execution of this Change Order:

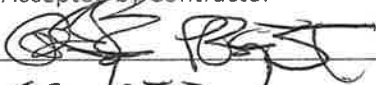
Description: The final compensating change order revises the contract quantities to match the quantities of work completed on the project.

Attachments: Contract quantity adjustments.

Change in Contract Price	Change in Contract Times
Original Contract Price: \$ 286,189.00	Original Contract Times: Substantial Completion: October 15, 2023 Ready for final payment: December 1, 2023
Increase from previously approved Change Order No. 1: \$ NA	[Increase] [Decrease] from previously approved Change Orders No.1 to No. [Number of previous Change Order]: Substantial Completion: NA Ready for final payment: NA
Contract Price prior to this Change Order: \$ 286,189.00	Contract Times prior to this Change Order: Substantial Completion: October 15, 2023 Ready for final payment: December 1, 2023
Decrease this Change Order: \$ 5,823.06	[Increase] [Decrease] this Change Order: Substantial Completion: NA Ready for final payment: NA
Contract Price incorporating this Change Order: \$ 280,365.94	Contract Times with all approved Change Orders: Substantial Completion: October 15, 2023 Ready for final payment: December 1, 2023

8/20/2024

Recommended by Engineer (if required)  
By:   
Title: Kent Louwagie, City Engineer  
Date: 8/20/2024

Accepted by Contractor  
  
CEO/CEO  
8/20/24

Authorized by Owner  
By: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

Approved by Funding Agency (if applicable)  
\_\_\_\_\_  
Not Applicable  
\_\_\_\_\_  
\_\_\_\_\_

**Quantity Adjustments for Final Compensating Change Order**

<b>Owner:</b>	City of Madison	<b>Owner's Project No.:</b>	
<b>Engineer:</b>	Bolton & Menk, Inc.	<b>Engineer's Project No.:</b>	W14.118395
<b>Contractor:</b>	Joe Riley Construction	<b>Agency's Project No.:</b>	
<b>Project:</b>	Eastview Improvements		
<b>Contract:</b>	Eastview Improvements		

A Bid Item No.	B Description	C Contract Information				G Work Completed		I Quantity Increase or (Decrease) (G-C)	J Value of Work Increase or (Decrease) (\$)
		C Item Quantity	D Units	E Unit Price (\$)	F Value of Bid Item (C X E) (\$)	G Estimated Quantity Incorporated in the Work	H Value of Work Completed to Date (E X G) (\$)		
<b>Original Contract</b>									
1	MOBILIZATION	1.00	LUMP SUM	27,250.00	27,250.00	1.00	27,250.00	-	-
2	REMOVE CONCRETE WALK	1,080.00	SQ FT	1.00	1,080.00	1,080.00	1,080.00	-	-
3	REMOVE CONCRETE DRIVEWAY	1,780.00	SQ FT	1.00	1,780.00	1,780.00	1,780.00	-	-
4	REMOVE BITUMINOUS PAVEMENT (P)	3,003.00	SQ YD	1.75	5,255.25	3,003.00	5,255.25	-	-
5	SALVAGE & REINSTALL MAILBOXES	6.00	EACH	50.00	300.00	6.00	300.00	-	-
6	COMMON EXCAVATION (P)	1,626.00	CU YD	11.75	19,105.50	1,626.00	19,105.50	-	-
7	SUBGRADE EXCAVATION (EV)	75.00	CU YD	14.00	1,050.00	16.30	228.20	(58.70)	(821.80)
8	STABILIZING AGGREGATE (CV)	75.00	CU YD	34.00	2,550.00	16.30	554.20	(58.70)	(1,995.80)
9	GEOGRID TYPE 1	2,645.00	SQ YD	1.75	4,628.75	2,645.00	4,628.75	-	-
10	AGGREGATE BASE, CLASS 5 (CV)	790.00	CU YD	33.65	26,583.50	616.00	20,728.40	(174.00)	(5,855.10)
11	TYPE SP 9.5 WEAR COURSE MIXTURE (2,B)	232.00	TON	110.75	25,694.00	240.45	26,629.84	8.45	935.84
12	TYPE SP 12.5 NON-WEAR COURSE (2,B)	385.00	TON	109.45	42,138.25	395.29	43,264.49	10.29	1,126.24
13	12" RC PIPE APRON	1.00	EACH	1,000.00	1,000.00	1.00	1,000.00	-	-
14	12" RCP SEWER	217.00	LIN FT	77.50	16,817.50	217.00	16,817.50	-	-
15	CASTING ASSEMBLY - STORM	1.00	EACH	750.00	750.00	1.00	750.00	-	-
16	CASTING ASSEMBLY - SPECIAL	3.00	EACH	135.00	405.00	2.00	270.00	(1.00)	(135.00)
17	ADJUST VALVE BOX OR CURB STOP	4.00	EACH	100.00	400.00	1.00	100.00	(3.00)	(300.00)
18	ADJUST CASTING ASSEMBLY	1.00	EACH	1,000.00	1,000.00	1.00	1,000.00	-	-
19	CONSTRUCT DRAINAGE STRUCTURE DESIGN G	4.00	LIN FT	420.00	1,680.00	4.00	1,680.00	-	-
20	RANDOM RIP-RAP, CLASS III	5.00	CU YD	115.00	575.00	8.96	1,030.40	3.96	455.40
21	4" CONCRETE SIDEWALK	1,175.00	SQ FT	10.25	12,043.75	1,142.00	11,705.50	(33.00)	(338.25)
22	6" CONCRETE DRAINAGE PAN	40.00	SQ YD	89.35	3,574.00	50.00	4,467.50	10.00	893.50
23	6" CONCRETE DRIVEWAY PAVEMENT	910.00	SQ YD	84.35	76,758.50	922.67	77,827.21	12.67	1,068.71
24	TRAFFIC CONTROL	1.00	LUMP SUM	300.00	300.00	1.00	300.00	-	-
25	EROSION & SEDIMENT CONTROL	1.00	LUMP SUM	980.00	980.00	1.00	980.00	-	-
26	TOPSOIL BORROW (LV)	50.00	CU YD	23.80	1,190.00	14.00	333.20	(36.00)	(856.80)
27	SEED, FERTILIZER & HYDROMULCH	1.00	LUMP SUM	8,550.00	8,550.00	1.00	8,550.00	-	-
28	SEED, FERTILIZER & BLANKET	1.00	LUMP SUM	1,250.00	1,250.00	1.00	1,250.00	-	-
29	PAVEMENT MARKINGS	1.00	LUMP SUM	1,500.00	1,500.00	1.00	1,500.00	-	-
<b>Original Contract Totals</b>					<b>\$ 286,189.00</b>		<b>\$ 280,365.94</b>		<b>\$ (5,823.06)</b>
<b>Change Orders</b>									
<b>Change Order 1 - Final Compensating Change Order</b>									
<b>Change Order Totals</b>					<b>\$ (5,823.06)</b>		<b>\$ -</b>		<b>\$ -</b>
<b>Original Contract and Change Orders</b>									
<b>Project Totals</b>					<b>\$ 280,365.94</b>		<b>\$ 280,365.94</b>		



**Contractor Affidavit Submitted**

Thank you, your Contractor Affidavit has been approved.

**Confirmation Summary**

Confirmation Number: 0-226-812-128  
Submitted Date and Time: 17-Sep-2024 7:15:33 AM  
Legal Name: JOE RILEY CONSTRUCTION INC  
Federal Employer ID: 87-4259199  
User Who Submitted: bids@jcrileyconstruction.com  
Type of Request Submitted: Contractor Affidavit

**Affidavit Summary**

**Affidavit Number:** 1342427136  
Minnesota ID: 7880850  
Project Owner: CITY OF MADISON  
Project Number: W14.118395  
Project Begin Date: 07-Jun-2023  
Project End Date: 10-Jun-2024  
Project Location: MADISON MN  
Project Amount: \$280,365.94

**Subcontractor Summary**

Name	ID	Affidavit Number
BIO BUILDER INC (EXTERIOR DESIGNS)	5373063	1207881728

**Important Messages**

A copy of this page must be provided to the contractor or government agency that hired you.

**Contact Us**

If you need further assistance, contact our Withholding Tax Division at 651-282-9999, (toll-free) 800-657-3594, or (email) [withholding.tax@state.mn.us](mailto:withholding.tax@state.mn.us). Business hours are Monday through Friday 8:00 a.m. to 4:30 p.m. Central Time.

Please [print this page](#) for your records using the print or save functionality built into your browser.

JOB 23222

### Contractor Affidavit

This Contractor Affidavit must be certified by the Minnesota Department of Revenue before the state of Minnesota or any of its subdivisions can make final payment to contractors. For more detailed information, see the instructions on the back of this form.

Please type or print clearly. This information will be used for returning the completed form.

Company name <b>Beyond The Curb</b>		Daytime phone	Minnesota tax ID number <b>8829861</b>
Address <b>14716 Prairie Drive</b>		Total contract amount <b>\$ 88021.24</b>	Month/year work began <b>3/30/2023</b>
City <b>Little Falls</b>	State <b>MN</b>	ZIP code <b>56345</b>	Amount still due <b>\$ 0</b>
			Month/year work ends <b>8/30/2024</b>

Project number <b>W14.118395</b>	Project location <b>Eastview Improvements</b>
Project owner <b>City of Madison MN</b>	Address <b>404 6th Avenue</b>
	City <b>Madison</b>
	State <b>MN</b>
	ZIP code <b>56256</b>

Did you have employees work on this project?  Yes  No. If no, who did the work?

Check the box that describes your involvement in the project and fill in all information requested

- Sole contractor
- Subcontractor

Name of contractor who hired you  
**Joe Riley Construction**

Address  
**20794 US Highway 59 Morris MN 56267**

Prime contractor—If you subcontracted out any work on this project, all of your subcontractors must submit their own Contractor Affidavits and have them certified by the Department of Revenue before you can submit your Contractor Affidavit. For each subcontractor you had, fill in the information below and attach a copy of each subcontractor's certified Contractor Affidavit. If you need more space, attach a separate sheet.

Business name	Address	Owner/Officer

I declare that all information I have filled in on this form is true and complete to the best of my knowledge and belief. I authorize the Department of Revenue to disclose pertinent information relating to this project, including sending copies of this form, to the prime contractor if I am a subcontractor, and to any subcontractors if I am a prime contractor, and to the contracting agency.

Contractor's signature  Title **Owner** Date **10-29-2023**

Mail to: Minnesota Revenue, Mail Station 6610, St. Paul, MN 55146-6610  
Phone: 651-282-9999 or 1-800-657-3594

**Certificate of Compliance**

Based on records of the Minnesota Department of Revenue, I certify that the contractor who has signed this Contractor Affidavit has fulfilled all the requirements of Minnesota Statutes 290.92 and 270C.66 concerning the withholding of Minnesota income tax from wages paid to employees relating to contract services with the state of Minnesota and/or its subdivisions.

Department of Revenue approval \_\_\_\_\_ Date \_\_\_\_\_

Rev. 12/17

### Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

#### Confirmation Summary

Confirmation Number:	1-537-300-320
Submitted Date and Time:	9-Jul-2024 12:00:10 PM
Legal Name:	BIO BUILDER INC
Federal Employer ID:	41-2003765
User Who Submitted:	biobuilder
Type of Request Submitted:	Contractor Affidavit

### Affidavit Summary

<b>Affidavit Number:</b>	<b>1207881728</b>
Minnesota ID:	5373063
Project Owner:	CITY OF MADISON
Project Number:	W14.118395
Project Begin Date:	07-Jun-2023
Project End Date:	10-Jun-2024
Project Location:	MADISON
Project Amount:	\$15,682.00
Subcontractors:	No Subcontractors

#### Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

#### Contact Us

If you need further assistance, contact our Withholding Tax Division at 651-282-9999, (toll-free) 800-657-3594, or (email) [withholding.tax@state.mn.us](mailto:withholding.tax@state.mn.us). Business hours are Monday through Friday 8:00 a.m. to 4:30 p.m. Central Time.

Please [print this page](#) for your records using the print or save functionality built into your browser.



### Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

#### Confirmation Summary

Confirmation Number:	1-050-851-168
Submitted Date and Time:	15-Jul-2024 10:18:07 AM
Legal Name:	DD & J CONTRACTING INC
Federal Employer ID:	20-0870441
User Who Submitted:	DD&JCONTR
Type of Request Submitted:	Contractor Affidavit

#### Affidavit Summary

<b>Affidavit Number:</b>	<b>1349177344</b>
Minnesota ID:	6973010
Project Owner:	MADISON EASTVIEW APPARTMENTS
Project Number:	W14.118395
Project Begin Date:	26-Jun-2024
Project End Date:	26-Jun-2024
Project Location:	MADISON
Project Amount:	\$1,200.00
Subcontractors:	No Subcontractors

#### Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

#### Contact Us

If you need further assistance, contact our Withholding Tax Division at 651-282-9999, (toll-free) 800-657-3594, or (email) [withholding.tax@state.mn.us](mailto:withholding.tax@state.mn.us). Business hours are Monday through Friday 8:00 a.m. to 4:30 p.m. Central Time.

Please [print this page](#) for your records using the print or save functionality built into your browser.

# AIA<sup>®</sup> Document G707<sup>™</sup> – 1994

## Consent Of Surety to Final Payment

Bond No: NMN2305

PROJECT: *(Name and address)*  
Eastview Improvements, City of Madison,  
Minnesota

ARCHITECT'S PROJECT NUMBER:

OWNER:

ARCHITECT:

CONTRACT FOR: General Construction

CONTRACTOR:

SURETY:

OTHER:

TO OWNER: *(Name and address)*  
City of Madison, Minnesota  
404 6th Avenue N,  
Madison, MN 56256

CONTRACT DATED: August 1, 2023

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the  
*(Insert name and address of Surety)*

**Merchants National Bonding, Inc.**  
P.O. Box 14498  
Des Moines, IA 50306-3498

, SURETY,

on bond of  
*(Insert name and address of Contractor)*

**Joe Riley Construction, Inc.**  
20794 US Hwy 59  
Morris, MN 56267

, CONTRACTOR,

hereby approves of the final payment to the Contractor, and agrees that final payment to the Contractor shall not relieve the Surety  
of any of its obligations to  
*(Insert name and address of Owner)*

**City of Madison, Minnesota**  
404 6th Avenue N  
Madison, MN 56256

, OWNER,

as set forth in said Surety's bond.

IN WITNESS WHEREOF, the Surety has hereunto set its hand on this date: **September 18, 2024**  
*(Insert in writing the month followed by the numeric date and year.)*

**Merchants National Bonding, Inc.**

*(Surety)*

  
*(Signature of authorized representative)*

Attest:  
*(Seal):*



**Colby D White, Attorney-in-Fact**

*(Printed name and title)*



**MERCHANTS**  
**BONDING COMPANY™**  
**POWER OF ATTORNEY**

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations of the State of Iowa, d/b/a Merchants National Indemnity Company (in California only) (herein collectively called the "Companies") do hereby make, constitute and appoint, individually,

Anne Crowner; Bailey Beach; Ben Williams; Brian J Oestreich; Brian M Deimerly; Cameron M Burt; Cindy Bennett; Colby D White; Craig E Hansen; D Gregory Stitts; Dione R Young; Donald E Appleby; Douglas Muth; Ginger Hoke; Grace Rasmussen; Graydon Dotson; Greg Krier; Jay D Freiermuth; Jennifer Marino; Jessica Jean Rini; Jessie Allen; Joe Tiernan; John Cord; Joshua R Loftis; Kate Zanders; Keeton Welch; Mark R DeWitt; Mark Sweigart; Mary Ashley Allen; Megan A Brown; Michelle R Gruis; Nathan Weaver; R C Bowman; Sara Huston; Sarah C Brown; Seth D Rooker; Ted Jorgensen; Tim McCulloh; Todd Bengford; W R Withrow

their true and lawful Attorney(s)-in-Fact, to sign its name as surety(ies) and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

This Power-of-Attorney is granted and is signed and sealed by facsimile under and by authority of the following By-Laws adopted by the Board of Directors of Merchants Bonding Company (Mutual) on April 23, 2011 and amended August 14, 2015 and adopted by the Board of Directors of Merchants National Bonding, Inc., on October 16, 2015.

"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof."

"The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and authority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner-Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 8th day of November, 2023.

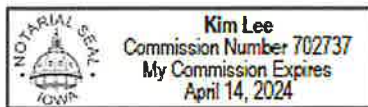


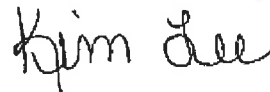
MERCHANTS BONDING COMPANY (MUTUAL)  
MERCHANTS NATIONAL BONDING, INC.  
d/b/a MERCHANTS NATIONAL INDEMNITY COMPANY

By   
President

STATE OF IOWA  
COUNTY OF DALLAS ss.

On this 8th day of November 2023, before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC.; and that the seals affixed to the foregoing instrument are the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.



  
Notary Public

(Expiration of notary's commission does not invalidate this instrument)

I, William Warner, Jr., Secretary of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.


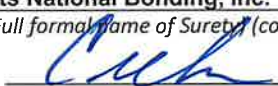
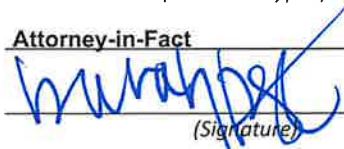
In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this 18th day of September, 2024.



  
Secretary

# WARRANTY BOND FORM

BOND NO: NMN2305

<p><b>Contractor</b></p> <p>Name: <b>Joe Riley Construction, Inc.</b></p> <p>Address (principal place of business):  <b>20794 US Hwy 59</b>  <b>Morris, MN 56267</b></p>	<p><b>Surety</b></p> <p>Name: <b>Merchants National Bonding, Inc.</b></p> <p>Address (principal place of business):  <b>P.O. Box 14498</b>  <b>Des Moines, IA 50306-3498</b></p>
<p><b>Owner</b></p> <p>Name: <b>City of Madison, Minnesota</b></p> <p>Address (principal place of business):  <b>404 6th Avenue</b>  <b>Madison, MN 56256-1237</b></p>	<p><b>Construction Contract</b></p> <p>Description (name and location):  <b>Eastview Improvements</b>  <b>Madison, Minnesota</b></p> <p>Contract Price: <b>\$280,365.94</b></p> <p>Effective Date of Contract: <b>May 2, 2023</b></p> <p>Contract's Date of Substantial Completion: <b>October 27, 2023.</b></p>
<p><b>Bond</b></p> <p>Bond Amount: <b>\$280,365.94</b></p> <p>Date of Bond: <b>September 18, 24</b></p> <p>Modifications to this Bond form:  <input checked="" type="checkbox"/> None <input type="checkbox"/> See Paragraph 9</p>	
<p>Bond Period: Commencing 364 days after Substantial Completion of the Work under the Construction Contract, and continuing until 2 year(s) after such Substantial Completion.</p>	
<p>Surety and Contractor, intending to be legally bound hereby, subject to the terms set forth herein, do each cause this Warranty Bond to be duly executed by an authorized officer, agent, or representative.</p>	
<p><b>Contractor as Principal</b></p> <p><u>Joe Riley Construction, Inc.</u>  <i>(Full formal name of Contractor)</i></p> <p>By:   <i>(Signature)</i></p> <p>Name: <u>Gregg Prest</u>  <i>(Printed or typed)</i></p> <p>Title: <u>CEO/CFO</u></p> <p>Attest: _____  <i>(Signature)</i></p> <p>Name: <u>Drew Wright</u>  <i>(Printed or typed)</i></p> <p>Title: <b>Assistant Project Manager</b></p>	<p><b>Surety</b></p> <p><u>Merchants National Bonding, Inc.</u>  <i>(Full formal name of Surety) (corporate seal)</i></p> <p>By:   <i>(Signature) (Attach Power of Attorney)</i></p> <p>Name: <u>C White</u>  <i>(Printed or typed)</i></p> <p>Title: <u>Attorney-in-Fact</u></p> <p>Attest:   <i>(Signature)</i></p> <p>Name: <u>Sarah Dragt</u>  <i>(Printed or typed)</i></p> <p>Title: <b>Witness as to Surety</b></p>
<p><i>Notes: (1) Provide supplemental execution by any additional parties, such as joint venturers. (2) Any singular reference to Contractor, Surety, Owner, or other party is considered plural where applicable.</i></p>	

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1. The Contractor and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors, and assigns to the Owner for the performance of the Construction Contract's Correction Period Obligations. The Construction Contract is incorporated herein by reference.
2. If the Contractor performs the Correction Period Obligations, the Surety and the Contractor shall have no obligation under this Warranty Bond.
3. If Owner gives written notice to Contractor and Surety during the Bond Period of Contractor's obligation under the Correction Period Obligations, and Contractor does not fulfill such obligation, then Surety shall be responsible for fulfillment of such Correction Period Obligations. Surety shall either fulfill the Correction Period Obligations itself, through its agents or contractors, or, in the alternative, Surety may waive the right to fulfill the Correction Period Obligations itself and reimburse the Owner for all resulting costs incurred by Owner in performing Contractor's Correction Period Obligations, including but not limited to correction, removal, replacement, and repair costs.
4. The Surety's liability is limited to the amount of this Warranty Bond. Renewal or continuation of the Warranty Bond will not modify such amount unless expressly agreed to by Surety in writing.
5. The Surety shall have no liability under this Warranty Bond for obligations of the Contractor that are unrelated to the Construction Contract. No right of action will accrue on this Warranty Bond to any person or entity other than the Owner or its heirs, executors, administrators, successors, and assigns.
6. Any proceeding, legal or equitable, under this Warranty Bond may be instituted in any court of competent jurisdiction in the location in which the Work or part of the Work is located and must be instituted within two years after the Surety refuses or fails to perform its obligations under this Warranty Bond.
7. Written notice to the Surety, the Owner, or the Contractor must be mailed or delivered to the address shown in this Warranty Bond.
8. Definitions
  - 8.1. Construction Contract—The agreement between the Owner and Contractor identified on the cover page of this Warranty Bond, including all Contract Documents and changes made to the agreement and the Contract Documents.
  - 8.2. Contract Documents—All the documents that comprise the agreement between the Owner and Contractor.
  - 8.3. Correction Period Obligations—The duties, responsibilities, commitments, and obligations of the Contractor with respect to correction or replacement of defective Work, as set forth in the Construction Contract's Correction Period clause, EJCDC® C 700, Standard General Conditions of the Construction Contract (2018), Paragraph 15.08, as duly modified.
  - 8.4. Substantial Completion—As defined in the Construction Contract.
  - 8.5. Work—As defined in the Construction Contract.
9. Modifications to this Bond are as follows: **None**

**ACKNOWLEDGEMENT OF PRINCIPAL**

STATE OF Minnesota )

COUNTY OF \_\_\_\_\_ )

On this \_\_\_\_\_ day of \_\_\_\_\_, in the year \_\_\_\_\_, before me personally appeared \_\_\_\_\_,

\_\_\_\_\_ of **Joe Riley Construction, Inc.**, known to me to be the person whose name is subscribed to the instrument, and acknowledge that he/she executed the same.

In WITNESS WHEREOF, I have hereunto set my hands and affixed my official seal, the day and year in this certificate first above written.

\_\_\_\_\_, Notary Public  
My Commission Expires: \_\_\_\_\_

**ACKNOWLEDGEMENT OF SURETY**

STATE OF Minnesota )

COUNTY OF Hennepin )

On this 18th day of September, in the year 2024, before me personally come(s) Colby D White, Attorney-in-Fact of **Merchants National Bonding, Inc.**, with whom I am personally acquainted, and who, being by me duly sworn, says that he/she is the Attorney-in-Fact of **Merchants National Bonding, Inc.**, the company described in and which executed the within instrument; that he/she know(s) the corporate seal of such Company; and that the seal affixed to the within instrument is such corporate seal and that it was affixed by order of the Board of Directors of said Company, and that he/she signed said instrument as Attorney-in-Fact of the said Company by like order.

In WITNESS WHEREOF, I have hereunto set my hands and affixed my official seal, the day and year in this certificate first above written.

  
\_\_\_\_\_, Notary Public  
My Commission Expires: January 31, 2029



**MERCHANTS**  
**BONDING COMPANY™**  
**POWER OF ATTORNEY**

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations of the State of Iowa, d/b/a Merchants National Indemnity Company (in California only) (herein collectively called the "Companies") do hereby make, constitute and appoint, individually,

Anne Crowner; Bailey Beach; Ben Williams; Brian J Oestreich; Brian M Deimerly; Cameron M Burt; Cindy Bennett; Colby D White; Craig E Hansen; D Gregory Stitts; Dione R Young; Donald E Appleby; Douglas Muth; Ginger Hoke; Grace Rasmussen; Graydon Dotson; Greg Krier; Jay D Freiermuth; Jennifer Marino; Jessica Jean Rini; Jessie Allen; Joe Tiernan; John Cord; Joshua R Loftis; Kate Zanders; Keeton Welch; Mark R DeWitt; Mark Sweigart; Mary Ashley Allen; Megan A Brown; Michelle R Gruis; Nathan Weaver; R C Bowman; Sara Huston; Sarah C Brown; Seth D Rooker; Ted Jorgensen; Tim McCulloh; Todd Bengford; W R Withrow

their true and lawful Attorney(s)-in-Fact, to sign its name as surety(ies) and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

This Power-of-Attorney is granted and is signed and sealed by facsimile under and by authority of the following By-Laws adopted by the Board of Directors of Merchants Bonding Company (Mutual) on April 23, 2011 and amended August 14, 2015 and adopted by the Board of Directors of Merchants National Bonding, Inc., on October 16, 2015.

"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof."

"The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and authority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner-Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 8th day of November, 2023.

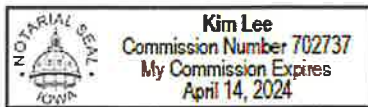


MERCHANTS BONDING COMPANY (MUTUAL)  
MERCHANTS NATIONAL BONDING, INC.  
d/b/a MERCHANTS NATIONAL INDEMNITY COMPANY

By *Larry Taylor*  
President

STATE OF IOWA  
COUNTY OF DALLAS ss.

On this 8th day of November 2023, before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC.; and that the seals affixed to the foregoing instrument are the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.



*Kim Lee*  
Notary Public

(Expiration of notary's commission does not invalidate this instrument)

I, William Warner, Jr., Secretary of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this 18th day of September, 2024.



*William Warner Jr.*  
Secretary

**CITY OF MADISON, MINNESOTA  
RESOLUTION 24-21-01**

STATE OF MINNESOTA)  
COUNTY OF LAC QUI PARLE)  
CITY OF MADISON)

**RESOLUTION FOR CITY KEY CONTROL**

**WHEREAS**, the City Council is interested in establishing key control for security and access control;  
and

**WHEREAS**, the City Council is interested in determining personnel authorized to have key access to the Madison Municipal Building.

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MADISON, LAC QUI PARLE COUNTY, MINNESOTA** hereby designates the following positions access and keys to the City of Madison Municipal Building based on duty requirements and in keeping with the security needs of the City:

City Manager	Custodian
City Clerk	Street Dept. Supervisor
Deputy Clerk/Treasurer	Streets/Parks Maintenance
Deputy Clerk	Water/WWTP Supervisor
Line Dept. Supervisor	Water/WWTP Operator
Journeyman Lineman	Facilities Maintenance

**BE IT FURTHER RESOLVED** by the City Council of the City of Madison, MN that the City Clerk’s Office is authorized to issue keys on a temporary basis as needed and documenting such in the key cabinet. A listing of keys issued as of July 22, 2024, is attached as Exhibit A.

Upon vote taken thereon, the following voted:

For:  
Against:  
Absent:

Whereupon said Resolution No. 24-21-01 was declared duly passed and adopted this 13<sup>th</sup> day of November, 2024.

\_\_\_\_\_  
Greg Thole  
Mayor

Attest: \_\_\_\_\_  
Christine Enderson  
City Clerk



**EXHIBIT A  
CITY OF MADISON**

**KEY LOG  
MADISON MUNICIPAL BUILDING  
PURPOSE: OUTSIDE DOOR KEYS  
(As of July 22, 2024)**

- 1. Round - Cheri Tuckett**
- 1. Key Cabinet**
- 2. Round - Christine Enderson**
- 2. Val Halvorson**
- 3. Round - Angie Ransom**
- 3. David Johnson**
- 4. Round - Nicole Beninga**
- 4. Chase Mortenson**
- 5. Todd Erp**
- 6. Zach Larson**
- 7. Randy Larson**
- 8. Dean Broin**
- 9. Maurice Wollschlager**
- 10. Key Cabinet**
- 11. Ket Cabinet**
- 12. Key Cabinet**
- 13. Key Cabinet**
- 14. Key Cabinet**
- 15. Key Cabinet**
- 16. Key Cabinet**
- 17. Key Cabinet**

**CITY OF MADISON MINNESOTA  
RESOLUTION NO. 24-30**

STATE OF MINNESOTA)  
COUNTY OF LAC QUI PARLE)  
CITY OF MADISON)

**RESOLUTION ESTABLISHING GROUP HEALTH INSURANCE CITY  
BENEFITS CONTRIBUTION FOR THE YEAR 2025**

**WHEREAS**, the City Council is interested in establishing the Group Health Insurance and Supplemental Insurance Benefit Contributions for 2025 for the City of Madison effective January 1, 2025 and continuing.

**WHEREAS**, the monthly amount of the employer contribution shall be established at 100% of MetLife \$10,000 Basic (\$3.19/month/employee), \$10,000 AD&D (\$.28/month/employee), and \$2,000 Spouse and \$1,000 Child Dependent (\$1.34/month/employee) Life coverages of all benefitted employees.

**WHEREAS**, the monthly amount of the employer contribution shall be established at (80%) towards the family coverage premium, and (100%) towards the single coverage premium based on Blue Cross Blue Shield 2025 Small Group Product High Value HSA Gold Plan 692 \$3750/\$7000 with 0% coinsurance. This benefit is available to all full-time employees, with the rate established at fifty percent (50%) for qualified part-time employees.

**WHEREAS**, employees have the option to choose the Blue Cross Blue Shield 2025 Small Group Product Blue Access HSA Gold Plan 690 \$3750/\$7000 with 0% coinsurance. The increase in premium for this election is applied to the employee contribution.

**WHEREAS**, employees enrolled in the City's Blue Cross Blue Shield product, shall receive an HSA contribution toward their deductible. Contribution will be as follows effective January 1, 2025 and continuing until modified: full-time employees electing to participate in the City's group insurance shall receive \$233.50 per month, and fifty percent (50%) \$116.75 per month for qualified part-time employees.

**WHEREAS**, that, full or qualified part-time employees who receive health insurance benefits through their spouse's employment, can opt out of the City's Group Health Insurance, in writing, and receive \$655.40 per month to be used toward Supplemental Insurance Benefits or a qualifying HSA, with the rate established at fifty percent (50%) for qualified part-time employees.

**WHEREAS**, Supplemental Insurance Benefits include BCBS Vision, BCBS Dental, a variety of AFLAC options (Cancer Care/Specified Disease, Accident, Dental & Supplemental Dental, Critical Illness, Short Term Disability and Life), Colonial Life insurance, and LMCIT Long Term Disability Plan issued by Madison National Life offered through Ochs.

**WHEREAS** that the City Council of Madison, Lac qui Parle County, Minnesota does hereby establish that there shall be no pooling of unused per employee dollars. This is a "per employee" only benefit.

**BE IT RESOLVED** that the City Council of Madison, Lac qui Parle County, Minnesota does hereby authorize the use of funds contributed towards Group Health Insurance and Supplemental Insurance Benefits as permitted in the Employee Benefit Program that is in accordance with Internal Revenue Service regulations and law.

Upon vote taken thereon, the following voted:

For:  
Against:  
Absent:

Whereupon said Resolution No. 24-30 was declared duly passed and adopted this 13<sup>th</sup> day of November 2024.

\_\_\_\_\_  
Greg Thole  
Mayor

ATTEST:

\_\_\_\_\_  
Christine Enderson  
City Clerk

**CITY OF MADISON, MINNESOTA  
RESOLUTION 24-33**

STATE OF MINNESOTA)  
COUNTY OF LAC QUI PARLE)  
CITY OF MADISON)

**RESOLUTION ADOPTING DEBIT CARD POLICY**

**WHEREAS**, the City Council is interested in establishing a Debit Card Policy which details authorized use of a city debit card by designated employees to make purchases on behalf of the City; and

**WHEREAS**, said Debit Card Policy will include a list of designated employees, a debit card maximum spending limit, and conditions for use; and

**WHEREAS**, designated employees will be required to execute a City of Madison Debit Card Policy Acknowledgment prior to issuance of said debit card.

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MADISON, LAC QUI PARLE COUNTY, MINNESOTA** that the Debit Card Policy attached as Exhibit A is hereby adopted and City Clerk/Treasurer Angela Ransom is hereby authorized to establish a debit card program with United Prairie Bank on behalf of the City of Madison.

Upon vote taken thereon, the following voted:

For:  
Against:  
Absent:

Whereupon said Resolution No. 24-33 was declared duly passed and adopted this 13<sup>th</sup> day of November.

\_\_\_\_\_  
Greg Thole  
Mayor

Attest: \_\_\_\_\_  
Christine Enderson  
City Clerk

**RESOLUTION 24-33**  
**CITY OF MADISON DEBIT CARD POLICY**  
**EXHIBIT A**

As stated in MN Statute 471.382, the City of Madison Council may authorize the use of a Debit Card by any City employee otherwise authorized to make a purchase on behalf of the City. All purchases by Debit Card must otherwise comply with all statutes, rules and policies applicable to City purchases. A City employee who makes or directs a purchase by Debit Card that is not in compliance with statutes, rules and policies, is personally liable for the amount of the purchase.

Debit Card transactions on bank statements do not contain the detail necessary to satisfy the requirements of “claims presented to the City for payment must be in writing and itemized”. Therefore, invoices and receipts for all items purchased on with a debit card must be retained. A list of all Debit Cards charges will be included with monthly expenditures for Council review and approval. *(MN Stat 412.271 subd. 2, MN Stat 471.38 subd 1)*

Debit Card use must also comply with laws concerning borrowing. Debit Cards will not be used for carrying debt. The entire card balance shall be paid in full each month. *(MN Stat Ch 475)*

1. Employees who are Department Heads are authorized to use or direct use of the City of Madison’s Debit Card.
2. Debit Cards will carry a card limit of no more than \$1,000.00, unless otherwise authorized.
3. City Debit Cards will be issued through the City of Madison Business Office. All cards must be returned to the business office when renewed or upon leaving the employment of the City. A lost or stolen Debit Card must be reported immediately.
4. No employee will intentionally use a City of Madison Debit Card for personal purchases. Unauthorized use or abuse of a city Debit Card will result in disciplinary action, up to and including termination of employment.
5. Supporting documents and/or invoices will be submitted to the Business office immediately after purchasing an item(s). Department Head will code each document/invoice and stipulate on the
  - a. Document and/or invoice description of what the purchase is for.
  - b. For example: Maintenance supplies for Community Center; Liquor Store cleaning supplies; repair parts for loader.
6. Authorized persons will receive and sign an acknowledgement form regarding Debit Card use. (See attached)

Adopted by the City Council of the City of Madison, County of Lac qui Parle, State of Minnesota this the 13<sup>th</sup> day of November, 2024.

**CITY OF MADISON DEBIT CARD POLICY ACKNOWLEDGMENT**

The City of Madison hereby authorizes you to use its Debit Cards on its behalf. It is important that you understand the rules regarding Debit Card use. If these rules are not followed, the City may cancel the card and you may be personally liable for any misuse.

- Debit Cards may only be used for appropriate City business. Unauthorized use or abuse of a City Debit Card will result in disciplinary action, up to and including termination of employment.
- Debit Cards shall not be used to obtain a cash advance.
- Debit Cards must at all times be protected from theft and unauthorized use.
- A lost or stolen Debit Card must be reported immediately to the City of Madison Business Office.
- Debit Card receipts, invoices or cash register tapes for all purchases must be turned into the Clerks’ office upon return.
- The City will not be responsible for interest charges accrued due to delayed submission of receipts and payment requests.

**I acknowledge receipt of the City of Madison Debit Card Policy and confirm that I have read and understand its terms and conditions. I agree to abide by the terms of the Policy and the above statements. I also understand that all Debit Card use is subject to audit.**

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Received by

\_\_\_\_\_  
Date

## **DEBIT CARD HOLDERS AS OF November 13, 2024**

### **United Prairie Debit Card:**

4 City Administration – Val Halvorson, Christine Enderson, Angie Ransom & Cheri Tuckett

4 Public Works –

Street Department Supervisor – Todd Erp

Line Department – David Johnson

Water Department Supervisor – Dean Broin

Facilities Maintenance and Safety – Zachary Larson

1 Fire Department Treasurer – Jared Rakow

1 Ambulance Chief – Scott Schake

**MEMORANDUM**

**TO:** Val Halvorson, City Manager  
**FROM:** Taft Stettinius & Hollister LLP  
**DATE:** October 31, 2024  
**RE:** **REIMBURSEMENT RESOLUTION**

---

Enclosed is a resolution for consideration by the City Council at an upcoming council meeting. The Resolution authorizes you to make periodic Declarations of intent to reimburse expenditures from Bonds (the form is in Exhibit A to the Resolution). The general requirements of the tax regulations relating to reimbursing expenditures are as follows:

1. The Declaration must be made no later than sixty days after payment of project costs;
2. The Declaration must contain (a) a reasonable description of the project and (b) the maximum principal amount of bonds expected to be issued for the project. You will need to fill in a description for the project in paragraph two and a dollar amount in paragraph three on Exhibit A; and
3. For Issuers that do not meet the exceptions outlined below, the bonds must be issued within 18 months after the later of (a) the date the original expenditure is paid or (b) the date the project is placed in service or abandoned, but in no event more than three years after the payment of the original expenditure.

The exceptions to the general time limit listed in paragraph three above are as follows:

- a) For Issuers qualifying as small issuers by reason of issuing (together with all subordinate entities thereof, and all entities treated as one with the Issuer) less than \$5,000,000 of tax-exempt governmental obligations during the calendar year, the bonds must be issued within the later of three years after (a) the date the original expenditure is paid or (b) the date the project is placed in service or abandoned.
- b) For construction projects for which both the Issuer and a licensed architect or engineer certify that at least five years is necessary to complete construction of the project, the bonds must be issued within 18 months after the later of (a) the date the



original expenditure is paid or (b) the date the project is placed in service or abandoned, but not more than five years after the payment of the original expenditure.

A Declaration is not required for preliminary and engineering costs as long as those costs do not exceed twenty percent of the bonds.

- a) Preliminary expenditures include architectural, engineering surveying, soil testing, and similar costs that are incurred prior to commencement of construction, rehabilitation or acquisition of a project. Preliminary costs do not
- b) include land acquisition, site preparation, and similar costs incident to the commencement of construction. Preliminary expenditures, however, cannot exceed 20% of the issue price of the related reimbursement bond issue.
- c) Costs in an amount not exceeding the lesser of \$100,000 or 5% of the proceeds of the issue are considered 'de minimis'."

If you have any questions, please call me.

**CITY OF MADISON, MINNESOTA  
RESOLUTION NO. 24-34**

STATE OF MINNESOTA)  
COUNTY OF LAC QUI PARLE)  
CITY OF MADISON)

**RESOLUTION ESTABLISHING PROCEDURES  
RELATING TO COMPLIANCE WITH REIMBURSEMENT BOND  
REGULATIONS UNDER THE INTERNAL REVENUE CODE**

BE IT RESOLVED by the City Council (the "Council") of the City of Madison (the "City"), as follows:

1. Recitals.

(a) The Internal Revenue Service has issued Treasury Regulations, Section 1.150-2 (as the same may be amended or supplemented, the "Regulations"), dealing with "reimbursement bond" proceeds, being proceeds of bonds used to reimburse the City for any project expenditure paid by the City prior to the time of the issuance of those bonds.

(b) The Regulations generally require that the City (as the issuer of or the primary obligor under the bonds) make a declaration of intent to reimburse itself for such prior expenditures out of the proceeds of subsequently-issued bonds, that such declaration be made not later than 60 days after the expenditure is actually paid, and that the issuance of bonds occur and the written reimbursement allocation be made from the proceeds of such bonds within 18 months after the later of (1) the date of payment of the expenditure or (2) the date the project is placed in service (but in no event more than 3 years after actual payment).

2. Official Intent Declaration. The Regulations, in the situations in which they apply, require the City to have declared an official intent (the "Declaration") to reimburse itself for previously paid project expenditures out of the proceeds of subsequently issued bonds. The Council hereby authorizes the [Treasurer] to make the City's Declarations or to delegate from time to time that responsibility to other appropriate City employees. Each Declaration shall comply with the requirements of the Regulations, including without limitation the following:

(a) Each Declaration shall be made not later than 60 days after payment of the applicable project cost and shall state that the City reasonably expects to reimburse itself for the expenditure out of the proceeds of a bond issue or similar borrowing. Each Declaration may be made substantially in the form of the Exhibit A which is attached to and made a part of this Resolution, or in any other format which may at the time comply with the Regulations.

(b) Each Declaration shall (1) contain a reasonably accurate description of the "project," as defined in the Regulations (which may include the property or program to be

financed, as applicable), to which the expenditure relates and (2) state the maximum principal amount of bonds expected to be issued for that project.

(c) Care shall be taken so that the City, or its authorized representatives under this Resolution, not make Declarations in cases where the City does not reasonably expect that reimbursement bonds will be issued to finance the applicable project costs, and the City officials are hereby authorized to consult with bond counsel to the City concerning the requirements of the Regulations and their application in particular circumstances.

(d) The Council shall be advised from time to time on the desirability and timing of the issuance of reimbursement bonds relating to project expenditures for which the City has made Declarations.

3. Reimbursement Allocations. If the City is acting as the issuer of the reimbursement bonds, the designated City officials shall also be responsible for making the "reimbursement allocations" described in the Regulations, being generally written allocations that evidence the City's use of the applicable bond proceeds to reimburse the original expenditures.

4. Effect. This Resolution shall amend and supplement all prior resolutions and/or procedures adopted by the City for compliance with the Regulations (or their predecessor versions), and, henceforth, in the event of any inconsistency, the provisions of this Resolution shall apply and govern.

Adopted on November 13<sup>th</sup>, 2024, by the City Council of the City of Madison, Minnesota.

CERTIFICATION

The undersigned, being the duly qualified and acting City Clerk of the City of Madison, Minnesota, hereby certifies the following:

The foregoing is true and correct copy of a Resolution on file and of official, publicly available record in the offices of the City, which Resolution relates to procedures of the City for compliance with certain IRS Regulations on reimbursement bonds. Said Resolution was duly adopted by the governing body of the City (the "Council") at a regular meeting of the Council held on November 13th, 2024. The Council meeting was duly called, regularly held, open to the public, and held at the place at which meetings of the Council are regularly held.

Councilmember \_\_\_\_\_ moved the adoption of the Resolution, which motion was seconded by Councilmember \_\_\_\_\_. A vote being taken on the motion, the following members of the Council voted in favor of the motion to adopt the Resolution:

and the following voted against the same:

Whereupon said Resolution was declared duly passed and adopted. The Resolution is in full force and effect and no action has been taken by the Council which would in any way alter or amend the Resolution.

WITNESS MY HAND officially as the City Clerk of the City of Madison, Minnesota, on November 13<sup>th</sup>, 2024.

\_\_\_\_\_  
City Clerk  
City of Madison, Minnesota

EXHIBIT A

The undersigned, being the duly appointed and acting City Treasurer of the City of Madison, Minnesota (the "City"), pursuant to and for purposes of compliance with Treasury Regulations, Section 1.150-2 (the "Regulations"), under the Internal Revenue Code of 1986, as amended, hereby states and certifies on behalf of the City as follows:

1. The undersigned has been and is on the date hereof duly authorized by the City Council of the City to make and execute this Declaration of Official Intent (the "Declaration") for and on behalf of the City.

2. This Declaration relates to the following project, property or program (the "Project") and the costs thereof to be financed:

The City of Madison is hereby applying to the Minnesota Public Facilities Authority for a loan from the Drinking Water Revolving Fund for improvements to its municipal drinking water system. The project will provide upgrades to current equipment and construction of additional treatment equipment.

3. The City reasonably expects to reimburse itself for the payment of certain costs of the Project out of the proceeds of a bond issue or similar borrowing (the "Bonds") to be issued after the date of payment of such costs. As of the date hereof, the City reasonably expects that \$5,550,000 is the maximum principal amount of the Bonds which will be issued to finance the Project.

4. Each expenditure to be reimbursed from the Bonds is or will be a capital expenditure or a cost of issuance, or any of the other types of expenditures described in Section 1.150-2(d)(3) of the Regulations.

5. As of the date hereof, the statements and expectations contained in this Declaration are believed to be reasonable and accurate.

Date: November 13, 2024.

---

City Treasurer  
City of Madison, Minnesota

Abstract of Votes Cast  
In the Precincts of the City of Madison  
State of Minnesota  
at the State General Election  
Held Tuesday, November 5, 2024  
as compiled from the official returns.

Summary of Totals  
City of Madison  
Tuesday, November 5, 2024 State General Election

Number of persons registered as of 7 a.m.	995
Number of persons registered on Election Day	63
Number of accepted regular, military, and overseas absentee ballots and mail ballots	222
Number of federal office only absentee ballots	0
Number of presidential absentee ballots	0
Total number of persons voting	888

Summary of Totals  
City of Madison  
Tuesday, November 5, 2024 State General Election

**KEY TO PARTY ABBREVIATIONS**

NP - Nonpartisan

Mayor (Madison)

NP  
Maynard Meyer  
796

WI  
WRITE-IN  
23

Council Member At Large (Madison) (Elect 2)

NP  
Julie Geerdes  
409

NP  
Wm Lynn Zimmerman  
403

NP  
Adam Conroy  
481

WI  
WRITE-IN  
15



Detail of Election Results  
City of Madison  
Tuesday, November 5, 2024 State General Election

<b>Precinct</b>	<b>Persons Registered as of 7 A.M.</b>	<b>Persons Registered on Election Day</b>	<b>Total Number of Persons Voting</b>
37 0095 : MADISON	995	63	888
City of Madison Total:	995	63	888

Detail of Election Results  
 City of Madison  
 Tuesday, November 5, 2024 State General Election

Office Title: Mayor (Madison)

<b>Precinct</b>	NP Maynard Meyer	WI WRITE-IN
37 0095 : MADISON	796	23
Total:	<b>796</b>	<b>23</b>

Office Title: Council Member At Large (Madison) (Elect 2)

<b>Precinct</b>	NP Julie Geerdes	NP Wm Lynn Zimmerman	NP Adam Conroy	WI WRITE-IN
37 0095 : MADISON	409	403	481	15
Total:	<b>409</b>	<b>403</b>	<b>481</b>	<b>15</b>

We, the legally constituted county canvassing board, certify that we have herein specified the names of the persons receiving votes and the number of votes received by each office voted on, and have specified the number of votes for and against each question voted on, at the State General Election held on Tuesday, November 5, 2024

As appears by the returns of the election precincts voting in this election, duly returned to, filed, opened, and canvassed, and now remaining on file in the office of the City of Madison Clerk. Witness our official signature at \_\_\_\_\_ in \_\_\_\_\_ County this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Member of canvassing board

\_\_\_\_\_  
Member of canvassing board

\_\_\_\_\_  
Member of canvassing board

\_\_\_\_\_  
Member of canvassing board

\_\_\_\_\_  
Member of canvassing board

\_\_\_\_\_  
Member of canvassing board

\_\_\_\_\_  
Member of canvassing board

State of Minnesota  
City of Madison

I, \_\_\_\_\_, Clerk of the City of Madison do hereby certify the within and foregoing \_\_\_\_\_ pages to be a full and correct copy of the original abstract and return of the votes cast in the City of Madison State General Election held on Tuesday, November 5, 2024.

Witness my hand and official seal of office this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_

The two-day Fall Conference features speakers, presentations, and discussions focused on issues that matter to Greater Minnesota. This year, we'll recap the outcome of the 2024 election and the impact it will have on the upcoming legislative session. Attendees will also have plenty of opportunities to socialize and network with other city leaders from throughout the state. Finally, members will discuss and vote on the CGMC policy platform heading into 2025.

### ▼ **Conference schedule and agenda**

The following agenda is tentative and subject to change. The agenda will be updated as it is confirmed.

#### **Thursday, November 21**

**10am** - Registration opens at Arrowwood Resort & Conference Center

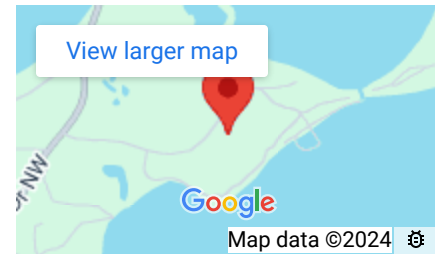
**11:30am** - Lunch buffet opens

**12pm** - Conference begins with remarks from CGMC President Shelly Carlson and CGMC Executive Director Bradley Peterson

**12:05pm** - Presentation: Unpacking the results of the 2024 election and impacts on Greater Minnesota (Bradley Peterson, Executive Director, Coalition of Greater MN Cities)

**1:00pm** - Presentation: The state of Greater Minnesota nonprofits and how cities can further partnerships

Alexandria, 56308  
United States



#### 📍 **Event Contact**

Emma Nelson  
[\(651\) 259-1936](tel:(651)259-1936)  
[Send Email](#)

🕒 Thursday, November 21, 2024  
10:00 AM - Friday, November 22, 2024  
12:00 PM (CST  
(GMT-06:00)  
Central Time))  
Registration will begin at 10am on Thursday, November 21, with the conference officially kicking off at noon.

with organizations in their communities (Nonoko Sato, Executive Director, Minnesota Council of Nonprofits)

**2:00pm** - Panel discussion: Highlighting local marketing and tourism efforts in Greater Minnesota communities (Moderated by Lauren Bennett McGinty, Executive Director, Explore Minnesota)

**3:00pm** - Presentation: Case studies of innovative child care solutions harnessing partnerships between local governments, nonprofits, state agencies, and other resources (Moderated by Jessica Beyer, Associate Director - Minnesota, First Children's Finance)

**4:00pm** - Panel discussion: Housing developers share their perspectives on housing in Greater Minnesota

**5:00pm** - Break for hotel check-in

**6:00pm** - Cocktail reception at Arrowwood Resort & Conference Center

**6:30pm** - Dinner & presentation

### **Friday, November 22**

**7:45am** - Breakfast for attendees at Arrowwood Resort & Conference Center

**8:15am** - Presentation: Labor & employment update from the Flaherty & Hood labor attorney team

**9:15am** - Presentation: DEED  
Commissioner Matt Varilek

**10:15am** - Break & snack

**10:30am** - CGMC membership meeting (open to CGMC members only)

**11:30am** - Conference adjourns

#### ▼ **Hotel information**

The deadline to book within the Coalition of Greater Minnesota Cities room block has passed. However, there may still be rooms available at the Arrowood Resort & Conference Center. Call (320) 762-1124 to reserve a room. Attendees are responsible for their own room reservations and payment.

#### ▼ **Sponsors/Exhibitors**

Please note that there are no sponsorship or exhibitor opportunities at the Fall Conference. More information about future opportunities is available here. Attendance at the Fall Conference is limited to CGMC members and invited guests only. Thank you!

## Images



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# LITTLE EAGLES DAYCARE PROGRAM STATUS REPORT

NOVEMBER 2024





# PROJECTED CAPACITY

Relicensed Little Eagles September 2023 – Completely Licensed Program

Age Group	Capacity
Infant	12
Toddler	Not to exceed 28
Toddler/Preschool	35
<b>TOTAL:</b>	<b>75</b>

# LITTLE EAGLES ENROLLMENT

2023 Update

Current

Current Room	Current Capacity
Infant	10 • 3 on waitlist
Younger Toddler	14
Older Toddler/Younger Preschool	15 • 9 Full-Time • 6 Part-Time
Jr. Eagles	14 (Part-Time) • Before & After School Monday-Thursdays and all day Friday • Non-School Days
<b>TOTAL:</b>	<b>50</b>

Current Room	Current Capacity
Infant	9 • 3 on waitlist
Younger Toddler	14 • 13 Full-Time • 1 Part-Time
Older Toddler/Younger Preschool	22 • 18 Full-Time • 4 Part-Time
Jr. Eagles	17 (Part-Time) • Before & After School Monday-Thursdays and all day Friday • Non-School Days
<b>TOTAL:</b>	<b>62</b>

# NEW VETNURE: KIDSTIME ENROLLMENT

2023-2024

Enrolled Children: 16

**Program Offerings:**

- Afterschool Care
- Early Out Care with enough program need
- Non-School Day Care added in April
  - Only had 3 days – Attendance was 6-8 kids

Current

Enrolled Children: 41

**Program Offerings:**

- Afterschool Care
- Early Out Care
- Non-School Day Care
  - Attendance 26-31

# LITTLE EAGLES & KIDSTIME STAFFING

## Current Staffing

**Full-Time: 9**

**Part-Time: 12**

- Daily LED: 3
- Daily KT: 1
- High School Students: 5
- College Student: 3

**Volunteers: 2**

**Total: 23**

**Flex Employees: Currently have 6**

## GRANT & DONATION FUNDING

### DEED Expansion

- Funding used only for items that will be used to expand the program
- Licensing Requirement
  - Toys
  - Furniture
  - Curriculum
- Employee hiring bonuses
- Specific spending guidelines
- Funds need to be used by June 2025

### Great Start Compensation Grant

- Replaced the Great Start Compensation Transitional Grant
- New requirements
  - Effective October 1, 2023–100% of funding must be used to increase (enhance) employee compensation and benefits on over and above base program costs in place as of Oct. 1, 2023
- Flexibility removed with new legislation.
- Using funds for program needs and sustainability is no longer allowed

### American Dermatology Association

- Sun shade for new playground
- Submitted October 2024

### Nibbe Foundation Donation

- Curriculum
- 1-2-3 Learn will be used. Will take time to set-up.
- Working with MMN on proposal for printing

# ANNUAL PROJECTIONS

## 2023-2024

Projected Revenue	Projected Expenditures	Additional Revenue	Projected Deficit
\$361,410.00	\$414,554.00	\$17,000.00	-\$40,000.00

## 2024-2025

Projected Revenue	Projected Expenditures	Additional Revenue	Projected Surplus
\$500,854.00	\$500,492.00		\$362.00

# LITTLE EAGLES PRELIMINARY FINAL FINANCIALS

2023-2024

Short Fall: - \$31,191.27

Based On:

- Working with a budget that wasn't balanced from previous
- \$17,000.00 Grant from State of Minnesota that we needed to pay back
- Increase in staff to remain in ratio per State Licensing guidelines
- Increase in cost of supplies
- Increase in amount of supplies being used based on the increase enrollment
- Opening Jr. Eagles room based on community need

## LITTLE EAGLES NEW CULTURE

- Team Atmosphere
- All here for the same purpose – the children and the community
- Director has open door policy – Staff & Families
- Mentoring
- Director being able to help in the classroom on demand
- Leading by Example
- Continued education support
- Positive Reinforcement
- Employee Appreciation
- Wage Adjustments
- Performance Reviews
- Open Communication Between Staff, Director, And Families
- Leadership's Involvement
- Conferences



## COMMUNITY INVOLVEMENT & SUPPORT

- **Field Trips With The Kiddos In The Community**
- **Open House**
- **Adjustment To Hours – Continue to monitor**
- **Involvement With Established Parent Board**
- **Grant Funding**
- **Surrounding Community Site Visits – Best Practices**
- **Director Support Group**
- **Continued Training – Director and LED Staff**



# Expense Approval Report By Fund

Payment Dates 10/29/2024 - 10/30/2024

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
<b>Fund: 101 - General</b>					
NICOLE BENINGA	66835	10/29/2024	CTY HALL-CLEANING 10/24	101-41940-310	1,000.00
FRONTIER COMMUNICATIONS	66832	10/30/2024	ADMIN-PHONE- due 11/24	101-41320-321	183.22
FRONTIER COMMUNICATIONS	66832	10/30/2024	FIRE-PHONE - due 11/24	101-42200-321	45.80
FRONTIER COMMUNICATIONS	66832	10/30/2024	PUBLIC WORKS-FAX - due 11/...	101-43100-321	17.47
FRONTIER COMMUNICATIONS	66832	10/30/2024	STR-PHONE - due 11/24	101-43100-321	45.80
FRONTIER COMMUNICATIONS	66832	10/30/2024	SK RINK-PHONE/B BAND - due...	101-45127-321	225.81
FRONTIER COMMUNICATIONS	66832	10/30/2024	LIB-PHONE - due 11/24	101-45500-321	114.50
FRONTIER COMMUNICATIONS	66832	10/30/2024	LIB-FAX/ELEV PHONE - due 11...	101-45500-321	71.58
<b>Fund 101 - General Total:</b>					<b>1,704.18</b>
<b>Fund: 601 - Water Fund</b>					
NALCO COMPANY	66834	10/29/2024	WT-NALCLEAR	601-49400-233	502.76
FRONTIER COMMUNICATIONS	66832	10/30/2024	WT-PHONE - due 11/24	601-49400-321	22.90
FRONTIER COMMUNICATIONS	66832	10/30/2024	WT-PLANT ALARM - due 11/24	601-49400-321	78.38
<b>Fund 601 - Water Fund Total:</b>					<b>604.04</b>
<b>Fund: 602 - Sewer Fund</b>					
FRONTIER COMMUNICATIONS	66832	10/30/2024	WWTP-ALARM - due 11/24	602-49450-321	78.56
FRONTIER COMMUNICATIONS	66832	10/30/2024	SEW-PHONE - due 11/24	602-49450-321	22.90
<b>Fund 602 - Sewer Fund Total:</b>					<b>101.46</b>
<b>Fund: 604 - Electric Fund</b>					
PRAIRIE FIVE COMMUNITY AC	66836	10/29/2024	ELEC-REACH OUT FOR WARM...	604-49590-409	750.00
FRONTIER COMMUNICATIONS	66832	10/30/2024	LINE-PHONE - due 11/24	604-49570-321	22.90
FRONTIER COMMUNICATIONS	66832	10/30/2024	PUBLIC WORKS-FAX - due 11/...	604-49570-321	17.48
FRONTIER COMMUNICATIONS	66832	10/30/2024	ELEC-CEMETARY SUBSTATION ...	604-49570-321	83.64
<b>Fund 604 - Electric Fund Total:</b>					<b>874.02</b>
<b>Fund: 609 - Liquor Fund</b>					
JOHNSON BROS-ST.PAUL	66833	10/29/2024	LIQ-LIQUOR EXPENSE	609-49750-251	352.00
JOHNSON BROS-ST.PAUL	66833	10/29/2024	LIQ-FREIGHT EXPENSE	609-49750-258	11.45
JOHNSON BROS-ST.PAUL	66833	10/29/2024	LIQ-LIQUOR EXPENSE	609-49750-251	2,472.91
JOHNSON BROS-ST.PAUL	66833	10/29/2024	LIQ-FREIGHT EXPENSE	609-49750-258	43.89
FRONTIER COMMUNICATIONS	66832	10/30/2024	LIQ-PHONE - due 11/24	609-49750-321	45.80
<b>Fund 609 - Liquor Fund Total:</b>					<b>2,926.05</b>
<b>Grand Total:</b>					<b>6,209.75</b>

## Report Summary

### Fund Summary

Fund	Expense Amount	Payment Amount
101 - General	1,704.18	1,704.18
601 - Water Fund	604.04	604.04
602 - Sewer Fund	101.46	101.46
604 - Electric Fund	874.02	874.02
609 - Liquor Fund	2,926.05	2,926.05
<b>Grand Total:</b>	<b>6,209.75</b>	<b>6,209.75</b>

### Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
101-41320-321	TELEPHONE EXPENSE	183.22	183.22
101-41940-310	CLEANING CONTRACT	1,000.00	1,000.00
101-42200-321	TELEPHONE EXPENSE	45.80	45.80
101-43100-321	TELEPHONE EXPENSE	63.27	63.27
101-45127-321	TELEPHONE EXPENSE	225.81	225.81
101-45500-321	TELEPHONE EXPENSE	186.08	186.08
601-49400-233	POLYMER - AQUA HAWK...	502.76	502.76
601-49400-321	TELEPHONE EXPENSE	101.28	101.28
602-49450-321	TELEPHONE EXPENSE	101.46	101.46
604-49570-321	TELEPHONE EXPENSE	124.02	124.02
604-49590-409	CONTRACTUAL SERVICES	750.00	750.00
609-49750-251	LIQUOR	2,824.91	2,824.91
609-49750-258	FREIGHT EXPENSE	55.34	55.34
609-49750-321	TELEPHONE EXPENSE	45.80	45.80
<b>Grand Total:</b>		<b>6,209.75</b>	<b>6,209.75</b>

### Project Account Summary

Project Account Key	Expense Amount	Payment Amount
**None**	6,209.75	6,209.75
<b>Grand Total:</b>	<b>6,209.75</b>	<b>6,209.75</b>



# Expense Approval Report By Fund

Payment Dates 10/31/2024 - 11/7/2024

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
<b>Fund: 101 - General</b>					
ZIEGLER INC.	66875	11/06/2024	STR-MOTOR GRADER	101-43100-221	412.08
XEROX CORPORATION	66874	11/06/2024	ADMIN-LEASE C1855 -11/24	101-41320-404	264.94
MIDWEST MACHINERY CO	66861	11/06/2024	STR-STREET SWEEPER CHAIN L...	101-43100-221	27.23
LEIN LUMBER, LLC	66852	11/06/2024	PARKS-EXTEND ELEC/WT HOO...	101-45200-530	153.87
LEIN LUMBER, LLC	66852	11/06/2024	PARKS-EXTEND ELEC/WT HOO...	101-45200-530	186.00
LEIN LUMBER, LLC	66852	11/06/2024	PARKS-BASEBALL SOFFIT REPA...	101-45200-223	11.12
XEROX CORPORATION	66874	11/06/2024	CREDIT - ADMIN-EQUIP PROT ...	101-41320-404	-12.05
XEROX CORPORATION	66874	11/06/2024	CREDIT-ADMIN-EQUIP PROT P...	101-41320-404	-12.05
MILBANK WINWATER WORKS...	66862	11/06/2024	PARKS-JACOBSEN PARK WT E...	101-45200-530	45.26
OLSON SANITATION INC.	66867	11/06/2024	STR-ROLL OFF HAULING & GA...	101-43100-384	557.00
MTECH SERV & REPAIR LLC	66865	11/06/2024	STR-DIAGNOSTIC SILVERADO	101-43100-404	117.07
OUTLAW GRAPHIX, LLC	66868	11/06/2024	LIB-NEW SIGNAGE	101-45500-530	374.06
MADISON HEALTHCARE SERVI...	66858	11/06/2024	STR-DRUG TEST TE	101-43100-306	49.00
PLUNKETT'S INC.	66869	11/06/2024	FIRE-SPRAYING 11/24	101-42200-401	57.49
PLUNKETT'S INC.	66869	11/06/2024	CTY HALL-SPRAYING 11/24	101-41940-401	69.00
SWENSON NELSON & STULZ P...	66871	11/06/2024	CTY ATT-LEGAL FEES	101-41610-304	2,000.00
DSC COMMUNICATIONS	66848	11/07/2024	FIRE-PAGER REPAIRS	101-42200-240	87.50
MADISON AUTO PARTS	66856	11/07/2024	STR-2.5 DEF	101-43100-212	33.98
MADISON AUTO PARTS	66856	11/07/2024	STR-THERMOSTAT/COOLANT	101-43100-212	37.98
MADISON AUTO PARTS	66856	11/07/2024	STR-THERMOSTAT/COOLANT	101-43100-221	52.99
MADISON AUTO PARTS	66856	11/07/2024	STR-SENSOR	101-43100-221	18.99
JUBILEE FOODS	66850	11/07/2024	ADMIN-BENEFIT MTG LUNCH	101-41320-201	7.99
JUBILEE FOODS	66850	11/07/2024	LIB-PAPER PRODUCTS	101-45500-210	108.99
UNIVERSITY OF MINNESOTA	DFT0000660	11/07/2024	STR-MN SNOWPLOW & SAFET...	101-43100-180	375.00
CITY OF MADISON	66842	11/07/2024	CTY HALL-UTIL 10/24	101-41940-380	551.71
CITY OF MADISON	66842	11/07/2024	FIRE HYDRANTS-UTIL 10/24	101-42200-380	28.02
CITY OF MADISON	66842	11/07/2024	FIRE HALL-UTIL 10/24	101-42200-380	384.37
CITY OF MADISON	66842	11/07/2024	CTY GARAGE-UTIL 10/24	101-43100-380	43.30
CITY OF MADISON	66842	11/07/2024	PUBLIC WORKS BLDG-UTIL 10...	101-43100-380	240.26
CITY OF MADISON	66842	11/07/2024	MAIN STR GARBAGE-UTIL 10/...	101-43100-380	188.98
CITY OF MADISON	66842	11/07/2024	STR LIGHTING-UTIL 10/24	101-43100-381	696.67
CITY OF MADISON	66842	11/07/2024	POOL/SHELTER-UTIL 10/24	101-45124-380	494.78
CITY OF MADISON	66842	11/07/2024	SK RINK-UTIL 10/24	101-45127-380	94.77
CITY OF MADISON	66842	11/07/2024	AVE OF FLAGS-UTIL 10/24	101-45200-380	1,060.73
CITY OF MADISON	66842	11/07/2024	JACOBSON PARK-UTIL 10/24	101-45200-380	182.67
CITY OF MADISON	66842	11/07/2024	MEMORIAL FIELD-UTIL 10/24	101-45200-380	260.00
CITY OF MADISON	66842	11/07/2024	REC FIELD-UTIL 10/24	101-45200-380	295.60
CITY OF MADISON	66842	11/07/2024	PUBLIC RESTROOM-UTIL 10/24	101-45200-380	95.21
CITY OF MADISON	66842	11/07/2024	JACOBSON RESTROOM - UTIL ...	101-45200-380	305.89
CITY OF MADISON	66842	11/07/2024	TENNIS COURTS-UTIL 10/24	101-45200-380	34.66
CITY OF MADISON	66842	11/07/2024	GRAND PARK-UTIL 10/24	101-45200-380	207.60
CITY OF MADISON	66842	11/07/2024	LIB-UTIL 10/24	101-45500-380	369.87
CITY OF MADISON	66842	11/07/2024	UNAPPRO STRM SEW-UTIL 10...	101-49250-380	103.63
CITY OF MADISON	66842	11/07/2024	BLOCK 48-UTIL 10/24	101-49250-380	12.35
CITY OF MADISON	66842	11/07/2024	BLOCK 48-UTIL 10/24	101-49250-380	14.27
CITY OF MADISON	66842	11/07/2024	BLOCK 48-UTIL 10/24	101-49250-380	12.35
DANIEL TUCKETT, SR.	66846	11/07/2024	ADMIN-FOLD/STUFF ENV 11/...	101-41320-202	175.00
MEULEBROECK, TAUBERT & C...	66859	11/07/2024	GEN-2023 AUDIT EXPENSE	101-41320-201	7,500.00
LQP CO-OP OIL	66854	11/07/2024	STR-FUEL	101-43100-212	126.84
LQP CO-OP OIL	66854	11/07/2024	PARKS-FUEL	101-45200-212	49.94
LQP CO-OP OIL	66854	11/07/2024	FIRE-FUEL EXPENSE	101-42200-212	337.50
LYNDON WORDEN	66855	11/07/2024	LIB-CLEANING 10/24	101-45500-310	800.00
LYNDON WORDEN	66855	11/07/2024	LIB-FIRE EXT CHECK - 10/24	101-45500-310	10.00

Expense Approval Report

Payment Dates: 10/31/2024 - 11/7/2024

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
KLQP-FM	66851	11/07/2024	COUNC-ORDINANCES	101-41110-351	52.50
HealthEquity	DFT0000661	11/07/2024	ADMIN-PART FEE 11/24	101-41320-409	8.80
CHASE PAYMENTACH	DFT0000657	11/07/2024	ADMIN-INS GEN CC PRIOR M...	101-41320-202	643.70
CHASE PAYMENTACH	DFT0000655	11/07/2024	ADMIN-CHS GEN CC PRIOR M...	101-41320-202	314.87
<b>Fund 101 - General Total:</b>					<b>20,720.28</b>
<b>Fund: 201 - Ambulance</b>					
PLUNKETT'S INC.	66869	11/06/2024	AMB-SPRAYING 11/24	201-44100-401	54.93
EXPERT BILLING, LLC	66849	11/07/2024	AMB-AMB BILLING EXP AUGU...	201-44100-320	366.00
EXPERT BILLING, LLC	66849	11/07/2024	AMB-SEPTEMBER 2024 BILLING	201-44100-320	945.50
CITY OF MADISON	66842	11/07/2024	AMB-UTIL 10/24	201-44100-380	154.42
MEULEBROECK, TAUBERT & C...	66859	11/07/2024	AMB-2023 AUDIT EXPENSE	201-44100-301	400.00
RCB COLLECTIONS, INC	66870	11/07/2024	AMB-COLLECTION FEE-S BEAT...	201-44100-320	40.00
<b>Fund 201 - Ambulance Total:</b>					<b>1,960.85</b>
<b>Fund: 202 - SCDP Rev Loan Fund</b>					
MEULEBROECK, TAUBERT & C...	10008	11/07/2024	SCDP-2023 Audit	202-46320-301	500.00
<b>Fund 202 - SCDP Rev Loan Fund Total:</b>					<b>500.00</b>
<b>Fund: 211 - EDA Fund</b>					
LITTLE EAGLES DAYCARE	66853	11/06/2024	EDA-2023/2024 SHORTFALL R...	211-46500-493	15,595.64
MEULEBROECK, TAUBERT & C...	66859	11/07/2024	EDA-2023 AUDIT EXPENSE	211-46500-301	200.00
<b>Fund 211 - EDA Fund Total:</b>					<b>15,795.64</b>
<b>Fund: 212 - EDA Rev Loan Fund</b>					
MEULEBROECK, TAUBERT & C...	1000	11/07/2024	MEDA-2023 Audit	212-46500-301	200.00
<b>Fund 212 - EDA Rev Loan Fund Total:</b>					<b>200.00</b>
<b>Fund: 350 - IRP Debt Serv Fund</b>					
MEULEBROECK, TAUBERT & C...	66859	11/07/2024	INFRAST REPLACE-2023 AUDIT...	350-47000-301	300.00
<b>Fund 350 - IRP Debt Serv Fund Total:</b>					<b>300.00</b>
<b>Fund: 351 - 2015 GO Ref Debt Serv Fund</b>					
MEULEBROECK, TAUBERT & C...	66859	11/07/2024	2015 GO REF-2023 AUDIT EXP...	351-47000-301	300.00
<b>Fund 351 - 2015 GO Ref Debt Serv Fund Total:</b>					<b>300.00</b>
<b>Fund: 353 - 2016 GO Ref/WT Rev Debt Serv Fund</b>					
MEULEBROECK, TAUBERT & C...	66859	11/07/2024	2016 GO REF/WT REV-2023 A...	353-47000-301	300.00
<b>Fund 353 - 2016 GO Ref/WT Rev Debt Serv Fund Total:</b>					<b>300.00</b>
<b>Fund: 407 - Utility Extension Project Fund</b>					
MEULEBROECK, TAUBERT & C...	66859	11/07/2024	UTIL EXTENSION-2023 AUDIT ...	407-46520-301	200.00
<b>Fund 407 - Utility Extension Project Fund Total:</b>					<b>200.00</b>
<b>Fund: 601 - Water Fund</b>					
CITY OF MADISON	66842	11/07/2024	WT PLANT-UTIL 10/24	601-49400-380	2,089.15
CITY OF MADISON	66842	11/07/2024	HWY 40 WELLHOUSE-UTIL 10/...	601-49400-380	68.86
CITY OF MADISON	66842	11/07/2024	WT TOWER-UTIL 10/24	601-49430-380	47.09
MEULEBROECK, TAUBERT & C...	66859	11/07/2024	WT-2023 AUDIT EXPENSE	601-49440-301	1,100.00
LQP CO-OP OIL	66854	11/07/2024	WT-FUEL	601-49400-212	158.80
<b>Fund 601 - Water Fund Total:</b>					<b>3,463.90</b>
<b>Fund: 602 - Sewer Fund</b>					
MVTL LABORATORIES INC	66866	11/06/2024	SEW-REGULAR TESTING	602-49450-409	428.40
MVTL LABORATORIES INC	66866	11/06/2024	SEW-REGULAR TESTING	602-49450-409	184.20
MADISON AUTO PARTS	66856	11/07/2024	SEW-LOCK PINS	602-49460-227	2.29
JUBILEE FOODS	66850	11/07/2024	SEW-ZIPLOC BAGS/PAN	602-49450-216	17.98
CITY OF MADISON	66842	11/07/2024	SEW-UTIL 10/24	602-49450-380	494.89
CITY OF MADISON	66842	11/07/2024	9TH STR LIFT PUMP-UTIL 10/24	602-49460-380	37.73
CITY OF MADISON	66842	11/07/2024	FAIRWAY VIEW LIFT PUMP-UT...	602-49460-380	30.82
MEULEBROECK, TAUBERT & C...	66859	11/07/2024	SEW-2023 AUDIT EXPENSE	602-49470-301	1,100.00
CITY OF MADISON	66842	11/07/2024	SEW-OUTSIDE WT REIMB-HU...	602-49470-810	31.50
LQP CO-OP OIL	66854	11/07/2024	SEW-FUEL EXPENSE	602-49450-212	168.00
MN ENERGY RESOURCES	66864	11/07/2024	SEW-NAT GAS 11/24	602-49460-380	91.14
<b>Fund 602 - Sewer Fund Total:</b>					<b>2,586.95</b>

Expense Approval Report

Payment Dates: 10/31/2024 - 11/7/2024

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
<b>Fund: 603 - Sanitation Fund</b>					
MEULEBROECK, TAUBERT & C...	66859	11/07/2024	SANIT-2023 AUDIT EXPENSE	603-49520-301	800.00
<b>Fund 603 - Sanitation Fund Total:</b>					<b>800.00</b>
<b>Fund: 604 - Electric Fund</b>					
DGR ENGINEERING	66847	11/06/2024	ELEC-ENGINEERING	604-49590-303	379.00
VAL HALVORSON	66873	11/06/2024	ELEC-MRES ARE MTG MILEAGE..	604-49590-331	179.56
MADISON AUTO PARTS	66856	11/07/2024	ELEC-OIL	604-49570-212	59.98
RUNNINGS	DFT0000658	11/07/2024	ELEC-LOG CHAIN/BINDER LEV...	604-49570-221	394.98
BORDER STATES ELECTRIC SU	66841	11/07/2024	ELEC-COUNTY PROJECT	604-49570-227	151.96
BORDER STATES ELECTRIC SU	66841	11/07/2024	ELEC-ROADSIDE PARK	604-49570-582	3,164.05
CITY OF MADISON	66842	11/07/2024	WEST SUB-FIRE-UTIL 10/24	604-49570-380	44.64
CITY OF MADISON	66842	11/07/2024	PUBLIC WORKS BLDG-UTIL 10...	604-49570-380	240.25
MEULEBROECK, TAUBERT & C...	66859	11/07/2024	ELEC-2023 AUDIT EXPENSE	604-49590-301	1,100.00
LQP CO-OP OIL	66854	11/07/2024	ELEC-FUEL	604-49570-212	276.29
KLQP-FM	66851	11/07/2024	ELEC-UTIL AD	604-49590-410	66.90
<b>Fund 604 - Electric Fund Total:</b>					<b>6,057.61</b>
<b>Fund: 605 - Storm Sewer Fund</b>					
CITY OF MADISON	66842	11/07/2024	HWY 40 DET POND-UTIL 10/24	605-49600-380	23.40
MEULEBROECK, TAUBERT & C...	66859	11/07/2024	STRM SEW-2023 AUDIT EXPE...	605-49620-301	500.00
<b>Fund 605 - Storm Sewer Fund Total:</b>					<b>523.40</b>
<b>Fund: 609 - Liquor Fund</b>					
BELLBOY CORPORATION	66839	11/07/2024	LIQ-LIQUOR EXPENSE	609-49750-251	95.00
BELLBOY CORPORATION	66839	11/07/2024	LIQ-FREIGHT EXPENSE	609-49750-258	2.99
BELLBOY CORPORATION	66839	11/07/2024	LIQ-LIQUOR EXPENSE	609-49750-251	2,536.95
BELLBOY CORPORATION	66839	11/07/2024	LIQ-FREIGHT EXPENSE	609-49750-258	36.30
ARCTIC GLACIER USA, INC	66838	11/07/2024	LIQ-ICE EXPENSE	609-49750-251	150.00
BEVERAGE WHOLESALERS	66840	11/07/2024	LIQ-LIQUOR EXPENSE	609-49750-251	1,589.00
BEVERAGE WHOLESALERS	66840	11/07/2024	LIQ-LIQUOR EXPENSE	609-49750-251	1,550.15
MADISON BOTTLING CO.	66857	11/07/2024	LIQ-BEER EXPENSE	609-49750-251	9,060.15
MADISON BOTTLING CO.	66857	11/07/2024	LIQ-BEER EXPENSE	609-49750-251	977.60
TALKING WATERS BREWING ...	66872	11/07/2024	LIQ-LIQUOR EXPENSE	609-49750-251	180.00
COCA-COLA BOTTLING	66845	11/07/2024	LIQ-POP EXPENSE	609-49750-251	372.50
CITY OF MADISON	66842	11/07/2024	LIQ-UTIL 10/24	609-49750-380	434.81
MEULEBROECK, TAUBERT & C...	66859	11/07/2024	LIQ-2023 AUDIT EXPENSE	609-49750-301	1,100.00
MN DEPT OF PUBLIC SAFETY	66863	11/07/2024	LIQ-BUYERS CARD	609-49750-437	20.00
CLOVER	DFT0000656	11/07/2024	LIQ-CREDIT CARD FEE	609-49750-409	893.53
<b>Fund 609 - Liquor Fund Total:</b>					<b>18,998.98</b>
<b>Fund: 851 - Reserve Fund</b>					
MEULEBROECK, TAUBERT & C...	66859	11/07/2024	RESERVE FUND-2023 AUDIT	851-49300-301	2,500.00
MEULEBROECK, TAUBERT & C...	66859	11/07/2024	SEW-2023 AUDIT EXPENSE	851-49300-301	200.00
MEULEBROECK, TAUBERT & C...	66859	11/07/2024	CULT/REC CAP-2023 AUDIT EX...	851-49300-301	200.00
MEULEBROECK, TAUBERT & C...	66859	11/07/2024	BLDG & EQUIP CAP-2023 AUD...	851-49300-301	200.00
MEULEBROECK, TAUBERT & C...	66859	11/07/2024	STR CAP-2023 AUDIT EXPENSE	851-49300-301	200.00
<b>Fund 851 - Reserve Fund Total:</b>					<b>3,300.00</b>
<b>Grand Total:</b>					<b>76,007.61</b>

## Report Summary

## Fund Summary

Fund	Expense Amount	Payment Amount
101 - General	20,720.28	20,720.28
201 - Ambulance	1,960.85	1,960.85
202 - SCDP Rev Loan Fund	500.00	500.00
211 - EDA Fund	15,795.64	15,795.64
212 - EDA Rev Loan Fund	200.00	200.00
350 - IRP Debt Serv Fund	300.00	300.00
351 - 2015 GO Ref Debt Serv Fund	300.00	300.00
353 - 2016 GO Ref/WT Rev Debt Serv Fund	300.00	300.00
407 - Utility Extension Project Fund	200.00	200.00
601 - Water Fund	3,463.90	3,463.90
602 - Sewer Fund	2,586.95	2,586.95
603 - Sanitation Fund	800.00	800.00
604 - Electric Fund	6,057.61	6,057.61
605 - Storm Sewer Fund	523.40	523.40
609 - Liquor Fund	18,998.98	18,998.98
851 - Reserve Fund	3,300.00	3,300.00
<b>Grand Total:</b>	<b>76,007.61</b>	<b>76,007.61</b>

## Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
101-41110-351	PUBLICATIONS	52.50	52.50
101-41320-201	OFFICE SUPPLIES	7,507.99	7,507.99
101-41320-202	BILLING SUPPLIES/SERVI...	1,133.57	1,133.57
101-41320-404	EQUIPMENT M & R CON...	240.84	240.84
101-41320-409	CONTRACTUAL SERVICES	8.80	8.80
101-41610-304	LEGAL FEES	2,000.00	2,000.00
101-41940-380	UTILITY EXPENSE	551.71	551.71
101-41940-401	BUILDING M & R CONTR...	69.00	69.00
101-42200-212	MOTOR FUELS/LUBRICA...	337.50	337.50
101-42200-240	MINOR TOOLS & EQUIP...	87.50	87.50
101-42200-380	UTILITY EXPENSE	412.39	412.39
101-42200-401	BUILDING M & R CONTR...	57.49	57.49
101-43100-180	TRAINING	375.00	375.00
101-43100-212	MOTOR FUELS/LUBRICA...	198.80	198.80
101-43100-221	EQUIPMENT PARTS/TIRE...	511.29	511.29
101-43100-306	PERSONNEL TESTING	49.00	49.00
101-43100-380	UTILITY EXPENSE	472.54	472.54
101-43100-381	STREET LIGHT UTILITY E...	696.67	696.67
101-43100-384	DISPOSAL EXPENSE	557.00	557.00
101-43100-404	EQUIPMENT M & R CON...	117.07	117.07
101-45124-380	UTILITY EXPENSE	494.78	494.78
101-45127-380	UTILITY EXPENSE	94.77	94.77
101-45200-212	MOTOR FUELS/LUBRICA...	49.94	49.94
101-45200-223	BUILDING REPAIR SUPPL...	11.12	11.12
101-45200-380	UTILITY EXPENSE	2,442.36	2,442.36
101-45200-530	CAP.OUTLAY(IMP.OTHER...	385.13	385.13
101-45500-210	OPERATING SUPPLIES	108.99	108.99
101-45500-310	CLEANING CONTRACT	810.00	810.00
101-45500-380	UTILITY EXPENSE	369.87	369.87
101-45500-530	CAP.OUTLAY(IMP.OTHER...	374.06	374.06
101-49250-380	UTILITY EXPENSE	142.60	142.60
201-44100-301	AUDITING EXPENSE	400.00	400.00
201-44100-320	BILLING/ADMIN EXPENSE	1,351.50	1,351.50
201-44100-380	UTILITY EXPENSE	154.42	154.42
201-44100-401	BUILDING M & R CONTR...	54.93	54.93
202-46320-301	AUDITING EXPENSE	500.00	500.00
211-46500-301	AUDITING EXPENSE	200.00	200.00

**Account Summary**

Account Number	Account Name	Expense Amount	Payment Amount
211-46500-493	APPROPRIATION TO MIS...	15,595.64	15,595.64
212-46500-301	AUDITING EXPENSE	200.00	200.00
350-47000-301	AUDITING EXPENSE	300.00	300.00
351-47000-301	AUDITING EXPENSE	300.00	300.00
353-47000-301	AUDITING EXPENSE	300.00	300.00
407-46520-301	AUDITING EXPENSE	200.00	200.00
601-49400-212	MOTOR FUELS/LUBRICA...	158.80	158.80
601-49400-380	UTILITY EXPENSE	2,158.01	2,158.01
601-49430-380	UTILITY EXPENSE	47.09	47.09
601-49440-301	AUDITING EXPENSE	1,100.00	1,100.00
602-49450-212	MOTOR FUELS/LUBRICA...	168.00	168.00
602-49450-216	LAB SUPPLIES/CHEMICA...	17.98	17.98
602-49450-380	UTILITY EXPENSE	494.89	494.89
602-49450-409	CONTRACTUAL SERVICES	612.60	612.60
602-49460-227	UTILITY SYSTEM MAINT...	2.29	2.29
602-49460-380	UTILITY EXPENSE	159.69	159.69
602-49470-301	AUDITING EXPENSE	1,100.00	1,100.00
602-49470-810	REFUNDS AND REIMBUR...	31.50	31.50
603-49520-301	AUDITING EXPENSE	800.00	800.00
604-49570-212	MOTOR FUELS/LUBRICA...	336.27	336.27
604-49570-221	EQUIPMENT PARTS/TIRE...	394.98	394.98
604-49570-227	UTILITY SYSTEM MAINT...	151.96	151.96
604-49570-380	UTILITY EXPENSE	284.89	284.89
604-49570-582	CAPITAL OUTLAY(WIRE, L...	3,164.05	3,164.05
604-49590-301	AUDITING EXPENSE	1,100.00	1,100.00
604-49590-303	ENGINEERING FEES	379.00	379.00
604-49590-331	TRAVEL/CONFERENCE E...	179.56	179.56
604-49590-410	CONSERVATION EXPENS...	66.90	66.90
605-49600-380	UTILITY EXPENSE	23.40	23.40
605-49620-301	AUDITING EXPENSE	500.00	500.00
609-49750-251	LIQUOR	16,511.35	16,511.35
609-49750-258	FREIGHT EXPENSE	39.29	39.29
609-49750-301	AUDITING EXPENSE	1,100.00	1,100.00
609-49750-380	UTILITY EXPENSE	434.81	434.81
609-49750-409	CONTRACTUAL SERVICES	893.53	893.53
609-49750-437	LICENSES & TAXES	20.00	20.00
851-49300-301	AUDITING EXPENSE	3,300.00	3,300.00
	<b>Grand Total:</b>	<b>76,007.61</b>	<b>76,007.61</b>

**Project Account Summary**

Project Account Key	Expense Amount	Payment Amount
**None**	76,007.61	76,007.61
<b>Grand Total:</b>	<b>76,007.61</b>	<b>76,007.61</b>