

CITY OF MADISON
AGENDA AND NOTICE OF MEETING
Regular Meeting of the City Council – **5:00 PM**
Monday October 12, 2020
Madison Municipal Building

1. CALL THE REGULAR MEETING TO ORDER

Mayor Thole will call the meeting to order.

2. APPROVE AGENDA

Approve the agenda as posted in accordance with the Open Meetings law, and herein place all agenda items on the table for discussion. A MOTION is in order. (Council)

3. APPROVE MINUTES

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A copy of the September 28, 2020 regular meeting minutes are enclosed. A MOTION is in order. (Council)

4. PUBLIC PETITIONS, REQUESTS, HEARINGS, AND COMMUNICATIONS (public/mayor/council)

Members of the audience wishing to address the Council with regard to an agenda item, presentation of a petition, utility customer hearing, or a general communication should be recognized at this time. A MOTION may be in order (Public/Council)

5. CONSENT AGENDA

A. Computer Commuter – September 2020 - receive	Page 4
B. Water Plant Report – September 2020 – receive	Page 5
C. MEDA Loan Note Status – September 2020 - receive	Page 6
D. MMUA Safety Items – October 2020 – receive	Page 7
E. Investment Report – September 2020 – receive	Page 8
F. Mobile 311 – September 2020 – receive	Page 10
G. Cash Investment Balance – September 2020 – receive	Page 13
H. Liquor Store Report – September 2020 – receive	Page 14
I. Revenue/Expenses – September 2020 – receive	Page 16

A MOTION may be in order to accept the reports and/or authorize the actions requested. (Council)

6. UNFINISHED AND NEW BUSINESS

Page 24

A. City Council Checklist. A DISCUSSION and MOTION may be in order. (Manager, Council)

B. Rail Crossing and Street Closure Discussion – Cargill. A DISCUSSION and MOTION may be in order. (Manager, Council)

Page 25

C. Approval of 2020 Understanding of Audit Services-Meulebroeck, Taubert & Co., PLLP. A DISCUSSION and MOTION may be in order. (Manager, Council)

- D. Public Hearing to Vacate an Unimproved Street – October 24, 2020. A DISCUSSION and MOTION may be in order. (Attorney, Council)

- E. Resolution 20-36 Election Judge Appointments and Alternates. A DISCUSSION and MOTION may be in order. (Manager, Council)

- F. City Utility Relocation Services Amendment – Madison Health Care. A DISCUSSION and MOTION may be in order. (Manager, Council)

- G. CARES Funding Update. A DISCUSSION and MOTION may be in order. (Manager, Council)

- H. Other. A DISCUSSION and MOTION may be in order. (Manager, Council)

7. MANAGER REPORT (Manager)

8. MAYOR/COUNCIL REPORTS (Mayor/Council)

9. AUDITING CLAIM

A copy of the Schedule Payment Report of bills submitted September 28, 2020 through October 12, 2020 is attached for approval for Check No. 60279 through Check No. 60313 and debit card purchases. A MOTION is in order.

10. ADJOURNMENT

**CITY OF MADISON
OFFICIAL PROCEEDINGS**

**MINUTES OF THE MADISON CITY COUNCIL
REGULAR MEETING
SEPTEMBER 28, 2020**

Pursuant to due call and notice thereof, a regular meeting of the Madison City Council was called to order by Acting Mayor Maynard Meyer on Monday, September 28th, at 5:05 p.m. in Council Chambers at City Hall. Councilmembers present were: Acting Mayor Maynard Meyer, Tim Volk, Paul Zahrbock and Adam Conroy. Also present were: City Manager Val Halvorson, City Attorney Rick Stulz, and City Clerk Christine Enderson. Absent: Mayor Greg Thole.

AGENDA

Upon motion by Conroy, seconded by Zahrbock and carried, the Agenda was approved as presented. All agenda items are hereby placed on the table for discussion.

MINUTES

Upon motion by Conroy, seconded by Volk and carried, the September 14, 2020 regular meeting minutes were approved as presented.

PUBLIC PETITIONS, REQUESTS, HEARINGS AND COMMUNICATIONS

None

CONSENT AGENDA

Upon motion by Volk, seconded by Meyer and carried, the Consent Agenda was approved as presented.

CITY COUNCIL CHECKLIST

Council reviewed the City Council Checklist.

Public Bathrooms: City Manager Halvorson updated Council that the contractors will start digging at the site for plumbing and cement work.

Grand Theatre: Councilmember Conroy brought to Council's attention the exposed brick on the southeast wall of the theatre. City Manager Halvorson noted she will look into it.

Gateway Sign: City Manager Halvorson informed Council of a new project that consists of an updated gateway sign at the intersection of TH 40 and TH 75. She will be presenting the information to the Chamber of Commerce.

EHLERS REPORT

Ryan Miles and Patrick Thiel with Ehlers & Associates updated Council on the state of the City's investment portfolio. Given the state of economy, Mr. Miles stated that while the interest rates are decreasing, the City's interest income remained about the same. The City's investments now include more municipal bonds predicting a better return compared to CDs. Overall, the City of Madison's investments are remaining healthy and consistent.

MADISON LIBRARY REPORT

Deb Lanthier, Head Librarian, approached Council to provide an update on the Pioneerland Library System and the Madison Library. She noted an excellent staff at the Madison Library who are all avid readers and very able to assist patrons with their questions. Ms. Lanthier also reported that the children's

and PLS Digital circulation numbers have increased, and they now offer hot spots that can be checked out for 28 days. She stated the report does show a drastic decrease in registered users, but it is due to Pioneerland's five-year record purge project. The library board plans to meet again in October.

ASSIGNMENT OF WAGES

Upon motion by Conroy, seconded by Volk and carried, **RESOLUTION 20-31** titled "Resolution Establishing Assignment of Salaries Streets Parks Supervisor" was adopted. This resolution would provide for assignment of wages for Streets Parks Supervisor Todd Erp upon successful completion of one year of service. A complete copy of Resolution 20-31 is contained in City Clerk's Book #9.

2021 PRELIMINARY BUDGET/TAX LEVY REVIEW

City Manager Halvorson reviewed with Council a preliminary draft of the City of Madison 2021 budgets exclusive of the enterprise funds. She reviewed the highlights of the report and noted that all department requests are included. Items of note include parks mower, cemetery appropriation, paint City Hall garage, business intern opportunity to perform back scanning, payroll cola/step, and insurance increases, climbing wall, striping curbing machine, plow truck, crack filling, and City Hall roof renovation. The Local Government Aid funding has cities uncertain for next year due to the state of economy. The credit processing companies are also being reviewed to ensure we are receiving the best deal with credit card transactions increasing, the fees typically do, too. Truth in Taxation budget hearing will be scheduled for Monday, December 14, 2020, at 6:00 p.m.

After further review and discussion, upon motion by Zahrbock, seconded by Conroy and carried, **RESOLUTION 20-35** titled "Resolution Adopting Preliminary Tax Levy 2020 Collectible 2021, and Establishing Budget Hearing" was adopted. This resolution would provide for a total 2021 tax levy of \$615,347.62 which represents an 8.18% increase over the previous year, amounting to a total of \$46,523.62. A complete copy of Resolution 20-35 is contained in City Clerk's Book #9.

CARES FUNDING

City Manager Halvorson provided a CARES funding update.

Audio/Visual: The City received a quote from MidStates Audio at \$32,540 that includes, but not limited to, a wired system and the ability to record meetings, with all features expandable.

HVAC Assess: A thorough assessment was received by Larry's Refrigeration. Next steps are to meet with Larry's and see which units need to be replaced.

Small Business Grants: Emergency Manager Blain Johnson had received 45 applications county-wide.

Council has approved about \$64,500 in CARES expenses of the \$109,921 CARES funds.

CITY MANAGER'S REPORT

Walking Route: City Manager Halvorson provided a sample walking route that was created through the SHIP grant and stated that signs with a similar theme will be installed along the paths. The SHIP grant will provide the signs, and the City will provide the posts and installation.

LMC: City Manager Halvorson plans to attend the regional League of Minnesota Cities meeting in Canby.

MRES: Electric Line Supervisor David Johnson and City Manager Halvorson will meet remotely at the MRES regional meeting.

Madison EDA: The next meeting is scheduled for Monday, October 5th.

MAYOR/COUNCIL REPORTS

Councilmember Conroy asked if the volleyball court at Slen Park was now grass and City Manager Halvorson confirmed that it was, and said there is a plan to have a volleyball net set up closer to the swimming pool.

DISBURSEMENTS

Upon motion by Volk, seconded by Zahrbock and carried, Council approved disbursements for bills submitted between September 14 and September 28, 2020. These disbursements include United Prairie Check Nos. 60226-60271. Debit card purchases made between September 17 and September 22, 2020, were also approved as listed.

There being no further business, upon motion by Conroy, seconded by Zahrbock and carried, meeting adjourned at 6:40 p.m.

Maynard Meyer – Acting Mayor

ATTEST:

Christine Enderson – City Clerk

LqP Computer Commuter

October 2020 Update

Please find the community totals for September, 2020.

*46 people came on board the LqP Computer Commuter in September. We gained 1 new user in Dawson.

*1 more resident completed the AARP Smart Driver's Course. 2 others have registered and started the course to earn the insurance discount.

*We continue to follow safety protocols:

1. Sanitize hands entering and leaving the bus
2. Mask is mandatory, and it must be worn properly
3. Social distance of 6' is maintained. We are operating at below 50% capacity.
4. I sanitize equipment and work station used after the resident has left.

*Please contact me if you have questions or concerns. Thank you for your continued support! mary.quick@lqpc.com

September 2020 Attendance

	Sept 1	Sept 7	Sept 14	Sept 21	Sept 28	Totals
Bellingham	0	0	0	0	1	1
Boyd	3	3	3	2	3	14
Dawson	6	2	1	4	3	16
Madison		Holiday	2	1	2	5
Marietta		Holiday	1	1	1	3
Nassau	1	3	1	0	2	7
Totals	10	8	8	8	12	46

Water Plant Monthly Report

Year: 2020

		January	February	March	April	May	June	July	August	September	October	November	December	Year End Total
Aqua Hawk	Used (gal)	18	18	14	25	31	41	36	39	29				251
	Cost	\$152.82	\$234.54	\$182.42	\$325.75	\$403.93	\$534.23	\$469.08	\$508.17	\$377.87				\$3,188.81
KMNo4	Used (lbs)	270	259	283	285	337	393	403	353	261				2844
	Cost	\$1,012.50	\$1,046.36	\$1,143.32	\$1,151.40	\$1,361.48	\$1,587.72	\$1,628.12	\$1,426.12	\$1,054.44				\$11,411.46
Anti Scalant	Used (gal)	27	25	28	29	33	44	40	32	32				290
	Cost	\$1,304.10	\$1,207.50	\$1,352.40	\$1,400.70	\$1,593.90	\$2,125.20	\$1,932.00	\$1,545.60	\$1,545.60				\$14,007.00
Poli-phosphate	Used (gal)	46	46	48	51	62	72	69	58	55				507
	Cost	\$583.28	\$595.24	\$621.12	\$659.94	\$802.28	\$931.68	\$892.86	\$750.52	\$711.70				\$6,548.62
Chlorine	Used (lbs)	79	77	97	103	114	127	121	95	97				910
	Cost	\$75.05	\$86.24	\$108.64	\$115.36	\$127.68	\$142.24	\$135.52	\$106.40	\$108.64				\$1,005.77
Nalco 7768 Polymer	Used (gal)	2.3	2	2.3	2.25	3.3	4	4	3.75	3.31				27.21
	Cost	\$65.56	\$57.02	\$65.57	\$64.15	\$94.08	\$120.40	\$120.40	\$112.88	\$99.63				\$799.69
Flouride	Used (gal)	15	14	16	15	21	25	23	19	18				166
	Cost	\$76.20	\$73.36	\$83.84	\$78.60	\$110.04	\$131.00	\$120.52	\$99.56	\$94.32				\$867.44
Sodium meti-Bisulfate	Used (lbs)	7	8	10	7	11	12	13	11	9				88
	Cost	\$9.87	\$11.28	\$14.10	\$9.87	\$15.51	\$16.92	\$18.33	\$15.51	\$12.69				\$124.08
R ₆ O ₆ Pre-Filters	Used (case)	3	3	2	1	1	1	2	1	1				15
	Cost	\$607.05	\$607.05	\$404.70	\$202.35	\$202.35	\$202.35	\$404.70	\$241.09	\$241.09				\$3,112.73
RO Cleaner P 703 low Ph	Used	0	0	0	0	0	0	0	0	0				0
	Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				\$0.00
Sodium Hydroxide	Used (gal)	0	0	0	0	0	0	0	0	0				0
	Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				\$0.00
RO Cleaner p111 High Ph	Used (lbs)	0	0	0	0	0	0	0	0	0				0
	Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				\$0.00
Caustic Soda 50% & 30%	Used (gal)	68	68	66	75	92	109	106	96	75				755
	Cost	\$580.72	\$580.72	\$563.64	\$640.50	\$785.68	\$930.86	\$905.24	\$819.84	\$640.50				\$6,447.70
Hydrachloric Acid 31%	Used (gal)	0	0	0	0	0	0	0	0	0				0
	Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				\$0.00

Well gal Pumped	x1000	4280	4235	4344	4581	5820	6528	6638	5970	5238				47634
Hi service gal, pumped	x1000	2868	2842	3053	3153	3986	4348	4386	3761	3278				31675
Gallons to Waste	x1000	897	876	894	984	1260	1404	1422	1260	1086				10083
RC membrane gal pumped	x1000	2966	2846	2872	3398	4406	4890	4947	4541	3988				34854
Backwash gal pumped	x1000	570	565	500	487	626	786	826	792	778				5930
w. p water meter gallons	Actual	178320	174720	185880	187430	224600	233400	239910	213860	191480				1829600
Treated accounted gal	Actual	0	0	17000	3800	7300	6250	1200	7600	4800				47950
Soft Water gal sold	Actual	0	6000	1000	0	0	0	276800	220900	0				504700
Baseball Field well gal	Actual	0	0	0	2000	191900	405300	409100	220900	160000				1389200

**CITY OF MADISON
MADISON ECONOMIC DEVELOPMENT AUTHORITY LOAN FUND
NOTE STATUS REPORT**

September 30, 2020

MEDA LOANS (REVOLVING LOAN FUND)

LOAN NAME	NOTE #	FINAL MATURITY	ORIG LOAN Amount	MONTHLY PAYMENT	DAY DELINQ	AMOUNT DELINQ	BALANCE
Mtech Service & Repair LI	MGD#1008	10/01/21	\$29,400.00	\$450.00			\$5,044.24
Susana C. Wittnebel	MGD#1010	10/15/23	\$2,500.00	tax assessment			\$1,354.34
LqP Ag Society/Fair Board	-10 year no interest k	12/31/27	\$85,000.00	\$3000/year			\$21,000.00
Madison Optical		04/01/22	\$2,500.00	0% Int, no pay for 6-mo, 11/1/2020			\$2,500.00
Madison Hometown Lodge		04/01/22	\$2,500.00	0% Int, no pay for 6-mo, 11/1/2020			\$2,500.00
Happy Hour		04/01/22	\$2,500.00	0% Int, no pay for 6-mo, 11/1/2020			\$2,500.00
MG Entertainment LLC/Grand Theater		07/01/22	\$1,000.00	0% Int, no pay for 6-mo, 2/1/2021			\$1,000.00
Lien Lumber/Chyde Strand		08/01/27	\$31,000.00	5% Int, no pay til 8/1/22, \$15,500 forgivable			\$31,000.00
TOTAL MEDA LOANS (REVOLVING LOAN FUND)						\$0.00	\$66,898.58

MEDA DWM PAY LOANS (CITY)

TOTAL MEDA DWN PAY LOANS (CITY)	\$0.00	\$0.00
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MEDA DWM PAY LOANS (STATE)

TOTAL MEDA DWN PAY LOANS (STATE)	\$0.00	\$0.00
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TOTAL DELINQUENCIES

\$0.00

FUND BALANCE AVAILABILITY

		DWN PAY LOANS (CITY)	DWM PAY LOANS (STATE)	TOTALS
Fund Balance	\$156,440.75	\$0.00	\$0.00	\$156,440.75
Less Loans Outstanding	\$66,898.58	\$0.00	\$0.00	\$66,898.58
Less Other Assets		\$0.00	\$0.00	\$0.00
Funds Available	\$89,542.17	\$0.00	\$0.00	\$89,542.17

TOTAL CHECKING & INVESTMENTS OR FUNDS AVAILABLE FOR LENDING	9/30/2020	\$89,542.17
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FUND BALANCE INCOME

January 2020 Int \$192.17	April 2020 Int \$3.93	July 2020 Int \$56.78	Oct 2020 Int
February 2020 Int \$23.96	May 2020 Int \$64.45	Aug 2020 Int \$0.73	Nov 2020 Int
March 2020 Int \$66.80	June 2020 Int \$42.13	Sept 2020 Int \$50.00	Dec 2020 Int

2020 YTD Interest \$500.95

Workplace Hygiene

Safety Coordinator- Bruce Westergaard

Madison

Tuesday, October 13th, 2020 at 8:00 am

Items we will cover:

- ▶ What is COVID?
- ▶ Origins
- ▶ Viruses vs bacteria
- ▶ How it spreads
- ▶ Risk factors
- ▶ Workplace cleaning
- ▶ Soap and handwashing
- ▶ Hand sanitizers
- ▶ Facemasks
 - ▶ proper use
 - ▶ hygiene factors

Questions and discussion are welcome during and after the presentation.

Bruce Westergaard

MMUA

Regional Safety Coordinator

Email: bwest@mmua.org

Cell #: 605-695-9825

[Minnesota Municipal Utilities Association](http://www.mmua.org)

City of Madison Investment Report

09/01/2020 - 09/30/2020

Madison General Funds (169724)

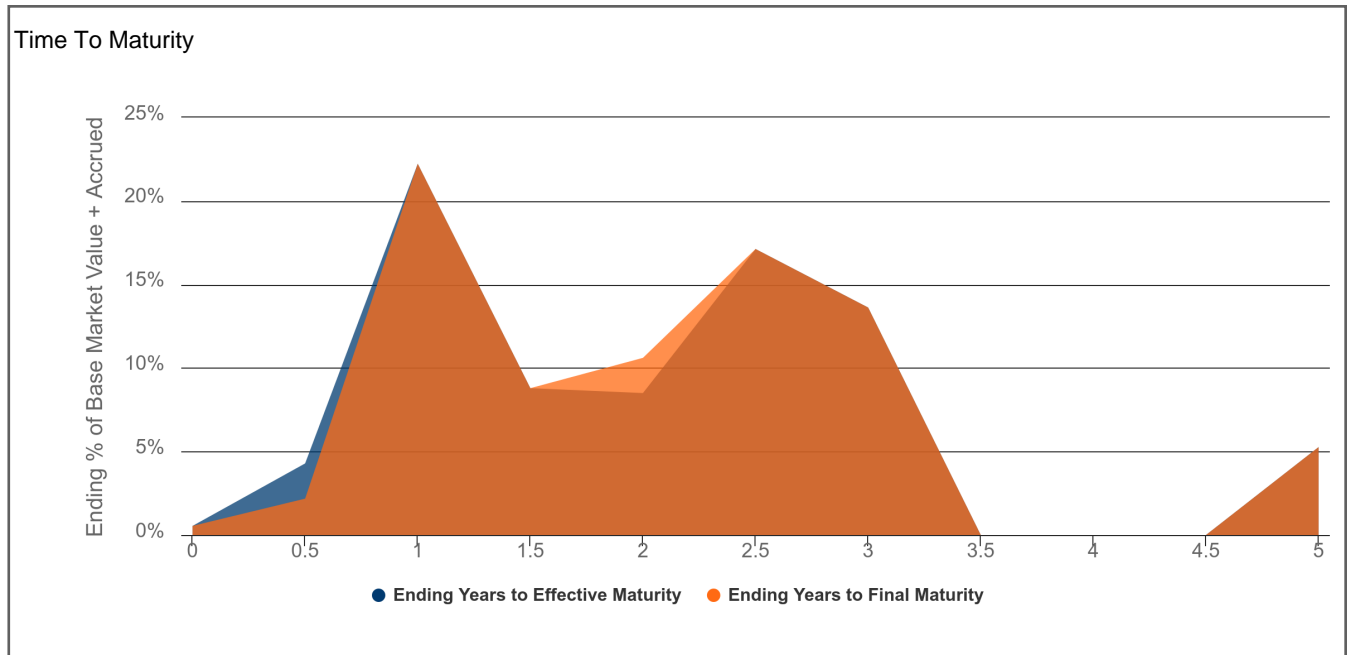
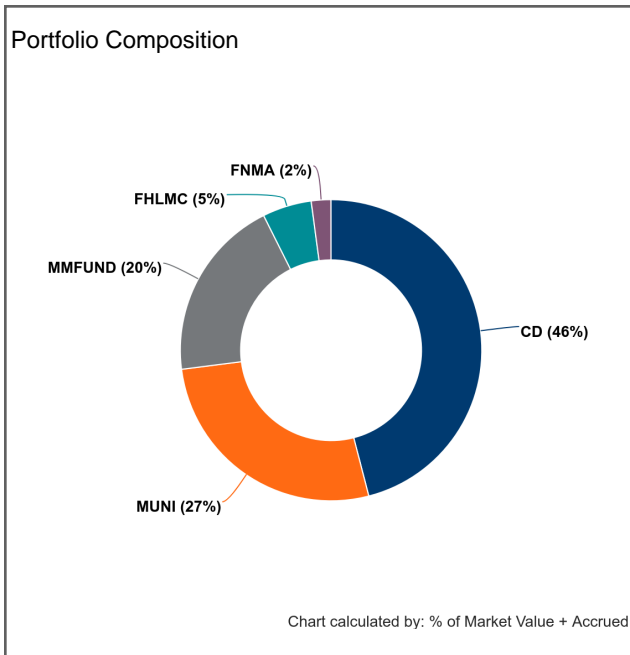
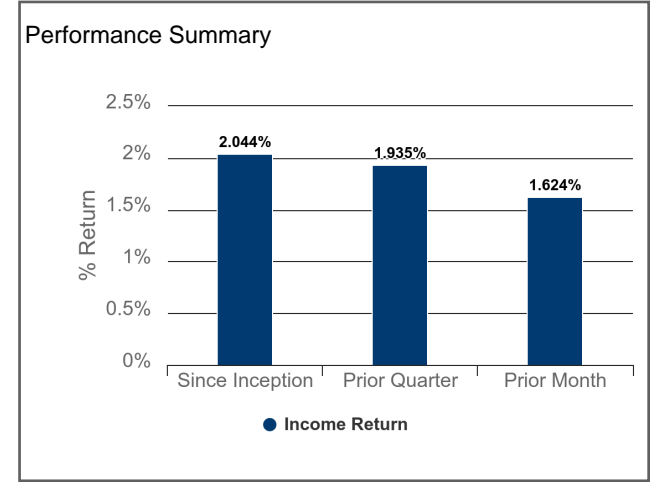
Dated: 10/06/2020

Portfolio Summary		<i>Portfolio</i>
Client	City of Madison	
Custodian	TD Ameritrade	
Source Account	943009325	
Original Units	4,571,105.41	
Net Unrealized Gain/Loss	125,655.72	
Market Value	4,690,648.55	
Book Yield	1.80%	
Duration	1.92	
S&P Rating	A-	
Moody's Rating	A1	

Footnote: 1

GAAP Income Detail		<i>Portfolio</i>
Account	Madison General Funds	
MMF Payment Received Income	33.84	
Coupon Received Income	5,339.35	
Realized Gain	36.60	
Other Income	0.00	
Management Fees	-599.42	
Total Net Income	4,773.77	

Footnotes: 2,3





City of Madison Investment Report

09/01/2020 - 09/30/2020

Madison General Funds (169724)

Dated: 10/06/2020

1: * Weighted by: Market Value + Accrued, except Book Yield by Base Book Value + Accrued. 2: * Weighted by: Ending Market Value + Accrued. 3: * Formula Column: Total Net Income = [MMF Payment Received Income]+[Coupon Received Income]+[Other Income]+[Misc Income]+[Management Fees].

SEPTEMBER 2020 311 MONTHLY COUNCIL REPORT

Status	Address Number	Street Name	Work Type	Date Flagged	Flagged By	Modified Date	Last Modified By	Description	Comments
Work in Progress	0		Building Maintenance	9/29/2020 3:52:07 PM	ryan.flaten@ci.madison.mn.us	9/29/2020 3:52:08 PM	ryan.flaten@ci.madison.mn.us	winterizing the pool	Ryan and dean got the pool winterized and now started filling the pool again. we got the it drained down and the plugs put in, pressure washed the algae out, cleaned up the leaves. we also went and got new plugs for the features because this spring we had a heck of a time getting them out, so we went to a expanded plug that is used with an allen wrench that is going to work really slick.
Work in Progress	0		Other - Water	9/29/2020 3:40:03 PM	ryan.flaten@ci.madison.mn.us	9/29/2020 3:40:04 PM	ryan.flaten@ci.madison.mn.us	cleaned Gravity Filter at water plant	Ryan Dean and Betty shut the waterplant down to drain the Gravity filter to put potassium permagnate in to clean each cell. then let soak over night before flushing again and putting back online
Work in Progress	0		Water Tower	9/29/2020 3:37:59 PM	ryan.flaten@ci.madison.mn.us	9/29/2020 3:38:00 PM	ryan.flaten@ci.madison.mn.us	Cleaned Watertower	Ryan Dean and Betty were at the waterplant getting the watertower emptied. that thursday morning to help get the tower down Ryan went and Flushed 12 hydrants. then the company that cleaned the tower showed up at noon and was done by 4:30
Complete	0	tofte auto	Move Service	9/22/2020 11:43:32 AM	linedept	9/22/2020 11:44:17 AM	linedept		Moved meter socket outside of new building
Complete	0	tofte auto	Electric - Other	9/22/2020 11:42:38 AM	linedept	9/22/2020 11:44:17 AM	linedept		Installed new wye transformer bank

Complete	0	golf course	Street Light Out - Electric	9/22/2020 11:42:03 AM	linedept	9/22/2020 11:44:17 AM	linedept		Installed two new led fixtures
New Request	814	2ND ST	Move Service	9/15/2020 9:24:50 AM	chase.mortenson@ci.madison.mn.us	9/15/2020 8:25:38 AM	chase.mortenson@ci.madison.mn.us		House knob pulled loose
Complete	814	2ND ST	Move Service	9/15/2020 9:21:41 AM	chase.mortenson@ci.madison.mn.us	9/15/2020 9:21:42 AM	chase.mortenson@ci.madison.mn.us		House knob pulled loose
Complete	412	3RD ST	Street Light Out - Electric	9/14/2020 10:42:49 AM	linedept	9/14/2020 10:43:29 AM	linedept		Repaired broken wires to st lite
Complete	415	5th ave	Tree Trimming	9/14/2020 9:58:14 AM	linedept	9/14/2020 10:43:29 AM	linedept		Trimmed tree
Complete	0	Flags Of Honor	Trimming	9/8/2020 10:40:08 AM	todd.erp@ci.madison.mn.us	9/8/2020 10:40:09 AM	todd.erp@ci.madison.mn.us	Trees need to be trimmed, branches are crowding the flags and hanging on the storage building.	Removed branches, and trimmed low hanging branches.
Complete		Alley way entrance	Sidewalk Repair	9/4/2020 9:06:22 AM	todd.erp@ci.madison.mn.us	9/4/2020 9:06:23 AM	todd.erp@ci.madison.mn.us	phone company cut holes in concrete to run fiber optic lines to business. Need to replace concrete and not filled with asphalt.	Dallas Croatt was pouring concrete nearby and asked if he could finish this also. He was able to and will be billed to phone company.
New Request	323	6TH AVE	Pothole	9/3/2020 3:26:52 PM	todd.erp@ci.madison.mn.us	9/3/2020 3:29:17 PM	todd.erp@ci.madison.mn.us	Delivery trucks make a wide turn and get off the asphalt into the grass when turning. This tears up to grass and leaves a hole.	
Complete	616	8TH ST	Streets - Other	9/1/2020 12:35:56 PM	todd.erp@ci.madison.mn.us	9/1/2020 12:35:57 PM	todd.erp@ci.madison.mn.us	International tandem truck rear gate will not latch properly and possibly open when loaded with material.	With further inspection, Brackets were broken preventing the latches to latch securely. After welding the brackets securely into place, The rear gate will not be able to open on its own.
New Request	250	8TH AVE S	Pothole	9/1/2020 12:31:04 PM	todd.erp@ci.madison.mn.us	9/1/2020 12:31:04 PM	todd.erp@ci.madison.mn.us	2 Large potholes need to be repaired near the camper clean out station.	
Complete	106	8TH ST W	Pothole	9/1/2020 12:29:19 PM	todd.erp@ci.madison.mn.us	9/4/2020 8:59:54 AM	todd.erp@ci.madison.mn.us	Need to clean out and patch pothole with fresh asphalt fines.	
Complete	0		Pavement repair	9/1/2020 12:27:53 PM	todd.erp@ci.madison.mn.us	9/4/2020 8:58:32 AM	todd.erp@ci.madison.mn.us	Alley between 4th st and 1st st. Need to patch asphalt where contractors cut out for boring fiber optic to buildings.	Remove gravel and patch with asphalt fines.

Complete	309	6TH AVE	Pavement repair	9/1/2020 12:25:40 PM	todd.erp@ci .madison.m n.us	9/4/2020 9:01:56 AM	todd.erp@ci .madison.m n.us	Alley between 4th st and 1st st. Need to patch asphalt where contractors cut out for boring fiber optic to buildings.	Remove gravel and fill with asphalt.
Complete	5th	ave (loopys parking lot)	Sink Hole	8/13/2020 1:08:55 PM	todd.erp@ci .madison.m n.us	9/4/2020 9:00:49 AM	todd.erp@ci .madison.m n.us	Small sink hole developed at the south entrance of loopys parking lot on 5th ave. next to a storm curb inlet. approximately 2'x 4' in size.	Removed the concrete to determine the the size of ground underneath that has been washed away. Once removed, we found that it was not a great amount and filled and packed with gravel.

Cash and Investment Balances

Date: SEPTEMBER 30, 2020

Fund	Acct No.	Cash Balance	Acct No.	CD Investments - UP Balance	Acct No.	Ehlers Investments Balance	Total by Fund
General Fund	101-10100	\$ 760,388.39	101-10110	\$ -	101-10113	\$ 151,000.00	\$ 911,388.39
Ambulance Fund	201-10100	\$ (47,350.22)	201-10110	\$ -	201-10113	\$ 200,000.00	\$ 152,649.78
EDA Fund	211-10100	\$ 60,782.13	211-10110	\$ -	211-10113	\$ -	\$ 60,782.13
Sewer Sys replace	225-10100	\$ 60,801.48	225-10110	\$ -	225-10113	\$ -	\$ 60,801.48
2009 GO Temp. Imp.	308-10100	\$ -	308-10110	\$ -	308-10113	\$ -	\$ -
Inf. Replace. DS	350-10100	\$ 249,578.86	350-10110	\$ -	350-10113	\$ -	\$ 249,578.86
2015 GO Refunding	351-10100	\$ 186,338.65	351-10110	\$ -	351-10113	\$ -	\$ 186,338.65
2016 GO Ref/Wt Rev	353-10100	\$ 24,350.59	353-10110	\$ -	353-10113	\$ -	\$ 24,350.59
Cult & Rec Capital	420-10100	\$ 61,146.31	420-10110	\$ -	420-10113	\$ -	\$ 61,146.31
Bldg & Equip Capital	425-10100	\$ 156,292.72	425-10110	\$ -	425-10113	\$ -	\$ 156,292.72
Streets Capital	430-10100	\$ -	430-10110	\$ -	430-10113	\$ -	\$ -
Water Fund	601-10100	\$ (199,315.68)	601-10110	\$ -	601-10113	\$ 99,000.00	\$ (100,315.68)
Sewer Fund	602-10100	\$ (165,093.43)	602-10110	\$ -	602-10113	\$ 400,000.00	\$ 234,906.57
Sanitation Fund	603-10100	\$ 94,683.50	603-10110	\$ -	603-10113	\$ -	\$ 94,683.50
Electric Fund	604-10100	\$ 528,545.50	604-10110	\$ -	604-10113	\$ 2,000,000.00	\$ 2,528,545.50
Storm Sewer Fund	605-10100	\$ 80,446.60	605-10110	\$ -	605-10113	\$ -	\$ 80,446.60
Liquor Fund	609-10100	\$ 104,885.56	609-10110	\$ -	609-10113	\$ -	\$ 104,885.56
Eastview Fund	614-10100	\$ 47,397.89	614-10110	\$ -	614-10113	\$ 100,000.00	\$ 147,397.89
Reserve Fund	851-10100	\$ (36,370.85)	851-10110	\$ -	851-10113	\$ 413,245.00	\$ 376,874.15
		\$ 1,967,508.00		\$ -		\$ 3,363,245.00	\$ 5,330,753.00
(GT Cash Balance)		-					
United Prairie Checking		\$ 746,875.41		CD Matured 9/23/20			
Old National Checking		\$ 20,632.59		Transferred to Ehler's			
TD Ameritrade Sweep		\$ 1,200,000.00					
		\$ 1,967,508.00					
SCDP Rev Loan	202-10103	\$ 5,664.39					\$ 5,664.39
SCDP Grant Admin	205-10104	\$ 15,084.10					\$ 15,084.10
EDA Rev Loan Fund	212-10105	\$ 89,542.17					\$ 89,542.17
		\$ 2,077,798.66		\$ -		\$ 3,363,245.00	\$ -
Grand Total Cash and Investments							\$ 5,441,043.66

Memo

To: City Administrator & City Council
From: Dale Hiepler, Liquor Store Manager
CC:
Date: 10/8/2020
Re: September Sales

September sales were \$40,298 compared to \$33,844 last year; a \$6,454 increase. Beer sales were up \$4,839, liquor was up \$1,428, and mix & ice sales were \$188.

For the year, we show sales of \$370,528 compared to \$307,494, which is a \$63,034 increase. Mix and ice are up \$3,224, beer is up \$39,596 and liquor is up \$20,213.

**CITY OF MADISON
MUNICIPAL LIQUOR STORE**

LIQUOR DISPENSARY REPORT
Statement for the month of September 2020

SALES	2019	2020	% of Sales	2019 YTD	2020 YTD	% of Sales
Liquor	11270.26	12698.14	31.51%	103,380.20	123,593.90	33.36%
Beer	21561.37	26400.10	65.51%	196,497.64	236,094.17	63.72%
Mix, Ice, Etc.	1012.41	1200.24	2.98%	7,616.19	10,840.52	2.93%
TOTAL SALES	33844.04	40,298.48	100.00%	307,494.03	370,528.59	100.00%
COST OF SALES						
Inventory at 1st of month	35530.67	36435.90	90.42%	293,170.80	300,096.52	80.99%
Purchases	28253.58	31569.47	78.34%	213,707.92	256,448.35	69.21%
Freight	95.00	150.42	0.37%	1343.60	1677.25	0.45%
Inventory at end of month	40526.89	39946.85	99.13%	305,379.46	311,067.08	83.95%
TOTAL COST OF SALES	23352.36	28,208.94	70.00%	202,842.86	247,155.04	66.70%
GROSS PROFIT						
	10491.68	12,089.54	30.00%	104,651.17	123,373.55	33.30%
OPERATING EXPENSE						
Labor	3761.32	3784.49	9.39%	37,640.77	39,992.09	10.79%
PERA	649.12	162.08	0.40%	1,599.75	1,609.34	0.43%
FICA	287.62	289.39	0.72%	2,874.85	3,049.47	0.82%
Mandatory Medicare	0.00	0.00	0.00%	0.00	0.00	0.00%
Worker's Compensation	240.00	0.00	0.00%	1,486.00	2,206.33	0.60%
City Health Insurance	309.97	309.97	0.77%	2,789.73	2,676.33	0.72%
General Supplies	24.99	0.00	0.00%	141.23	234.51	0.06%
* Audit Service	83.33	83.33	0.21%	749.97	749.97	0.20%
Dues & Subscriptions	-550.00	0.00	0.00%	931.00	941.00	0.25%
Licenses & Taxes	0.00	0.00	0.00%	0.00	0.00	0.00%
Telephone & Internet	113.83	113.99	0.28%	1,018.83	1,021.77	0.28%
Advertising	0.00	35.50	0.09%	2,754.00	2,955.90	0.80%
Utilities	504.65	527.71	1.31%	4,524.26	4,592.59	1.24%
* Property Insurance	141.58	146.93	0.36%	1,274.24	1,322.37	0.36%
Training	0.00	0.00	0.00%	0.00	0.00	0.00%
Building Maint.	0.00	0.00	0.00%	0.00	0.00	0.00%
Equipment Maint.	0.00	0.00	0.00%	111.38	16.50	0.00%
Contractual Services	537.48	901.45	2.24%	5,005.15	7,408.57	2.00%
Travel	0.00	0.00	0.00%	0.00	0.00	0.00%
* Dram Shop Insurance	38.42	34.91	0.09%	345.78	314.19	0.08%
Miscellaneous	0.00	0.00	0.00%	0.00	0.00	0.00%
Depreciation	479.51	479.51	1.19%	4,315.59	3,836.08	1.04%
TOTAL OPERATING EXPENSE	6621.82	6869.26	17.05%	67,562.53	72,927.01	19.68%
Operating Income	3869.86	5,220.28	12.95%	37,088.64	50,446.54	13.61%
Nonoperating Revenues:						
Interest Income	0	0.00	0.00%			0.00%
NET INCOME	3869.86	5,220.28	12.95%	37,088.64	50,446.54	13.61%

* Standard values per month

REVENUE & EXPENSE REPORT
CALENDAR 9/2020, FISCAL 9/2020

PCT OF FISCAL YTD 75.0%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	TOTAL REVENUE	147,830.05	1,135,311.10	1,597,112.00	461,800.90
	TOTAL EXPENSES	58,129.33	1,156,897.49	1,597,112.00	440,214.51
	GENERAL TOTAL	89,700.72	21,586.39-	.00	21,586.39
	TOTAL REVENUE	6,828.21	106,242.61	114,500.00	8,257.39
	TOTAL EXPENSES	2,526.49	68,522.33	106,050.00	37,527.67
	AMBULANCE TOTAL	4,301.72	37,720.28	8,450.00	29,270.28-
	TOTAL REVENUE	585.07	2,428.80	.00	2,428.80-
	TOTAL EXPENSES	612.50	9,344.13	.00	9,344.13-
	SCDP GRANT REVOLVING LOAN TOTA	27.43-	6,915.33-	.00	6,915.33
	TOTAL REVENUE	25,416.97	275,690.44	.00	275,690.44-
	TOTAL EXPENSES	17,934.00	267,088.90	.00	267,088.90-
	SCDP GRANT 2017 ADMIN TOTAL	7,482.97	8,601.54	.00	8,601.54-
	TOTAL REVENUE	425.40	65,758.31	91,100.00	25,341.69
	TOTAL EXPENSES	344.42	19,976.86	62,782.00	42,805.14
	EDA TOTAL	80.98	45,781.45	28,318.00	17,463.45-
	TOTAL REVENUE	50.00	500.95	1,200.00	699.05
	TOTAL EXPENSES	200.00	5,811.00	.00	5,811.00-
	EDA REVOLVING LOAN FUND TOTAL	150.00-	5,310.05-	1,200.00	6,510.05
	TOTAL EXPENSES	.00	.00	.00	.00

REVENUE & EXPENSE REPORT
CALENDAR 9/2020, FISCAL 9/2020

PCT OF FISCAL YTD 75.0%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	EDA DOWNPAYMENT LOAN TOTAL	.00	.00	.00	.00
	TOTAL REVENUE	.00	.00	41,500.00	41,500.00
	TOTAL EXPENSES	.00	54,515.00	.00	54,515.00-
	SEWR SYSTEM REPLACEMENT TOTAL	----- .00	----- 54,515.00-	----- 41,500.00	----- 96,015.00
	TOTAL REVENUE	.00	.00	.00	.00
	TOTAL EXPENSES	.00	.00	.00	.00
	2009 GO TEMP IMPROVE DEBT TOTA	----- .00	----- .00	----- .00	----- .00
	TOTAL REVENUE	.00	280,264.89	330,081.00	49,816.11
	TOTAL EXPENSES	300.00	333,510.00	333,810.00	300.00
	INFRA. REPLACE. DEBT SERV TOTA	----- 300.00-	----- 53,245.11-	----- 3,729.00-	----- 49,516.11
	TOTAL REVENUE	.00	245,149.67	339,290.00	94,140.33
	TOTAL EXPENSES	300.00	107,600.00	338,965.00	231,365.00
	2015 GO REFUNDING DS TOTAL	----- 300.00-	----- 137,549.67	----- 325.00	----- 137,224.67-
	TOTAL REVENUE	.00	148,912.00	149,112.00	200.00
	TOTAL EXPENSES	300.00	148,487.50	149,387.00	899.50
	2016 GO REF/WT REV DS TOTAL	----- 300.00-	----- 424.50	----- 275.00-	----- 699.50-
	TOTAL EXPENSES	.00	.00	.00	.00
	2009 GO TEMP IMPROVE PROJ TOTA	----- .00	----- .00	----- .00	----- .00
	TOTAL REVENUE	.00	2,000.00	11,600.00	9,600.00

REVENUE & EXPENSE REPORT
CALENDAR 9/2020, FISCAL 9/2020

PCT OF FISCAL YTD 75.0%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	TOTAL EXPENSES	110.00-	15,852.00	7,760.00	8,092.00-
	CULTURE & REC CAP. FUND TOTAL	110.00	13,852.00-	3,840.00	17,692.00
	TOTAL REVENUE	.00	3,149.50	150,200.00	147,050.50
	TOTAL EXPENSES	.00	20,370.00	125,000.00	104,630.00
	BLDG & EQUIP CAP. FUND TOTAL	.00	17,220.50-	25,200.00	42,420.50
	TOTAL REVENUE	.00	.00	35,000.00	35,000.00
	TOTAL EXPENSES	.00	.00	.00	.00
	STREETS CAPITAL FUND TOTAL	.00	.00	35,000.00	35,000.00
	TOTAL REVENUE	45,936.12	405,753.66	538,700.00	132,946.34
	TOTAL EXPENSES	21,359.18	608,643.90	720,350.00	111,706.10
	WATER TOTAL	24,576.94	202,890.24-	181,650.00-	21,240.24
	TOTAL REVENUE	38,052.54	330,022.14	461,800.00	131,777.86
	TOTAL EXPENSES	29,912.97	537,937.75	696,861.00	158,923.25
	SEWER TOTAL	8,139.57	207,915.61-	235,061.00-	27,145.39-
	TOTAL REVENUE	17,859.11	162,689.51	226,012.00	63,322.49
	TOTAL EXPENSES	18,028.06	177,236.55	225,449.00	48,212.45
	SANITATION TOTAL	168.95-	14,547.04-	563.00	15,110.04
	TOTAL REVENUE	135,418.17	1,087,808.08	1,476,800.00	388,991.92
	TOTAL EXPENSES	79,797.05	1,212,007.51	1,440,557.00	228,549.49

REVENUE & EXPENSE REPORT
CALENDAR 9/2020, FISCAL 9/2020

PCT OF FISCAL YTD 75.0%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	ELECTRIC UTILITY TOTAL	55,621.12	124,199.43-	36,243.00	160,442.43
	TOTAL REVENUE	12,215.04	109,631.65	148,850.00	39,218.35
	TOTAL EXPENSES	9,449.22	199,731.28	237,461.00	37,729.72
	STORM SEWER TOTAL	2,765.82	90,099.63-	88,611.00-	1,488.63
	TOTAL REVENUE	40,298.48	370,528.59	412,500.00	41,971.41
	TOTAL EXPENSES	26,484.47	347,962.54	412,244.00	64,281.46
	LIQUOR TOTAL	13,814.01	22,566.05	256.00	22,310.05-
	TOTAL REVENUE	13,635.00	125,904.25	170,020.00	44,115.75
	TOTAL EXPENSES	5,476.23	184,944.89	214,291.00	29,346.11
	EASTVIEW APARTMENTS TOTAL	8,158.77	59,040.64-	44,271.00-	14,769.64
	TOTAL REVENUE	108,221.00-	22,020.18	48,500.00	26,479.82
	TOTAL EXPENSES	1,400.00	1,400.00	63,000.00	61,600.00
	RESERVE TOTAL	109,621.00-	20,620.18	14,500.00-	35,120.18-
	REVENUE & EXPENSE FUND SUMMARY	103,885.24	598,073.30-	387,202.00-	210,871.30

BUDGET REPORT
CALENDAR 9/2020, FISCAL 9/2020

PCT OF FISCAL YTD 75.0%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	GENERAL TOTAL	1,597,112.00	58,129.33	1,156,897.49	72.44	440,214.51
	AMBULANCE TOTAL	106,050.00	2,526.49	68,522.33	64.61	37,527.67
	SCDP GRANT REVOLVING LOAN TOTA	.00	612.50	9,344.13	.00	9,344.13-
	SCDP GRANT 2017 ADMIN TOTAL	.00	17,934.00	267,088.90	.00	267,088.90-
	EDA TOTAL	62,782.00	344.42	19,976.86	31.82	42,805.14
	EDA REVOLVING LOAN FUND TOTAL	.00	200.00	5,811.00	.00	5,811.00-
	EDA DOWNPAYMENT LOAN TOTAL	.00	.00	.00	.00	.00
	SEWR SYSTEM REPLACEMENT TOTAL	.00	.00	54,515.00	.00	54,515.00-
	2009 GO TEMP IMPROVE DEBT TOTA	.00	.00	.00	.00	.00
	INFRA. REPLACE. DEBT SERV TOTA	333,810.00	300.00	333,510.00	99.91	300.00
	2015 GO REFUNDING DS TOTAL	338,965.00	300.00	107,600.00	31.74	231,365.00
	2016 GO REF/WT REV DS TOTAL	149,387.00	300.00	148,487.50	99.40	899.50
	CULTURE & REC CAP. FUND TOTAL	7,760.00	110.00-	15,852.00	204.28	8,092.00-
	BLDG & EQUIP CAP. FUND TOTAL	125,000.00	.00	20,370.00	16.30	104,630.00
	WATER TOTAL	720,350.00	21,359.18	608,643.90	84.49	111,706.10
	SEWER TOTAL	696,861.00	29,912.97	537,937.75	77.19	158,923.25
	SANITATION TOTAL	225,449.00	18,028.06	177,236.55	78.61	48,212.45

BUDGET REPORT
CALENDAR 9/2020, FISCAL 9/2020

PCT OF FISCAL YTD 75.0%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	ELECTRIC UTILITY TOTAL	1,440,557.00	79,797.05	1,212,007.51	84.13	228,549.49
	STORM SEWER TOTAL	237,461.00	9,449.22	199,731.28	84.11	37,729.72
	LIQUOR TOTAL	412,244.00	26,484.47	347,962.54	84.41	64,281.46
	EASTVIEW APARTMENTS TOTAL	214,291.00	5,476.23	184,944.89	86.31	29,346.11
	RESERVE TOTAL	63,000.00	1,400.00	1,400.00	2.22	61,600.00
	EXPENSES BY FUND SUMMARY	=====	=====	=====	=====	=====
		6,731,079.00	272,443.92	5,477,839.63	81.38	1,253,239.37
		=====	=====	=====	=====	=====

REVENUE REPORT
CALENDAR 9/2020, FISCAL 9/2020

PCT OF FISCAL YTD 75.0%

ACCOUNT NUMBER	ACCOUNT TITLE	FISCAL ESTIMATE	PTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	GENERAL TOTAL	1,597,112.00	147,830.05	1,135,311.10	71.09	461,800.90
	AMBULANCE TOTAL	114,500.00	6,828.21	106,242.61	92.79	8,257.39
	SCDP GRANT REVOLVING LOAN TOTA	.00	585.07	2,428.80	.00	2,428.80-
	SCDP GRANT 2017 ADMIN TOTAL	.00	25,416.97	275,690.44	.00	275,690.44-
	EDA TOTAL	91,100.00	425.40	65,758.31	72.18	25,341.69
	EDA REVOLVING LOAN FUND TOTAL	1,200.00	50.00	500.95	41.75	699.05
	SEWR SYSTEM REPLACEMENT TOTAL	41,500.00	.00	.00	.00	41,500.00
	2009 GO TEMP IMPROVE DEBT TOTA	.00	.00	.00	.00	.00
	INFRA. REPLACE. DEBT SERV TOTA	330,081.00	.00	280,264.89	84.91	49,816.11
	2015 GO REFUNDING DS TOTAL	339,290.00	.00	245,149.67	72.25	94,140.33
	2016 GO REF/WT REV DS TOTAL	149,112.00	.00	148,912.00	99.87	200.00
	CULTURE & REC CAP. FUND TOTAL	11,600.00	.00	2,000.00	17.24	9,600.00
	BLDG & EQUIP CAP. FUND TOTAL	150,200.00	.00	3,149.50	2.10	147,050.50
	STREETS CAPITAL FUND TOTAL	35,000.00	.00	.00	.00	35,000.00
	WATER TOTAL	538,700.00	45,936.12	405,753.66	75.32	132,946.34
	SEWER TOTAL	461,800.00	38,052.54	330,022.14	71.46	131,777.86
	SANITATION TOTAL	226,012.00	17,859.11	162,689.51	71.98	63,322.49

REVENUE REPORT
CALENDAR 9/2020, FISCAL 9/2020

PCT OF FISCAL YTD 75.0%

ACCOUNT NUMBER	ACCOUNT TITLE	FISCAL ESTIMATE	PTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	ELECTRIC UTILITY TOTAL	1,476,800.00	135,418.17	1,087,808.08	73.66	388,991.92
	STORM SEWER TOTAL	148,850.00	12,215.04	109,631.65	73.65	39,218.35
	LIQUOR TOTAL	412,500.00	40,298.48	370,528.59	89.83	41,971.41
	EASTVIEW APARTMENTS TOTAL	170,020.00	13,635.00	125,904.25	74.05	44,115.75
	RESERVE TOTAL	48,500.00	108,221.00-	22,020.18	45.40	26,479.82
	REVENUE BY FUND SUMMARY	=====	=====	=====	=====	=====
		6,343,877.00	376,329.16	4,879,766.33	76.92	1,464,110.67
		=====	=====	=====	=====	=====

CITY COUNCIL CHECKLIST

10/8/2020

ITEM	DATE	ADDRESSED BY	RESPONSIBLE TO COMPLETE	Progress Notes	COMPLETE
Pool Hours of Operation	3/25/2019	Zahrbock	CM, council	Last Date August 24th	ongoing
Senior Meal site and Center	1/13/2020	Meyer	CM, Meyer	Constuction and purchases completed-	ongoing
City Garage	4/20/2017	Thole, Fernho	CM	Painting complete	ongoing
Broadband Exploration	4/20/2017	Meyer	CM,committee	Downtown district project complete	ongoing
Downtown Renovation Fund	9/22/2014	Meyer	CM,	Small Cities Development Grant	ongoing
Downtown Open Space	10/27/2014	Conroy	CM Parks Board	This property is part of the UMRDC Developable Properties project	ongoing
Hwy 40 Curbing - ask MNDOT to repair	5/11/2015	Zahrbock	CM, Engineer	Planned Project 2023	ongoing
Recreation Facility	5/2/2017	EDA	CM, Conroy	On hold - will require additional community engagement	ongoing
City Hall Restoration and Maintenance	6/1/2017	Council	CM, BM	No bids received	ongoing
Climbing Wall at Pool	8/26/2019	Volk	Parks	2021 Quote 12x12 \$25,863 - In 2021 Budget	ongoing
Handicap Restroom at Grand/Public	8/26/2019	Meyer	CM, Thole	Work in Progress - Utilities located and moved	6/30/2021
MNDOT 2023	8/20/2020	Council	VH	Crossing study - Public Notice	ongoing
Madison Gateway Sign	9/23/2020	Thole	Thole, VH	Gather information to update sign and landscape	6/30/2021

MEULEBROECK, TAUBERT & CO., PLLP
CERTIFIED PUBLIC ACCOUNTANTS

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Amy L. Mollberg, CPA

WITH THE FIRM

David L. Meulebroeck, CPA

September 15, 2020

Mayor and Council Members
City of Madison
404 6th Avenue
Madison, Minnesota 56256

Dear Mayor and Council Members:

We are pleased to confirm our understanding of the services we are to provide City of Madison, Madison, Minnesota for the year ended December 31, 2020. We will audit the financial statements of the governmental activities, the business-type activities, each major fund and the remaining fund information including the related notes to the financial statements which collectively comprise the basic financial statements of City of Madison, Madison, Minnesota as of and for the year ended December 31, 2020. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement City of Madison, Madison, Minnesota's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to City of Madison, Madison, Minnesota's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis

We have also been engaged to report on supplementary information other than RSI that accompanies City of Madison, Madison, Minnesota's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and we will provide an opinion on it in relation to the financial statements as a whole.

1. Combining and Individual Fund Financial Statements

Audit Objectives

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements taken as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and the standards for financial audits contained in *Governmental Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of the accounting records and other procedures we consider necessary to enable us to express such opinions. We will issue a written report upon completion of our audit of City of Madison, Madison, Minnesota's financial statements. Our report will be addressed to the Mayor and City Council of City of Madison, Madison, Minnesota. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the financial statements are other than unmodified we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or may withdraw from this engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of testing of internal control over financial reporting and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control and compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering entity's internal control and compliance. The paragraph will also state that the report is not suitable for any other purpose. If during our audit we become aware that City of Madison, Madison, Minnesota is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance

with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

Audit Procedures-General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste and abuse.

Because of inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, an unavoidable risk exists that some material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors and any fraudulent financial reporting or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditor's is limited to the period covered by our audit and does not extend to later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will also require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures-Internal Controls

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

Audit Procedures-Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of City of Madison, Madison, Minnesota's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Other Services

We will also assist in preparing the financial statements and related notes of City of Madison, Madison, Minnesota in conformity with U.S. generally accepted accounting principles based on information provided by you. These non-audit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for designing, implementing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements and all accompanying information in conformity with U.S. generally accepted accounting principles, and for compliance with applicable laws and regulations and the provisions and contracts and grant agreements.

Management is responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws, regulations, contracts, agreements, and grants for taking timely and appropriate steps to remedy fraud, and noncompliance with provisions of laws, regulations, contracts or grant agreements, or abuse that we may report.

You are responsible for the preparation of the supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon, or make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements and related notes and any other non-audit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and related notes and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the non-audit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We will provide copies of our reports to the City; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Meulebroeck, Taubert & Co., PLLP and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the State Auditor's Office, State of Minnesota or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Meulebroeck, Taubert, & Co., PLLP personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the State Auditor's Office, State of Minnesota. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

You may request that we perform additional services not addressed in this engagement letter. If this occurs, we will communicate with you regarding the scope of additional services and the estimated fees. We also may issue a separate engagement letter covering the additional services. In absence of any other written communication from us such additional services, our services will continue to be governed by the terms of this engagement letter.

We expect to begin our audit on approximately May 15th and to issue our reports no later than July of the year following the year under audit. Daryl Kanthak is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, will not exceed \$16,500 for the year ending December 31, 2020. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

Government Auditing Standards require that we provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract. Our 2019 peer review report accompanies this letter.

We appreciate the opportunity to be of service to City of Madison, Madison, Minnesota and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Sincerely,

Meulebroeck, Taubert & Co., PLLP

Meulebroeck, Taubert & Co., PLLP
Certified Public Accountants

Response:

This letter correctly sets forth the understanding of the City of Madison, Madison, Minnesota.

By: <u>X</u> _____	By: <u>X</u> _____
Title: <u>X</u> _____	Title: <u>X</u> _____
Date: <u>X</u> _____	Date: <u>X</u> _____

Report on the Firm's System of Quality Control

December 10, 2019

To the Partners of Meulebroeck, Taubert & Co., PLLP and the Peer Review Committee of the Minnesota Society of Certified Public Accountants.

We have reviewed the system of quality control for the accounting and auditing practice of Meulebroeck, Taubert & Co., PLLP (the firm) in effect for the year ended June 30, 2019. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*, including a compliance audit under the Single Audit.

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Meulebroeck, Taubert & Co., PLLP in effect for the year ended June 30, 2019, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Meulebroeck, Taubert & Co., PLLP has received a peer review rating of *pass*.



Olsen Thielen & Co., Ltd.

**NOTICE OF PUBLIC HEARING
VACATION OF UNIMPROVED STREET LOCATED IN
FAIRWAY VIEW SUBDIVISION**

Notice is hereby given that on Monday, the 26th day of October 2020, at 5:45p.m., the Madison City Council will hold a public hearing at Madison City Hall, located at 404 6th Avenue, Madison, Minnesota, to seek public comment on the possible vacation of the unimproved street located in Swenson's Second Addition lying between Lots 1 & 2 of Block 3 (Hastad/Pauly) of Swenson's Second Addition as identified on the original plat. All interested persons are invited to attend said hearing and be heard on this matter.

Madison City Council
Madison, Minnesota

October 12, 2020

To: Madison City Council

From: Chris Pauly and Gary Hastad

Dear City Council,

We are writing this letter to request the piece of property that the City of Madison owns between 534 and 540 Pleasant Drive be transferred to the owners of said properties, Chris Pauly and Gary Hastad.

Please inform us of what needs to be done to complete this transfer of ownership.

Thank You.

Chris Pauly Chris Pauly 8-31-2020

Gary Hastad Gary Hastad 9-10-2020

**CITY OF MADISON, MINNESOTA
RESOLUTION 20-36**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

**ELECTION JUDGE AND ALTERNATE
ELECTION JUDGE APPOINTMENTS**

WHEREAS, A General Election will be held in the City of Madison, Minnesota on Tuesday, November 3rd, 2020, and

WHEREAS, the City Council is establishing the Election Judge and Alternate Election Judge Appointments in compliance with the requirements of the applicable Minnesota Statutes 204B.21, Subd. 2.

NOW THEREFORE BE IT RESOLVED that the City Council of Madison, Lac qui Parle County, Minnesota is establishing the Election Judge and Alternate Election Judge Appointments in compliance with Minnesota Statute 204B.21, Subd. 2 effective for the November 3, 2020, General Election at a wage of \$10.00 per hour. (Note: Judge with an asterisk (*) is designated as Head Judge and will be compensated at a wage of \$10.50 per hour; Judge with double asterisk (**) is designated as Alternate Head Judge and will be compensated at a wage of \$10.50 per hour; Judges with a triple asterisk (***) are excluded from the hourly rate and receive compensation under different schedules):

Election Judge Appointments

Carol Hanson	Cheryl Heimerl
Bernice Josephson*	Deb Koester
Delores Michaelson	Cynthia Albrecht
Judie Rosendahl	Sharon Redepenning**
Cindy Heinrich	Denise Connor
Christine Enderson***	Angela Amland***

Upon vote taken thereon, the following voted

For:
Against:
Absent:

Whereupon said Resolution No. 20-36 was declared duly passed and adopted this 12th day of October, 2020.

Greg Thole
Mayor

ATTEST:

Christine Enderson
City Clerk

CITY UTILITY RELOCATION AGREEMENT

This Agreement is made the 5th day of February, 2020, by and between the City of Madison (“City”) and Madison Healthcare Services, Inc. (“MHS”).

WHEREAS, MHS is in the process of construction/remodel project on its campus that requires the relocation of certain distribution lines;

WHEREAS, the distribution lines are owned and operated by the City of Madison;

WHEREAS, MHS is seeking the assistance of the City in relocating the lines as described herein and also sharing in part of the costs;

WHEREAS, the parties desire to put forth their agreement in writing.

NOW THEREFORE, in consideration of the terms and conditions stated herein, the parties agree as follows:

1. Scope of Work: Upon execution hereof, the City will make arrangements to obtain a contractor to complete the following: Removing the overhead power lines and installing new underground lines from the southeast corner of 9th St. and 3rd Ave going north to 10th St., and then going east on the south side of 10th St. approximately 450 feet, all located in the City of Madison. The parties shall agree to exact scope of work, locations, depth, etc. prior to commencement.
2. Scheduling of Work: Subject to weather and other factors not controlled by the City, the City agrees to have the relocation project completed by July 31, 2020. The parties agree to coordinate any work that is impacted by the work of other contractors.
3. Project Costs: Subject to the following, MHS agrees to be responsible for the costs of the relocation project. The City estimates that the total costs of the relocation project requested by MHS will be approximately \$199,244.39 as described in Exhibit A. However, City agrees to be responsible for \$100,000 of said costs (which does not include in kind services) and shall invoice MHS upon completion of the project for the balance. The balance shall be due and payable within 30 days thereafter. MHS shall further be responsible for any additional costs due to any changes in the scope of the project as directed by MHS or its contractors.
4. Cancellation: If the request is cancelled, MHS agrees to reimburse City for any expenses incurred to the date of cancellation.

IN WITNESS HEREOF, the parties agree as of the date first written.

CITY OF MADISON

MADISON HEALTHCARE SERVICES, INC.

By: _____

By: _____

Its:

Its:

SCHEDULED CLAIMS LIST

UPCK # 60279-60313

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
716-49777	1	10/06/20	10/06/20	BANK 1 - KLEIN/UNITED PRAIRIE 38 ALEX AIR APPARATUS INC PARKS-BASEBALL FIELD	204.13 204.13	101 101-45200-223	1
				INVOICE TOTAL	204.13		
				VENDOR TOTAL	204.13		
100620	1	10/07/20	10/07/20	3452 ASCAP ADMIN-LICENSE FEE	367.76 367.76	101 101-41320-437	1
				INVOICE TOTAL	367.76		
				VENDOR TOTAL	367.76		
0256866	1	10/07/20	10/07/20	264 BOLTON & MENK INC STR-ASSESS-CRACK FILL	67.50 67.50	101 101-43100-303	1
				INVOICE TOTAL	67.50		
				VENDOR TOTAL	67.50		
100620	1	10/07/20	10/07/20	3671 COMM & ECONOMIC DEVELOPMENT AS ECONOMIC DEV-STAFFING SERVICES	3,125.00 3,125.00	211 211-46500-409	1
				INVOICE TOTAL	3,125.00		
				VENDOR TOTAL	3,125.00		
100520	1	10/05/20	10/05/20	510 CITY OF MADISON 9TH STR LIFT PUMP-UTIL 9/20	27.18 27.18	602 602-49460-380	1
				INVOICE TOTAL	27.18		
100520B	1	10/05/20	10/05/20	AMB-UTIL 9/20	135.12 135.12	201 201-44100-380	1
				INVOICE TOTAL	135.12		
100520C	1	10/05/20	10/05/20	AVE OF FLAGS-UTIL 9/20	1,093.77 1,093.77	101 101-45200-380	1
				INVOICE TOTAL	1,093.77		
100520D	1	10/05/20	10/05/20	BLOCK 48-UTIL 9/20	29.66 29.66	101 101-49250-380	1
				INVOICE TOTAL	29.66		
100520E	1	10/05/20	10/05/20	BLOCK 48-UTIL 9/20	10.66 10.66	101 101-49250-380	1
				INVOICE TOTAL	10.66		
100520F	1	10/05/20	10/05/20	BLOCK 48-UTIL 9/20	12.31 12.31	101 101-49250-380	1
				INVOICE TOTAL	12.31		
100520G	1	10/05/20	10/05/20	CTY GARAGE-UTIL 9/20	34.67 34.67	101 101-43100-380	1
				INVOICE TOTAL	34.67		
100520H	1	10/05/20	10/05/20	CTY HALL-UTIL 9/20	678.49 678.49	101 101-41940-380	1
				INVOICE TOTAL	678.49		
100520I	1	10/05/20	10/05/20	FAIRWAY VIEW LIFT-UTIL 9/20	23.13 23.13	602 602-49460-380	1
				INVOICE TOTAL	23.13		
100620AA	1	10/06/20	10/06/20	STR LIGHTING-UTIL 9/20	2,087.48	101 101-43100-381	1

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
				INVOICE TOTAL	2,087.48			
100620BB	1	10/06/20	10/06/20	UNAPP STR SEWER-UTIL 9/20	103.63	101	101-49250-380	1
				INVOICE TOTAL	103.63			
100620CC	1	10/06/20	10/06/20	SEW-UTIL 9/20	154.02	602	602-49450-380	1
				INVOICE TOTAL	154.02			
100620DD	1	10/06/20	10/06/20	WT TOWER-UTIL 9/20	37.93	601	601-49430-380	1
				INVOICE TOTAL	37.93			
100620EE	1	10/06/20	10/06/20	WT-UTIL 9/20	1,993.61	601	601-49400-380	1
				INVOICE TOTAL	1,993.61			
100620FF	1	10/06/20	10/06/20	WEST SUBSTATION/FIRE-UTIL 9/20	41.34	604	604-49570-380	1
				INVOICE TOTAL	41.34			
100620J	1	10/06/20	10/06/20	FIRE HALL-UTIL 9/20	226.47	101	101-42200-380	1
				INVOICE TOTAL	226.47			
100620K	1	10/06/20	10/06/20	FIRE HYDRANTS-UTIL 9/20	269.00	101	101-42200-380	1
				INVOICE TOTAL	269.00			
100620L	1	10/06/20	10/06/20	GRAND THEATER-UTIL 9/20	10.66	101	101-45200-380	1
				INVOICE TOTAL	10.66			
100620M	1	10/06/20	10/06/20	HWY 40 DET POND-UTIL 9/20	141.87	605	605-49600-380	1
				INVOICE TOTAL	141.87			
100620N	1	10/06/20	10/06/20	HWY 40 WELLHOUSE-UTIL 9/20	36.25	601	601-49400-380	1
				INVOICE TOTAL	36.25			
100620O	1	10/06/20	10/06/20	SK RINK-UTIL 9/20	72.59	101	101-45127-380	1
				INVOICE TOTAL	72.59			
100620P	1	10/06/20	10/06/20	JACOBSON RESTROOM-UTIL 9/20	130.86	101	101-45200-380	1
				INVOICE TOTAL	130.86			
100620Q	1	10/06/20	10/06/20	JACOBSON PARK-UTIL 9/20	265.61	101	101-45200-380	1
				INVOICE TOTAL	265.61			
100620R	1	10/06/20	10/06/20	LIQ STORE-UTIL 9/20	460.03	609	609-49750-380	1
				INVOICE TOTAL	460.03			
100620S	1	10/06/20	10/06/20	MEMORIAL FIELD-UTIL 9/20	179.19	101	101-45200-380	1
				INVOICE TOTAL	179.19			
100620T	1	10/06/20	10/06/20	LIB-UTIL 9/20	316.61	101	101-45500-380	1
				INVOICE TOTAL	316.61			
100620U	1	10/06/20	10/06/20	MAIN STR GARBAGE-UTIL 9/20	79.79	101	101-43100-380	1
				INVOICE TOTAL	79.79			
100620V	1	10/06/20	10/06/20	PR ARTS-UTIL 9/20	129.16	101	101-45180-380	1

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
				INVOICE TOTAL	129.16			
100620W	1	10/06/20	10/06/20	PUBLIC WORKS-UTIL 9/20	158.33	101	101-43100-380	1
	2			PUBLIC WORKS-UTIL 9/20	158.34	604	604-49570-380	1
				INVOICE TOTAL	316.67			
100620X	1	10/06/20	10/06/20	REC FIELD-UTIL 9/20	262.07	101	101-45200-380	1
				INVOICE TOTAL	262.07			
100620Y	1	10/06/20	10/06/20	POOL SHELTER-UTIL 9/20	544.03	101	101-45124-380	1
				INVOICE TOTAL	544.03			
100620Z	1	10/06/20	10/06/20	SLEN TENNIS COURTS-UTIL 9/20	66.06	101	101-45200-380	1
				INVOICE TOTAL	66.06			
				VENDOR TOTAL	9,969.92			
				3531 CULLIGAN				
100520	1	10/05/20	10/05/20	CTY HALL-SOFTENER SALT	71.00	101	101-41940-219	1
				INVOICE TOTAL	71.00			
				VENDOR TOTAL	71.00			
				3465 EXPERT T BILLING, INC				
7640	1	10/05/20	10/05/20	AMB-AMBULANCE BILLING EXP 9/20	549.00	201	201-44100-320	1
				INVOICE TOTAL	549.00			
				VENDOR TOTAL	549.00			
				783 F.I.R.E.				
4486	1	10/06/20	10/06/20	FIRE-FIRE GROUND/HOSE LOADS	600.00	101	101-42200-180	1
				INVOICE TOTAL	600.00			
4547	1	10/06/20	10/06/20	FIRE-LADDER REFRESHER	600.00	101	101-42200-180	1
				INVOICE TOTAL	600.00			
4586	1	10/06/20	10/06/20	FIRE-RIT TRAINING	600.00	101	101-42200-180	1
				INVOICE TOTAL	600.00			
				VENDOR TOTAL	1,800.00			
				782 FIELDCREST FERTILIZER				
100620	1	10/06/20	10/06/20	STR-#2 RED DIESEL	635.36	101	101-43100-212	1
				INVOICE TOTAL	635.36			
				VENDOR TOTAL	635.36			
				3467 FRONTIER COMMUNICATIONS				
100620	1	10/06/20	10/06/20	CTY HALL-FIRE ALARM 10/20	53.57	101	101-41320-321	1
				INVOICE TOTAL	53.57			
				VENDOR TOTAL	53.57			
				2112 GOPHER STATE ONE CALL				

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DJE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
0090558	1	10/07/20	10/07/20	2112 GOPHER STATE ONE CALL WT-DIGGING CALLS	9.90	601 601-49400-409	1
	2			SEW-DIGGING CALLS	9.90	602 602-49450-409	1
	3			ELEC-DIGGING CALLS	9.90	604 604-49570-409	1
				INVOICE TOTAL	29.70		
				VENDOR TOTAL	29.70		
4795714	1	10/07/20	10/07/20	968 HAWKINS INC. SEW-CYLINDER/CHLORINE	1,956.78	602 602-49450-216	1
				INVOICE TOTAL	1,956.78		
				VENDOR TOTAL	1,956.78		
100620	1	10/06/20	10/06/20	3036 LQP BROADCASTING COMPANY, INC EDA-KIWANIS RADIO AD	50.00	211 211-46500-342	1
				INVOICE TOTAL	50.00		
				VENDOR TOTAL	50.00		
100520	1	10/05/20	10/05/20	1326 LQP CO-OP OIL FUEL EXPENSE	141.07	201 201-44100-212	1
				INVOICE TOTAL	141.07		
				VENDOR TOTAL	141.07		
65378	1	10/06/20	10/06/20	1520 LUND IMPLEMENT CO. PARKS-OIL	23.56	101 101-45200-212	1
				INVOICE TOTAL	23.56		
65811	1	10/06/20	10/06/20	PARKS-CHAIN	43.90	101 101-45200-221	1
				INVOICE TOTAL	43.90		
65813	1	10/06/20	10/06/20	PARKS-CHAIN	18.00	101 101-45200-221	1
				INVOICE TOTAL	18.00		
65818	1	10/06/20	10/06/20	PARKS-SUPPLIES	22.95	101 101-45200-221	1
				INVOICE TOTAL	22.95		
				VENDOR TOTAL	108.41		
272622	1	10/06/20	10/06/20	3340 MADISON AUTO PARTS SEW-WATER TANKER TURN SIGNAL	57.49	602 602-49460-404	1
				INVOICE TOTAL	57.49		
273188	1	10/06/20	10/06/20	PARKS-OIL FILTER	3.91	101 101-45200-221	1
				INVOICE TOTAL	3.91		
273282	1	10/06/20	10/06/20	STR-COOLANT	28.98	101 101-43100-212	1
				INVOICE TOTAL	28.98		
273368	1	10/06/20	10/06/20	SEW-V-BELT	53.34	602 602-49450-404	1
				INVOICE TOTAL	53.34		

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
				VENDOR TOTAL	143.72		
100720	1	10/07/20	10/07/20	1590 MADISON FIRE RELIEF ASSOC FIRE-STATE-FIRE AID	16,852.78	101 101-42200-112	1
	2			FIRE-SUPPL-FIRE AID	3,720.06	101 101-42200-112	1
				INVOICE TOTAL	20,572.84		
				VENDOR TOTAL	20,572.84		
IV012673	1	10/07/20	10/07/20	1650 MAGUIRE IRON INC WT-INSPECTION/DISINFECT/CLEAN	1,980.00	601 601-49430-409	1
				INVOICE TOTAL	1,980.00		
				VENDOR TOTAL	1,980.00		
446378	1	10/07/20	10/07/20	1660 MARSHALL NORTHWEST PIPE F POOL-DRAINING SUCTION FOR POOL	155.90	101 101-45124-219	1
				INVOICE TOTAL	155.90		
				VENDOR TOTAL	155.90		
875504	1	10/06/20	10/06/20	1927 MINNESOTA ELEVATOR INC LIB-ELEV CK OCT-DEC'20	180.25	101 101-45500-404	1
				INVOICE TOTAL	180.25		
875674	1	10/06/20	10/06/20	CTY HALL-ELEV CHK OCT-DEC'20	182.00	101 101-41940-404	1
				INVOICE TOTAL	182.00		
				VENDOR TOTAL	362.25		
55937	1	10/07/20	10/07/20	1900 MN MUNICIPAL UTIL. ASSN. ELEC-DRUG TESTING CONSORTIUM	155.00	604 604-49570-409	1
				INVOICE TOTAL	155.00		
				VENDOR TOTAL	155.00		
20159005	1	10/07/20	10/07/20	3443 MORRIS ELECTRONICS INC CARES	361.50	101 101-42100-309	1
				INVOICE TOTAL	361.50		
20159151	1	10/07/20	10/07/20	ADMIN-ADMIN SERVICE	35.00	101 101-41320-309	1
				INVOICE TOTAL	35.00		
				VENDOR TOTAL	396.50		
1052230	1	10/07/20	10/07/20	1541 MVTL LABORATORIES INC SEW-REGULAR TESTING	145.60	602 602-49450-409	1
				INVOICE TOTAL	145.60		
1052616	1	10/07/20	10/07/20	SEW-REGULAR TESTING	262.40	602 602-49450-409	1
				INVOICE TOTAL	262.40		
1052870	1	10/06/20	10/06/20	WT-REGULAR TESTING	16.50	601 601-49400-409	1
				INVOICE TOTAL	16.50		

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
1053499	1	10/07/20	10/07/20	WT-REGULAR TESTING	19.40	601 601-49400-409	1
	2			SEW-REGULAR TESTING	140.60	602 602-49450-409	1
				INVOICE TOTAL	160.00		
1053673	1	10/07/20	10/07/20	SEW-REGULAR TESTING	348.00	602 602-49450-409	1
				INVOICE TOTAL	348.00		
				VENDOR TOTAL	932.50		
100620	1	10/06/20	10/06/20	2047 RICHARD NEWMAN PARKS-BROOM PAINT	33.12	420 420-45020-409	1
				INVOICE TOTAL	33.12		
				VENDOR TOTAL	33.12		
20042	1	10/06/20	10/06/20	3610 BLAIN JOHNSON PUB SAFETY-EMERG PRO 10/20	400.00	101 101-41940-409	1
				INVOICE TOTAL	400.00		
				VENDOR TOTAL	400.00		
7160	1	10/06/20	10/06/20	2240 PIONEERLAND LIBRARY SYS. LIB-DVD'S	853.83	101 101-45500-592	1
				INVOICE TOTAL	853.83		
				VENDOR TOTAL	853.83		
9183	1	10/05/20	10/05/20	2416 RURAL SOLUTIONS INC ENVIRO-SD CARD-COMPOST SITE	14.99	101 101-44140-219	1
				INVOICE TOTAL	14.99		
				VENDOR TOTAL	14.99		
100620	1	10/07/20	10/07/20	2490 NICOLE SIEDSCHLAG CTY HALL-CLEANING CON 10/20	950.00	101 101-41940-310	1
				INVOICE TOTAL	950.00		
				VENDOR TOTAL	950.00		
100520	1	10/05/20	10/05/20	2620 SWENSON NELSON & STULZ PLLC CTY ATT-LEGAL FEES 10/20	1,850.00	101 101-41610-304	1
				INVOICE TOTAL	1,850.00		
				VENDOR TOTAL	1,850.00		
100620	1	10/06/20	10/06/20	3022 DANIEL TUCKETT, SR. ADMIN-FOLD/STUFF ENV 10/20	150.00	101 101-41320-202	1
	2			ADMIN-FOLDING	15.00	101 101-41320-202	1
				INVOICE TOTAL	165.00		
				VENDOR TOTAL	165.00		
89678	1	10/06/20	10/06/20	3742 VAN DIEST SUPPLY COMPANY PARKS-RANGE STAR	798.75	101 101-45200-406	1

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
				INVOICE TOTAL	798.75		
91184	1	10/06/20	10/06/20	STR-ICE MELT	436.10	101 101-43100-224	1
				INVOICE TOTAL	436.10		
				VENDOR TOTAL	1,234.85		
87476	1	10/07/20	10/07/20	2940 WESTERN GUARD EDA-RIVERVIEW AD	300.00	211 211-46500-351	1
				INVOICE TOTAL	300.00		
				VENDOR TOTAL	300.00		
100620	1	10/06/20	10/06/20	3462 LYNDON WORDEN LIB-CLEANING-9/20	750.00	101 101-45500-310	1
	2			LIB-FIRE CHK 9/20	10.00	101 101-45500-310	1
				INVOICE TOTAL	760.00		
				VENDOR TOTAL	760.00		
				BANK 1 - KLEIN/UNITED PR TOTAL	50,389.70		
				TOTAL MANUAL CHECKS	.00		
				TOTAL E-PAYMENTS	.00		
				TOTAL PURCH CARDS	.00		
				TOTAL ACH PAYMENTS	.00		
				TOTAL OPEN PAYMENTS	50,389.70		
				GRAND TOTALS	50,389.70		