

CITY OF MADISON
AGENDA AND NOTICE OF MEETING
Regular Meeting of the City Council – 5:00 P.M.
Monday, April 22, 2019
Madison Municipal Building

1. CALL THE REGULAR MEETING TO ORDER

Mayor Thole will call the meeting to order.

2. APPROVE AGENDA

Approve the agenda as posted in accordance with the Open Meetings law, and herein place all agenda items on the table for discussion. A MOTION is in order. (Council)

3. APPROVE MINUTES

Page 1

A copy of the April 8, 2019, regular meeting minutes are enclosed. A MOTION is in order. (Council)

4. PUBLIC PETITIONS, REQUESTS, HEARINGS, AND COMMUNICATIONS (public/mayor/council)

Members of the audience wishing to address the Council with regard to an agenda item, presentation of a petition, utility customer hearing, or a general communication should be recognized at this time. A MOTION may be in order (Public/Council)

5. CONSENT AGENDA

- | | | |
|----|---|---------|
| A. | HRA – Meeting Agenda and reports – April 11, 2019 - receive | Page 4 |
| B. | MMUA – Training Syllabus April 16, 2019– receive | Page 8 |
| C. | Dahms Newsletter – April 12, 2019 – receive | Page 9 |
| D. | Memo from Old Army Services – approve | Page 12 |
| E. | Application for Exempt Permit – Pheasants Forever – approve | Page 13 |

A MOTION may be in order to accept the reports and/or authorize the actions requested.
(Council)

6. UNFINISHED AND NEW BUSINESS

- | | | |
|----|---|---------|
| A. | City Council Checklist. A <u>DISCUSSION</u> may be in order. (Manager, Council) | Page 15 |
| B. | City Engineer Report – A <u>DISCUSSION</u> may be in order. (Manager, Council) | Page 16 |
| C. | Fireworks – July 4, 2019 Permit for Display of Fireworks. A <u>DISCUSSION</u> and <u>MOTION</u> may be in order. (Manager, Council) | Page 18 |
| D. | Resolution 19-18 – Establishing wages for ambulance officers and regular pay. A <u>DISCUSSION</u> and <u>MOTION</u> may be in order. (Manager, Council) | Page 19 |
| E. | Resolution 19-19 – Debit card holders. A <u>DISCUSSION</u> and <u>MOTION</u> may be in order. (Manager, Council) | |

- Page 22
- F. Resolution 19-20 – Establishing assignment of salaries – Heavy Equipment Operator. A DISCUSSION and MOTION may be in order. (Manager, Council)
- Page 23
- G. Resolution 19-21 – Resolution authorizing investment/banking Signatures. A DISCUSSION and MOTION may be in order. (Manager, Council)
- Page 24
- H. Resolution 19-22 – Designation of depository. A DISCUSSION and MOTION may be in order. (Manager, Council)
- Handout
- I. Approval of Service Contract for Ordinance Services. A DISCUSSION and MOTION may be in order. (Manager, Council)
- J. Acceptance of resignation. A DISCUSSION and MOTION may be in order. (Manager, Council)
- K. Other. A DISCUSSION and MOTION may be in order. (Manager, Council)
- 7. MANAGER REPORT (Manager)**
- Dedicated Street Funding Fact Sheet Page 25
 - Council Pictures – ID Cards
- 8. MAYOR/COUNCIL REPORTS (Mayor/Council)**
- Page 28
- 9. AUDITING CLAIM**
- A copy of the Schedule Payment Report of bills submitted April 8, 2019 through April 22, 2019 is attached for approval for Check No. 57939 through Check No. 57969 and debit card purchases. A MOTION is in order.
- 10. ADJOURNMENT**

**CITY OF MADISON
OFFICIAL PROCEEDINGS**

**MINUTES OF THE MADISON CITY COUNCIL
REGULAR MEETING
APRIL 8, 2019**

Pursuant to due call and notice thereof, a regular meeting of the Madison City Council was called to order by Mayor Thole on Monday, April 8, 2019, at 5:07 p.m. in Council Chambers at City Hall. Councilmembers present were: Tim Volk, Mayor Greg Thole, Maynard Meyer, Paul Zahrbock, and Adam Conroy. Also present were: City Manager Val Halvorson, City Attorney Rick Stulz, and City Clerk Kathleen Weber.

AGENDA

Upon motion by Zahrbock, seconded by Meyer and carried, the Agenda was approved as amended. Additions to the agenda include May 27th council meeting and Madison Speedway agreement. All agenda items are hereby placed on the table for discussion.

MINUTES

Upon motion by Conroy, seconded by Volk and carried, March 25, 2019, meeting minutes were approved as presented.

PUBLIC PETITIONS, REQUESTS, HEARINGS AND COMMUNICATIONS

None.

CONSENT AGENDA

Upon motion by Zahrbock, seconded by Conroy and carried, the Consent Agenda was approved as presented. Included on the Consent Agenda was a conference summary from City Clerk Kathy Weber, summary and notes from an Upper MN Valley RDC meeting held in regard to substandard building strategies, and information in regard to a conditional use permit from Lac qui Parle County. Councilmember Conroy noted increased sales at the Madison Liquor Store.

CITY COUNCIL CHECKLIST

Council reviewed the City Council Checklist.

LOP COUNTY AG SOCIETY FUNDING REQUEST

Upon motion by Zahrbock, seconded by Volk and carried, Council approved a 2019 appropriation of \$2,000 to the Lac qui Parle County Ag Society for county fair operations. It was noted that small cities in the county are requested to donate \$500, townships \$1,000, and the cities of Dawson and Madison \$2,000.

LAC QUI PARLE PLAYERS FACILITY AGREEMENT

Upon motion by Volk, seconded by Meyer and carried, Council approved execution of a Facilities Agreement between the City of Madison and the Lac qui Parle Players. It was noted that the agreement puts in writing the existing relationship the two entities presently have and will remain in effect until cancelled in writing.

INVESTMENT ADVISORY AGREEMENT

Council reviewed an Investment Advisory Agreement between the City of Madison and Ehlers Investment Partners, LLC. City Manager Halvorson explained that Ehlers would act as an advisor to the City of Madison and would work with broker/dealers in obtaining multiple quotes relating to investment

options. All quotes would be available to the Deputy Clerk/Treasurer for review. Ehlers' fees would be automatically deducted from the City's Program Account established by this agreement with quarterly reports being sent to the City. Presently, the Deputy Clerk/Treasurer works directly with a broker/dealer who decides which investment option to offer the City. Multiple quotes are not presented. City Manager Halvorson noted that there would be no bank fees with Ehlers, and the fees would be more transparent. Halvorson indicated that the difference between working with an advisor and a broker/dealer could be explained as suitability vs. fiduciary. Councilmember Conroy asked whether there would be additional costs to the City and noted the wage adjustment made for the Deputy Clerk/Treasurer for treasurer duties. City Manager Halvorson explained that the Deputy Clerk/Treasurer will be responsible for working with the investment advisor, still needs to monitor cash flow, and reconciles and tracks cash and investments. She noted that all the city's investments would be in one pot, the financial advisor would have more of a presence, and multiple investment options would be presented versus just one. Mayor Thole and Councilmember Volk noted the importance of transparency and verified that quarterly reports will track investment status. After further discussion, upon motion by Volk, seconded by Zahrbock and carried, Council approved execution of the Investment Advisory Agreement between the City of Madison and Ehlers Investment Partners, LLC.

MADISON SPEEDWAY

City Attorney Stulz presented a draft agreement between the City of Madison and the Madison Speedway. This agreement would commence with the 2019 racing season and continue annually unless cancelled by either party. It would require the Lac qui Parle Racing Association to pay all fees for ambulance and fire service by December 31st of each year, and would detail the use of the city's road grader for track maintenance. City Attorney Stulz noted that the Madison Fair Board gets proof of the racing association's insurance policy each year, and that it indemnifies the City. City Manager Halvorson will discuss this agreement with Troy Hoyles of the Lac qui Parle Racing Association.

CITY MANAGER'S REPORT

Memorial Day: City Manager Halvorson noted that Council should reschedule their second meeting in May as it falls on Memorial Day. Council noted that they will decide at their first meeting in May if the second meeting is needed and when it should be.

Recreation Facility: City Manager noted that the focus group meeting in regard to a Recreation Facility was well attended and good feedback received. Mayor Thole stated that 20 individuals under the age of 40 and 20 individuals over the age of 40 were invited to participate. Councilmember Conroy noted participants' concern with duplicating what we already have and Mayor Thole commented that there was concern with hurting existing businesses, and he feels that the "under 40" generation tends to lean toward more modern, updated facilities. Councilmember Volk noted the importance in watching what the school does with their proposed improvement projects and the city should walk a parallel line with them and work together. Both Thole and Conroy agreed and said that a Recreation Facility will probably not happen without school cooperation and approval of a bonding bill.

SHIP grant: City Manager Halvorson informed Council that she met today with Ashlie Johnson of Countryside Public Health in regard to a SHIP grant.

Madison Park Board: Council was informed that the Madison Park Board will be meeting on April 17th at 7:00 p.m. The Public Works Committee referred picnic table replacement to the Park Board for their review.

Electric Rate Study: Council was informed that the Electric Rate Study being done by Missouri River Energy Services was reviewed by City Manager Halvorson, Mayor Thole, Boomer Fernholz, and David

Johnson. A representative of Missouri River Energy Services will attend the next meeting to make a presentation to the full council.

Public Works Committee: A Public Works Committee meeting was recently held. Councilmember Volk noted that the Public Works staff was commended for the good job they did in snow removal given the winter that we had. They noted the public's high expectations. The City is very lucky to have the crew we have as they are very good mechanically as well. Councilmember Meyer asked about the wastewater treatment plant and if sump pumps are getting discharged outside. City Manager Halvorson noted that residents have until April 15th, but they have been encouraged to get them out as soon as possible. She noted that the plant has been handling water flows but there is an unrelated problem they are working on with MN Rural Water employees. She noted MN Rural Water being a great resource for the City.

Laramie River Station Tour: Council was informed that City Manager Halvorson, Line Supervisor David Johnson, and Mayor Thole plan to attend a Laramie River Station Tour in Wyoming in August of this year.

Summer Staffing: City Manager Halvorson noted that applications for swimming pool staff, street/parks staff, and electric department intern are due April 12th. Thus far, one proposal has been received for the ordinance services independent contractor position.

MAYOR/COUNCIL REPORTS

None.

DISBURSEMENTS

Upon motion by Volk, seconded by Zahrbock and carried, Council approved disbursements for bills submitted between March 26th and April 8, 2019. Debit card purchases made between March 21st and April 1st were also approved.

There being no further business, meeting adjourned at 6:00 p.m.

Greg Thole – Mayor

ATTEST:

Kathleen Weber – City Clerk

MEETING AGENDA HRA of Madison

310 Park Avenue
Madison, MN 56256

Meeting Description Regular Meeting

Results Desired

Date: April 11, 2019 **Time** 11:30a.m. **Location** Authority Office

Start	Stop	Total Hours	Start	Stop	Total Hours

Call to Order:

Action on Minutes:

FINANCIAL REPORT:

Project Performance Reports: February '19 – (19.31)

Correspondence: None

Maintenance: Update on David Jacobsen.
Update on Travis Redepenning

Occupancy: No Vacancies

Old Business: Travis Bungarden has accepted the Maintenance/Custodian position
Signed Travis up for Boiler License classes and Lead Safe Certification

New Business: Some PHAs converting to a different government funding program

Other Business:

Adjournment:

MINUTES
REGULAR MEETING
MARCH 14, 2019

The Board of Commissioners of the HRA of Madison, MN met on Thursday, March 14, 2019 at the office of the authority. Commissioners present were: Stan Olson, Judi Nelson and Karie Sorknes. Absent was Board Members Missy Heinrich and Carlyle Larsen. Also present was Executive Director Kathy Bungarden. Also absent was Dave Jacobsen from Maintenance.

Chairperson Karie Sorknes called the meeting to order at 11:50 a.m.

Maintenance: Kathy Bungarden reported that Travis Redepenning has been doing a wonderful job keeping up with his duties along with all the snow removal required this winter. All the tenants like Travis and comment that they hope he will be staying on.

Kathy suggested putting Travis on full time and enrolling him in classes so he can obtain his boiler license, lead safe certification and some knowledge regarding asbestos removal.

A motion was made by Karie Sorknes and seconded by Stan Olson to put Travis Redepenning on the payroll as the full time Maintenance/Custodial person and enrolling him in the various classes need to obtain his licenses and certificates. Motion carried.

Kathy gave an update on David Jacobsen stating that he has been seen doing various tasks at The Pines apartment complex next door. The Workman's Compensation Insurance Company is checking into whether or not he is receiving wages in addition to his wage compensation. Dr. Brad Nelson from TRIA suggested he stay under Dr. Vener's care continuing with therapy and having cortisone shots in both knees. If there is no improvement, Dr. Nelson would then consider another MRI.

The minutes of the regular meeting on Thursday, February 14, 2019 were discussed. The minutes were approved as written.

The financial report was reviewed. After a short discussion by the board regarding checks #6910 - #6938 for a total amount of \$19,933.50 a motion was made by Karie Sorknes and seconded by Judi Nelson to pay the bills. Motion carried.

Kathy Bungarden had the Performance Report numbers January, 2019 (15.49) from Loucks & Schwartz.

Occupancy Status: No Vacancies.

OLD BUSINESS:

NEW BUSINESS: Kathy reported receiving a letter from JCMC Futurity (Johnson, Mattson, Smail & Cavanaugh Futurity) regarding the year-end audit contract. The cost will be going up from \$1,700.00 to \$5,500.00 - \$6,500.00. Kathy will be putting this up for bids.

No further business forthcoming the meeting was adjourned at 12:38 p.m.

The next regular meeting will be Thursday, April 11, 2019 at 11:30 a.m.

Chairperson – Karie Sorknes

Board Member – Stan Olson

Minutes prepared by KB on 02/14/2019.

FINANCIAL

STATEMENT

March, 2019

Balance as of last statement

\$ 1,322.66

Income for March, 2019

Rent	35	\$338.00	\$	11,836.00
Cable	29		\$	870.00
AC	34		\$	170.00
Garage	10		\$	350.00
Fr.	3		\$	6.00
			\$	-
			\$	14,554.66

Other Income

Maintenance - Rent, Cable, Freezer, A/C		\$	148.00	
Laundry		\$	338.00	
Transfer from Savings	3/13/2019	\$	5,500.00	
Int. on Ck.	2/28/2019	\$	0.21	
		\$	5,986.21	\$
				\$
				20,540.87

4190	3/1/2019	6910	James T. Haug(2/1 - 2/28/2019	\$	80.00
4410	3/1/2019	6911	Travis Redepenning	\$	624.69
2117	3/8/2019	Auto	S.S.-\$666.27;Medi-\$155.82;Fed.-\$336.00	\$	1,158.09
4190	3/12/2019	6912	Prairie Five Senior Dining	\$	92.50
4110	3/15/2019	6913	Kathy Bungarden	\$	1,040.10
4110	3/31/2019	6914	Kathy Bungarden	\$	1,040.10
4170	3/14/2019	6915	Loucks & Schwartz	\$	135.00
4190	3/14/2019	6916	KLQP-FM	\$	31.90
4190	3/14/2019	6917	Frontier Telephone	\$	236.15
4190	3/14/2019	6918	Dollar General(Command Strips,sandwich bags,steel)		
			wool pads,dish soap)	\$	63.40
4190	3/14/2019	6919	Madison Postmaster	\$	44.00
4220	3/14/2019	6920	Judi Nelson(10 hrs. @ \$9.50)	\$	87.73
4220	3/14/2019	6921	Deb Rakow(15.25 hrs. @ \$9.50)	\$	133.80
4220	3/14/2019	6922	Joan Fernholz(15 hrs. @ \$9.50)	\$	131.59
4330	3/13/2019	Auto	Minnesota Energy	\$	2,374.11
	3/15/3019	Auto	City of Madison	\$	3,917.84
4410	3/14/2019	6923	Bill Kells(7.75 hrs. @ \$15.00)	\$	116.25
4410	3/14/2019	6924	Jim Haug(3/1 - 3/15/2019(\$	40.00
4420	3/14/2019	6925	Capital One(Toilet parts,kitchen faucets,bathroom		
			faucets, coffee, hallway paint, office telephone)	\$	384.51
4420	3/14/2019	6926	Cardmember Service(paper towels, bathroom towels,)		
			napkins, styrofoam cups)	\$	394.25
4420	3/14/2019	6927	Brehmers	\$	14.99
4420	3/14/2019	6928	LQP Co-Op	\$	41.68
4420	3/14/2019	6929	Madison Hardware Hank	\$	15.47

4420	3/14/2019	6930	Midwest Machinery	\$	1,020.59	
4430	3/23/2019	Auto	Mediacom	\$	1,406.86	
4430	3/14/2019	6931	Fernholz Concrete(Snow Removal)	\$	800.00	
4430	3/14/2019	6932	Odden & Zimbelman(new frig-apt. #125, Washer rep.)	\$	1,032.15	
4430	3/14/2019	6933	MEI Total Elevator Solutions	\$	147.83	
4430	3/14/2019	6934	Dave's Plumbing(Thermostat #101, Shower drain #111 New board for water heater, Shower faucet #118)	\$	2,081.38	
4540	3/14/2019	6935	H.A.R.T.	\$	286.00	
	3/14/2019	6936	VOID			
	3/14/2019	6937	Kathy Bungarden H/C	\$	249.34	
4410	3/15/2019	3938	Travis Redepening(69.5 hrs. @ \$12.00)	\$	711.20	
				\$	19,933.50	-19,933.50
				\$	607.37	

Insured CD \$25,191.54 Mat. Date 11/14/2019 Int. Rate 0.35%
#51000000499 1 year Interest Yr. Ending 11/14/18 - \$162.69

Balance	Insured Money Market Savings	1/31/2018	\$116,688.87
	Transfer to Checking	2/1/2019	(\$5,000.00)
	Transfer to Checking	2/8/2019	\$ (8,500.00)
	Subsidy	2/11/2019	\$ 3,777.00
	Interest	2/28/2019	\$ 16.53
Balance		2/28/2019	\$106,982.40

<u>YTD Int.</u>	<u>Sec. Dep. Klein Bank</u>	<u>Deposit</u>	<u>Payment</u>	<u>Balance</u>
\$3.16				
1/31/2019				\$6,842.64
2/28/2019	Sec. Dep. #118(\$150); 1/2 Pet #109(\$150); Sec. Dep. #230(\$225); 1/2 Pet #230(\$150)	\$675.00		\$7,517.64
2/28/2019	Interest	\$0.40		\$7,518.04
Balance				\$7,518.04

- #234; 1 Dog - \$300 Deposit
- #239; 1 Cat - \$300 Deposit
- #125; 1 Dog - \$300.00 Deposit
- #240; 1 Cat - No Pet Deposit
- #236; 1 Cat - No Pet Deposit
- #109; 1/2 Dog - \$150 Deposit
- #230; 1/2 Cat - \$150 Deposit)

Safety Training Syllabus

Coordinator: Bruce Westergaard

Date: Tuesday, April 16th, 2019 at 1:00 pm (**afternoon session**)

Location: Madison

Topic: Severe Weather Awareness

Length: 1 hour

Contents:

Blizzards, Floods, Tornadoes It has been quite a year so far for our area as well as the rest of the country. My goal for this meeting is to review the hazard of severe weather and methods for preparing and dealing with it.

Items we will touch on:

- Thunderstorms...and their offspring
- Flash Floods/Floods
- Lightning
- Straight-line Winds
- Large Hail
- Tornadoes
- Environmental clues
- Thunderstorms and lightning safety

Questions and discussion are welcome during and after the presentation.

Bruce Westergaard

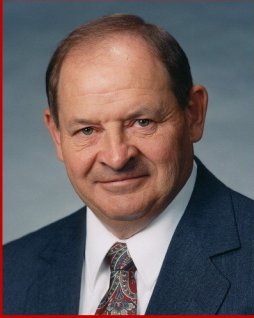
MMUA

Regional Safety Coordinator

Email: bwest@mmua.org

Cell #: 605-695-9825

[Minnesota Municipal Utilities Association](#)



STATE SENATOR GARY DAHMS



Proudly Serving the Residents of District 16

E-Newsletter

April 12, 2019

SENATOR GARY DAHMS RECEIVES U OF M CFANS' DISTINGUISHED ALUMNI AWARD

Senator Gary Dahms was recently awarded the 2019 Distinguished Alumni Award from the University of Minnesota's College of Food, Agricultural, and Natural Resource Sciences (CFANS).

"I am humbled and honored to receive the Distinguished Alumni Award, and I thank those who nominated me," said Senator Dahms. "I feel there are several things we must do to keep rural Minnesota strong and viable. We need to create a business environment that attracts new businesses and encourages research and development, job growth, and business expansion. Our students need education that is cutting edge and allows global economy success. We must also support today's agriculture of innovation and diversification."

Senator Dahms was selected to receive the award based on his significant contributions to his legislative profession, his leadership position in the community, and his demonstrated commitment to building a greater CFANS community.

Award nominations were received from students, staff, faculty, alumni, and friends of the college, and award recipients were selected by a committee of 12 alumni, undergraduate students, graduate students, and staff of CFANS. In nominating Senator Dahms, they wrote:

State senator and CFANS alumnus, Gary Dahms leads in a thoughtful and impactful manner. He works tirelessly to advocate for rural Minnesota, highlighting agricultural issues and educating the workforce on policy and citizen needs. Senator Dahms is a strong advocate for agricultural education and has been a longtime supporter of FFA. Over his career, he has made countless contributions to CFANS. One of his largest contributions has been his service as a member of the Minnesota Agricultural Education Leadership Council. His knowledge of rural needs and agricultural challenges is invaluable in guiding the council's work. Serving on the Legislative Citizens Commission on Minnesota Resources, Senator Dahms has been very instrumental in securing funds for several research projects relating to agriculture, invasive species, and pollinators.



Third deadline and the Senate is ahead of schedule

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‘HANDS-FREE’ BILL BECOMES LAW

The final version of the ‘hands-free’ cell phone bill passed the Senate on Thursday, and Governor Tim Walz signed the bill into law on Friday.

The new law prohibits drivers from placing phone calls outside of hands-free mode, requiring drivers to use cell phones in hands-free mode for voice-activated calls. Functions such as navigation and music would still be allowed, along with podcasts and other audio-based content, if the device is not held or used while driving. The law would not apply to drivers in vehicles legally parked outside of traffic or for emergency calls. State law already bans texting, using email, and web browsing while driving.



Here are a few common phone usage issues that may be affected by the new law:

Action	Currently	New
Texting, instant messaging	Illegal	Illegal
Email, web access	Illegal	Illegal
Other “electronic messages”	Illegal	Illegal
Phone calls	Legal	Illegal
Gaming and app usage	Legal	Illegal
Viewing images and videos	Legal	Illegal
Holding/typing while using GPS	Legal	Illegal
Holding/typing/scrolling while using audio	Legal	Illegal
Viewing and operating GPS or audio (outside of the exceptions above)	Legal	Legal
Holding a phone that is off	Legal	Legal

Here are the new penalties for violation:

Issue	Currently	New
Driving while texting (first offense)	\$50 fine and guilty of a petty misdemeanor	\$50 fine (petty misdemeanor)
Driving while texting (second or subsequent offense)	\$275 fine and guilty of a petty misdemeanor	\$275 fine (petty misdemeanor)
Driving while talking on phone or other violations, as shown above, that are now considered illegal (first offense)	None	\$50 fine (petty misdemeanor)
Driving while talking on phone or other violations, as shown above, that are now considered illegal (second offense)	None	\$275 fine (petty misdemeanor)

MENTAL HEALTH LEGISLATION ADVANCES

This week, legislation to provide expanded access to mental health services was heard by a key Senate committee. **Senate File 1** designates \$25 million in grant money to make mental health more easily accessible and more affordable for those who need it including farmers, new moms, students, young adults, and individuals in crisis.

The grants can be used for:

- ★ Mental health services at ten state colleges and universities
- ★ Expanding mental health care services in schools and in homeless shelters
- ★ Children with mental health needs including mental health screening, services, suicide prevention text messaging program, and respite care
- ★ Increasing available housing options for individuals and families navigating mental illness
- ★ Transportation for school-linked services outside of the school year
- ★ Pre- and post-partum screening and treatment
- ★ Peace officer training to identify and respond to mental health crises
- ★ Farmer mental health programs and outreach

The bill continues to move through the committee process.

THANK YOU FOR VISITING US AT THE CAPITOL



Coalition for a Clean Minnesota River
and Minnesota River Congress



6th graders from St. Anthony Elementary from New Ulm with
Representative Paul Torkelson (R – Hanska)



Local area telecommunications



Doug Simon, Marshall



G. John Schmidt, Marietta

OLD ARMY SERVICES

April 16, 2019

Subject: Contact information for City Hall for replacement services while I am on vacation.

I have made arrangements for Fran Siegert to take care of my City Hall cleaning contract responsibilities during the period of April 29th through May 10th.

Contact Phone numbers:

Fran Siegert Cell 320-979-4690
Home 320-752-4549

Mark Siegert Cell 320-979-4692



Lyndon Worden
104 W 10 ST
Madison, MN 56256
701-238-0665

MINNESOTA LAWFUL GAMBLING
LG220 Application for Exempt Permit

11/17
Page 1 of 2

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Lac qui Parle County Pheasants Forever Previous Gambling Permit Number: X-37003-19
Minnesota Tax ID Number, if any: _____ Federal Employer ID Number (FEIN), if any: _____
Mailing Address: 3390 261st Ave
City: Madison State: MN Zip: 56256 County: Lac qui Parle
Name of Chief Executive Officer (CEO): Mark Olson
CEO Daytime Phone: 320-321-2166 CEO Email: mark_olson03@hotmail.com
(permit will be emailed to this email address unless otherwise indicated below)
Email permit to (if other than the CEO): _____

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

Fraternal Religious Veterans Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- A current calendar year Certificate of Good Standing**
Don't have a copy? Obtain this certificate from:
MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103
Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767
- IRS income tax exemption (501(c)) letter in your organization's name**
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.
- IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Madison VFW
Physical Address (do not use P.O. box): 711 2nd St
Check one:
 City: Madison Zip: 56256 County: Lac qui Parle
 Township: _____ Zip: _____ County: _____
Date(s) of activity (for raffles, indicate the date of the drawing): 02-01-2020

Check each type of gambling activity that your organization will conduct:

Bingo Paddlewheels Pull-Tabs Tipboards Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

**CITY APPROVAL
for a gambling premises
located within city limits**

The application is acknowledged with no waiting period.

The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).

The application is denied.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

The city or county must sign before submitting application to the Gambling Control Board.

**COUNTY APPROVAL
for a gambling premises
located in a township**

The application is acknowledged with no waiting period.

The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.

The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)
On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

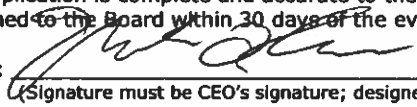
Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature:  Date: 4-18-19

(Signature must be CEO's signature; designee may not sign)

Print Name: Mark Olson

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:
A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

_____ a copy of your proof of nonprofit status; and

_____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?
Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

CITY COUNCIL CHECKLIST

4/19/2019

ITEM	DATE	ADDRESSED BY	RESPONSIBLE TO COMPLETE	EXPECTED COMPLETION	COMPLETE
Planning and Zoning updates	12/28/2015	Thole	CM	Ordinance to be approved	completed
Landscape Library	11/2/2015	Thole	Parks	City Staff with design input from boards	completed
Pool House Renovations	7/13/2015	Conroy	CM, Parks	Work in Progress	completed
Playground – Kiwanis Kiddie Park	7/13/2015	Meyer	CM, Parks	Wood Fiber complete, city to repair turf around edges	completed
Outside City Limits Properties	8/13/2012	Zahrbock	CM, Attorney	Letter sent and responded from LqP Env.	completed
Downtown District Maintenance Fund	11/23/2015	Zahrbock	CM	Dismissed	completed
Sump Pumps	8/22/2016	Thole	CM, PW	Ordinance approved and notices mailed to homes	completed
Grand Theatre – Seat Project	5/11/2015	Meyer	CM	City will be fiscal agent and deliver acknowledgments for de	completed
Outside City Limits Properties	8/8/2016	Zahrbock	CM, Attorney	City Attorney to address with County Board	completed
Tree Trimming	9/26/2016	Meyer	CM, PW	obstructed sidewalks/streets documented and assigned	completed
Prairie Arts Center	2/8/2016	Thole	CM	Bathroom Upgrade Complete	completed
Public Restrooms	5/8/2017	EDA	CM, Meyer	Ag Society secured EDA Loan 5/7/18	completed
Storm Pond East Highway 40	8/10/2015	Zahrbock	CM, Engineer	Inlet side has been cleaned by City Crew	completed
Hazardous Houses	4/20/2017	Thole	CM, Attorney	Performed 2017 annual inspection letters issued.	completed
Daycare Shortage	5/8/2017	EDA	CM, Zahrbock	Opened 2/14/19	ongoing
Downtown Renovation Fund	9/22/2014	Meyer	CM,	Small Cities Development Grant	ongoing
Downtown Open Space	10/27/2014	Conroy	CM Parks Board	Trees, grass, For Sale Sign advertising MEDA contact	ongoing
Broadband Exploration	4/20/2017	Meyer	CM, committee	No change in grant requirements	ongoing
LqP Players Agreement	9/25/2017	Meyer	KW	Agreement drafted for review	ongoing
City Garage	4/20/2017	Thole, Fernho	CM	PW is cleaning out as time allows - Sell/Fix?	ongoing
Hwy 40 Curbing - ask MNDoT to repair	5/11/2015	Zahrbock	CM, Engineer	Planned Project 2023	ongoing
Recreation Facility	5/2/2017	EDA	CM, Conroy	Proceed with Bonding Bill Timeline	ongoing
City Hall Restoration and Maintenance	6/1/2017	Council	CM, BM	Extension granted. Next grant due 7/2019	ongoing
Pool Hours of Operation	3/25/2019	Zahrbock	CM, council	Prior to opening June 2019	ongoing



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
4/1/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Britton Gallagher One Cleveland Center, Floor 30 1375 East 9th Street Cleveland OH 44114	CONTACT NAME: PHONE (A/C, No., Ext): 216-658-7100 FAX (A/C, No.): 216-658-7101 E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	NAIC #
INSURED J & M Displays, Inc. 18064 170th Avenue Yarmouth IA 52660	INSURER A: Everest Indemnity Insurance Co. 10851	
	INSURER B: Maxum Indemnity Company 26743	
	INSURER C: Axis Surplus Insurance Company 26620	
	INSURER D: Everest Denali Insurance Company 16044	
	INSURER E:	
	INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** 1307674111 **REVISION NUMBER:**

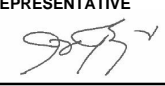
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC			SI8ML00060-191	1/15/2019	1/15/2020	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$500,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
D	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			SI8CA00033-191	1/15/2019	1/15/2020	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			EXC6028118-04	1/15/2019	1/15/2020	EACH OCCURRENCE \$5,000,000 AGGREGATE \$5,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N <input type="checkbox"/> N/A If yes, describe under DESCRIPTION OF OPERATIONS below						WC STATUTORY LIMITS OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
C	Excess Liability			P-001-000063943-01	1/15/2019	1/15/2020	Each Occurrence \$4,000,000 Aggregate \$4,000,000 Total Excess Limits \$9,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Additional Insured extension of coverage is provided by above referenced General Liability policy where required by written agreement.
 FIREWORKS DISPLAY DATE: JULY 4, 2019
 RAIN DATE: JULY 5, 2019
 LOCATION OF EVENT: LAC QUI PARLE COUNTY FAIRGROUNDS, MADISON, MINNESOTA

ADD'L INSURED: THE CITY OF MADISON, MINNESOTA, ITS EMPLOYEES, VOLUNTEERS, OFFICERS, ELECTED OFFICIALS, See Attached...

CERTIFICATE HOLDER Madison Area Chamber of Commerce 404 Sixth Avenue Madison MN 56256	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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ADDITIONAL REMARKS SCHEDULE

AGENCY Britton Gallagher		NAMED INSURED J & M Displays, Inc. 18064 170th Avenue Yarmouth IA 52660	
POLICY NUMBER		EFFECTIVE DATE:	
CARRIER	NAIC CODE	(Empty)	

ADDITIONAL REMARKS

**THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
 FORM NUMBER: 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE**

PARTNERS, SUBSIDIARIES, DIVISIONS & AFFILIATES, EVENT SPONSORS & LANDOWNERS AS THEIR INTEREST MAY APPEAR IN RELATION TO THIS EVENT; MADISON AREA CHAMBER OF COMMERCE (SPONSOR); LAC QUI PARLE COUNTY FAIR ASSOCIATION (LANDOWNER).

**CITY OF MADISON, MINNESOTA
RESOLUTION 19-18**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

**RESOLUTION ESTABLISHING WAGES FOR AMBULANCE
SERVICE OFFICERS AND AMBULANCE REGULAR PAY**

WHEREAS, the Madison City Council is interested in establishing wages for the Ambulance Service Officers and Ambulance regular pay.

NOW THEREFORE BE IT RESOLVED that the City Council of Madison, Lac qui Parle County, Minnesota is establishing the following wages which will be paid on an annual basis:

	Current
Ambulance Chief:	\$1,200.00
Asst. Ambulance Chief:	\$ 600.00
Maintenance Officer:	\$ 600.00
Secretary/Treasurer:	\$ 600.00
Training Officer:	\$ 600.00

BE IT FURTHER RESOLVED the City Council of Madison, Lac qui Parle County, Minnesota is establishing the regular pay.

	New	(Previous)
Ambulance Run Pay		
In-Town	\$13/hr	(\$12/hr)
Out-of-Town	\$15/hr	(\$15/hr)
Transfers	\$17/hr	(\$15/hr)
On-call pay: { 6 p.m. Friday to 6 a.m. Monday and legal holidays (for three EMT's)}	\$3/hr	(\$3/hr)
Meeting Pay:	\$5/meeting	(\$5/meeting)
Mental Health Transport	\$20/hr	(\$20/hr)

Upon vote taken thereon, the following voted:

For:
Against:

Whereupon said Resolution No. 19-18 was declared duly passed and adopted this 22nd day of April, 2019.

Greg Thole
Mayor

Attest: _____
Kathleen Weber
City Clerk

RESOLUTION 19-19
CITY OF MADISON DEBIT CARD POLICY
EXHIBIT A

As stated in MN Statute 471.382, the City of Madison Council may authorize the use of a Debit Card by any City employee otherwise authorized to make a purchase on behalf of the City. All purchases by Debit Card must otherwise comply with all statutes, rules and policies applicable to City purchases. A City employee who makes or directs a purchase by Debit Card that is not in compliance with statutes, rules and policies, is personally liable for the amount of the purchase.

Bills from Debit Card companies do not contain the detail necessary to satisfy the requirement that claims presented to the City for payment must be in writing and itemized. Therefore, invoices and receipts for all items charged must be retained. A list of all Debit Cards charges will be included with monthly expenditures for Council review and approval. (*MN Stat 412.271 subd. 2, MN Stat 471.38 subd 1*)

Debit Card use must also comply with laws concerning borrowing. Debit Cards will not be used for carrying debt. The entire card balance shall be paid in full each month. (*MN Stat Ch 475*)

1. Employees who are Department Heads are authorized to use or direct use of the City of Madison's Debit Card.
2. Debit Cards will carry a card limit of no more than \$1,000.00
3. City Debit Cards will be issued through the City of Madison Business Office. All cards must be returned to the business office when renewed or upon leaving the employment of the City. A lost or stolen Debit Card must be reported immediately.
4. No employee will intentionally use a City of Madison Debit Card for personal purchases. Unauthorized use or abuse of a city Debit Card will result in disciplinary action, up to and including termination of employment.
5. Supporting documents and/or invoices will be submitted to the Business office immediately after purchasing an item(s). Department Head will code each document/invoice and stipulate on the
 - a. Document and/or invoice description of what the purchase is for.
 - b. For example: Maintenance supplies for Community Center; Liquor Store cleaning supplies; repair parts for loader.
6. Authorized persons will receive and sign an acknowledgement form regarding Debit Card use. (See attached)

Adopted by the City Council of the City of Madison, County of Lac qui Parle, State of Minnesota this the 22nd day of April 2019.

CITY OF MADISON DEBIT CARD POLICY ACKNOWLEDGMENT

The City of Madison hereby authorizes you to use its Debit Cards on its behalf. It is important that you understand the rules regarding Debit Card use. If these rules are not followed, the City may cancel the card and you may be personally liable for any misuse.

- Debit Cards may only be used for appropriate City business. Unauthorized use or abuse of a City Debit Card will result in disciplinary action, up to and including termination of employment.
- Debit Cards shall not be used to obtain a cash advance.
- Debit Cards must at all times be protected from theft and unauthorized use.
- A lost or stolen Debit Card must be reported immediately to the City of Madison Business Office.
- Debit Card receipts, invoices or cash register tapes for all purchases must be turned into the Clerks’ office upon return.
- The City will not be responsible for interest charges accrued due to delayed submission of receipts and payment requests.

I acknowledge receipt of the City of Madison Debit Card Policy and confirm that I have read and understand its terms and conditions. I agree to abide by the terms of the Policy and the above statements. I also understand that all Debit Card use is subject to audit.

Employee Signature

Date

Print Name

Received by

Date

DEBIT CARD HOLDERS AS OF April 22, 2019

United Prairie Debit Card:

- 4 City Administration – Val Halvorson, Kathy Weber, Angie Amland & Cheri Tuckett
- 3 Public Works –
 - Street Department Supervisor – Alex Geerdes
 - Line Department – David Johnson
 - Water Department Supervisor – Dean Broin
- 1 Fire Department Chief – Mitch Wellnitz
- 1 Ambulance Chief – Scott Schake

**CITY OF MADISON MINNESOTA
RESOLUTION NO. 19-20**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

**RESOLUTION APPROVING STEP INCREASE
STREETS PARK SUPERVISOR**

WHEREAS, the City of Madison personnel policy states that movement between steps in a pay grade will be based on “satisfactory ratings” on performance appraisals; and

WHEREAS, the performance review was completed for Heavy Equipment Operator after completion of one year of service, and was determined work “meets expectations” set forth by the City Council; and

WHEREAS, the city council agrees that Heavy Equipment Operator established pay be moved to next range and step as provided in the 2019 Range Structure; and

THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF MADISON, LAC QUI PARLE COUNTY, MINNESOTA,

ASSIGNMENT OF PAY GRADE & RANGE STEP SCHEDULE 2019

<u>Title</u>	<u>Grade</u>	<u>Range Step</u>	<u>Salary</u>
Heavy Equipment Operator	7	C	\$18.57/hr.

THEREFORE, BE IT FURTHER RESOLVED That the City Council of Madison, Lac qui Parle County, Minnesota does hereby authorize the assignment of salary for the position of Heavy Equipment Operator as contained herein with and effective date of May 7, 2019 with payment continuing thereafter until modified therein.

Upon vote taken thereon, the following voted:

For:
Against:
Absent:

Whereupon said Resolution No. 19-20 was declared duly passed and adopted this 22nd day of April, 2019.

Greg Thole, Mayor

Attest: _____
Kathleen Weber, City Clerk

**CITY OF MADISON, MINNESOTA
RESOLUTION 19-21**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

**RESOLUTION AUTHORIZING SIGNATURES, INCLUDING
FACSIMILE SIGNATURES, FOR BANKING AND INVESTMENT
SERVICES ON BEHALF OF THE CITY OF MADISON**

WHEREAS, Angela Amland, Deputy City Clerk/Treasurer, is authorized to sign on behalf of the city, include deposits, disbursements, transfers, and investment functions, and

WHEREAS, the City of Madison requires three signatures (facsimile or otherwise) on all city checks to include the Mayor, City Clerk, and Treasurer; and

WHEREAS, Klein Bank of Madison has been acquired by Old National Bank; and

WHEREAS, the City Council has approved an Investment Advisory Agreement with Ehlers, Inc.; and

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Madison, Lac qui Parle County, Minnesota, that the Mayor, City Clerk, and Deputy City Clerk/Treasurer are hereby authorized to sign (facsimile or otherwise) city checks and bank and investment documents from United Prairie Bank, Old National Bank, Ehlers, Inc effective April 22nd, 2019.

BE IT FURTHER RESOLVED

Upon vote taken thereon, the following voted:

For:
Against:
Absent:

Whereupon said Resolution No. 19-21 was declared duly passed and adopted this 22nd day of April 2019.

Greg Thole
Mayor

Attest: _____
Kathleen Weber
City Clerk

**CITY OF MADISON, MINNESOTA
RESOLUTION 19-22**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

DESIGNATION OF DEPOSITORY

WHEREAS the Madison City Council is interested in determining the designation of Depositories for the Year 2019; and

WHEREAS the City Council is establishing “Designation of Depository” in compliance with the requirements of the Independent City Auditor and the Minnesota Office of the State Auditor. Requirements in satisfaction for the designation of depositories on an annual basis; and

WHEREAS Klein Bank of Madison has been acquired by Old National Bank; and

NOW THEREFORE BE IT RESOLVED that the City Council of Madison, Lac Qui Parle County, Minnesota, is designating the following depositories: 1) Old National Bank of Madison, Minnesota, and 2) United Prairie Bank of Madison, Minnesota; and

BE IT FURTHER RESOLVED that the City Council of Madison, Lac Qui Parle County, Minnesota hereby orders that the City Treasurer utilize the designated depositories.

Upon vote taken thereon, the following voted:

For:
Against:
Absent:

Whereupon said Resolution No. 19-22 was declared duly passed and adopted this 22nd day of April, 2019.

Greg Thole
Mayor

Attest: _____
Kathleen Weber
City Clerk

LEAGUE OF MINNESOTA CITIES CITY ISSUE FACT SHEET

DEDICATED STREET FUNDING FOR ECONOMICALLY COMPETITIVE CITIES



PROBLEM:

Existing funding mechanisms for city street maintenance and reconstruction are inadequate. The bulk of city streets are not eligible for Municipal State Aid (MSA). Nearly 84 percent of city streets are funded only with property taxes and special assessments. Special assessments can be onerous to property owners and are difficult to implement in some cities.

Just as the state has fallen behind in making transportation investments, some cities faced with budget challenges have made the difficult decision to divert volatile property tax revenue to urgent needs such as public safety, water quality, and cost participation in state and county highway projects. Unfortunately, deferring maintenance results in more expensive projects later.

This maintenance requires a reliable dedicated funding source to support the mobility and economic vitality of our communities.

LEAGUE-SUPPORTED SOLUTION:

- HF 1288/SF 1269: \$10 surcharge on license tab fees and motor vehicle title transfers, which raises \$57 million annually to be split between the existing Small Cities Assistance Account and a new Larger Cities Assistance Account.
- HF 1095/SF 1271: Authority for cities to establish street improvement districts to fund street maintenance, construction, and reconstruction.
- HF 846/SF 1228: Creation of a Local Cost-Share Assistance Account within the Local Road Improvement Program to provide grants to local governments to help with the local share of some trunk highway projects.

DID YOU KNOW?

For every \$1 spent on maintenance, a road authority saves \$7 in repairs. Preventative maintenance projects can prolong the lifecycle of streets to 50 to 60 years. Without ongoing maintenance, the average life expectancy of local streets is approximately 25 to 30 years.



FOR MORE INFORMATION:

Anne Finn
Intergovernmental Relations Asst. Director
Phone: (651) 281-1263
Email: afinn@lmc.org

www.lmc.org/citystreetfacts

**A RESOLUTION REQUESTING
COMPREHENSIVE ROAD AND TRANSIT FUNDING**

WHEREAS, all Minnesota communities benefit from a sound, efficient, and adequately funded transportation system that offers diverse modes of travel; and

WHEREAS, the integrity of Minnesota's transportation infrastructure is dependent upon long-term planning and ongoing maintenance, both of which require dedicated and sustainable revenue sources; and

WHEREAS, current funding for roads, bridges, and transit systems across all government levels in Minnesota is inadequate, and this under-investment diminishes quality of life for Minnesota residents and hinders Minnesota's progress as a national business, economic, and civic leader; and

WHEREAS, Minnesota's transportation system is failing to meet the capacity needs necessary to sustain population growth and promote economic development; and

WHEREAS, many rural roads are not built to modern safety standards and are not meeting the needs of industries that depend on the ability to transport heavy loads; and

WHEREAS, insufficient state funding has delayed regionally significant road construction and reconstruction projects across Minnesota; and

WHEREAS, transportation infrastructure maintenance and improvement costs significantly contribute to rising property taxes; and

WHEREAS, for every one dollar spent on maintenance, a road authority—and therefore taxpayers—save seven dollars in repairs; and

WHEREAS, Minnesota contains over 141,000 miles of roadway, and over 22,500 miles—or 16 percent—are owned and maintained by Minnesota's 853 cities; and

WHEREAS, almost 85 percent of all municipal streets are not eligible for dedicated Highway User Tax Distribution Fund dollars; and

WHEREAS, the more than 700 Minnesota cities with populations below 5,000 are ineligible for dedicated Highway User Tax Distribution Fund dollars, but have benefitted from the creation of the Small Cities Assistance Account; and

WHEREAS, city streets are a separate but integral piece of the network of roads supporting movement of people and goods; and

WHEREAS, existing funding mechanisms, such as Municipal State Aid (MSA), property taxes, and special assessments, have limited applications, leaving cities under-equipped to address growing needs; and

WHEREAS, city cost participation in state and county highway projects diverts resources from city-owned streets; and

WHEREAS, maintenance costs increase as road systems age, and no city—large or small—is spending enough on roadway capital improvements to maintain a 50-year lifecycle; and

WHEREAS, cities need greater resources, including an additional dedicated state funding source for transportation, and flexible policies to meet growing demands for street improvements and maintenance.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF _____ that this Council requests that the Minnesota Legislature pass and Governor Tim Walz sign a comprehensive and balanced transportation funding package that permanently increases dedicated funding for transportation; and

BE IT FURTHER RESOLVED BY THE COUNCIL OF THE CITY OF _____ that this Council defines a comprehensive and balanced transportation funding package as an initiative that permanently increases dedicated funding for state and local road and transit systems in Greater Minnesota and the Metropolitan Area.

BE IT FURTHER RESOLVED BY THE COUNCIL OF THE CITY OF _____ that this Council requests an omnibus transportation funding bill that provides additional dedicated state funding for city streets, including funding that can be used for non-MSA city street maintenance, construction, and reconstruction.

ADOPTED by the _____ City Council on _____, 2019.

SCHEDULED CLAIMS LIST

UP CK# 57939-57969

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL	ACCOUNT	CK SQ
				BANK 1 - KLEIN/UNITED PRAIRIE				
				44 ALTEC INDUSTRIES INC				
50387497	1	4/17/19	4/17/19	ELEC-INPECTION/TEST	1,104.38	604	604-49570-404	1
				INVOICE TOTAL	1,104.38			
50390208	1	4/17/19	4/17/19	ELEC-INSPECTION/DIELECTRIC TES	1,162.80	604	604-49570-404	1
				INVOICE TOTAL	1,162.80			
				VENDOR TOTAL	2,267.18			
				3589 AMERICAN DOOR WORKS				
0209368-IN	1	4/17/19	4/17/19	ELEC-BROKEN SPRING/REPLACMENT	1,345.86	604	604-49570-223	1
				INVOICE TOTAL	1,345.86			
				VENDOR TOTAL	1,345.86			
				120 BRYON M ARNESON				
006043	1	4/18/19	4/18/19	PARKS-TIRES FOR SPRAYER	124.00	101	101-45200-221	1
				INVOICE TOTAL	124.00			
				VENDOR TOTAL	124.00			
				172 BELLBOY CORPORATION				
041819	1	4/18/19	4/18/19	LIQ-LIQUOR EXPENSE	5,836.29	609	609-49750-251	1
				INVOICE TOTAL	5,836.29			
				VENDOR TOTAL	5,836.29			
				190 BEVERAGE WHOLESALERS				
041819	1	4/18/19	4/18/19	LIQ-LIQUOR EXPENSE	1,462.90	609	609-49750-251	1
				INVOICE TOTAL	1,462.90			
				VENDOR TOTAL	1,462.90			
				270 BORDER STATES ELECTRIC SU				
917254131	1	4/17/19	4/17/19	ELEC-UTILITY DRILL KIT	549.09	604	604-49570-240	1
				INVOICE TOTAL	549.09			
917271672	1	4/17/19	4/17/19	ELEC-BATTERY PK	31.55	604	604-49570-210	1
				INVOICE TOTAL	31.55			
917349490	1	4/17/19	4/17/19	ELEC-WIRE CONN/PHOTOCELL	185.91	604	604-49570-583	1
				INVOICE TOTAL	185.91			
				VENDOR TOTAL	766.55			
				320 BREHMER MOTOR SUPPLY				
041719	1	4/17/19	4/17/19	WT-TUBING	38.94	601	601-49400-221	1
	2			CTY HALL-DRILL BIT	4.99	101	101-41940-240	1
	3			WT-BALL VALVE	22.00	601	601-49400-404	1
	4			WT-PLIERS	10.00	601	601-49400-240	1
	5			WT-MOP HEAD/HANDLE	20.98	601	601-49400-240	1
	6			WT-TRASH BAGS	12.99	601	601-49400-216	1
	7			STR-NUTS/BOLTS/WASHERS	79.78	101	101-43100-221	1

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
				INVOICE TOTAL	189.68		
				VENDOR TOTAL	189.68		
041719	1	4/17/19	4/17/19	510 CITY OF MADISON UTIL DEP REF-TIFFANY MYERS	100.00	604 604-22000	1
	2			UTIL INT REF-TIFFANY MYERS	1.67	604 604-49590-602	1
				INVOICE TOTAL	101.67		
				VENDOR TOTAL	101.67		
041819	1	4/18/19	4/18/19	811 FRONTIER COMMUNICATIONS CORP WT-CIRCUIT 5/19	43.43	601 601-49400-321	1
				INVOICE TOTAL	43.43		
				VENDOR TOTAL	43.43		
1912902059679	1	4/17/19	4/17/19	3576 INTERSTATE ALL BATTERY CENTER AMB-SUPPLIES	74.12	201 201-44100-217	1
				INVOICE TOTAL	74.12		
				VENDOR TOTAL	74.12		
4519	1	4/17/19	4/17/19	3588 JEFF'S FIBERGLASS REPAIR ELEC-REFINISH OUTSIDE	426.00	604 604-49570-221	1
				INVOICE TOTAL	426.00		
				VENDOR TOTAL	426.00		
041819	1	4/18/19	4/18/19	1160 JOHNSON BROS-ST.PAUL LIQ-LIQUOR EXPENSE	1,436.35	609 609-49750-251	1
				INVOICE TOTAL	1,436.35		
				VENDOR TOTAL	1,436.35		
7870	1	4/17/19	4/17/19	1370 LARRY'S REFRIG. & HEATING INC STR-HANGING HEATER	209.17	101 101-43100-223	1
				INVOICE TOTAL	209.17		
				VENDOR TOTAL	209.17		
041819	1	4/18/19	4/18/19	3036 LQP BROADCASTING COMPANY, INC LIQ-ADVERTISING	82.50	609 609-49750-342	1
				INVOICE TOTAL	82.50		
				VENDOR TOTAL	82.50		
041719	1	4/17/19	4/17/19	1326 LQP CO-OP OIL FUEL EXPENSE	152.41	201 201-44100-212	1
				INVOICE TOTAL	152.41		
041819	1	4/18/19	4/18/19	FIRE-FUEL EXPENSE	110.54	101 101-42200-212	1
				INVOICE TOTAL	110.54		

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL	ACCOUNT	CK SQ
041819A	1	4/18/19	4/18/19	STR-FUEL EXPENSE	291.70	101	101-43100-212	2
	2			WT-FUEL EXPENSE	209.10	601	601-49400-212	2
	3			SEW-FUEL EXPENSE	156.31	602	602-49450-212	2
	4			ELEC-FUEL EXPENSE	153.92	604	604-49570-212	2
	5			STR-FUEL EXPENSE	843.22	101	101-43100-212	2
				INVOICE TOTAL	1,654.25			
				VENDOR TOTAL	1,917.20			
041819A	1	4/18/19	4/18/19	1340 LQP COUNTY TREASURER CTY HALL-SOLID WASTE-PROP TAX PROP ID: 54-0183-900	245.00	101	101-41940-437	1
				INVOICE TOTAL	245.00			
041819B	1	4/18/19	4/18/19	THEATER-PROP TAXES' 19 PROP ID: 54-0240-000	424.00	101	101-45181-437	1
				INVOICE TOTAL	424.00			
041819C	1	4/18/19	4/18/19	EDA-BLOCK 48-SPECIAL ASS ONLY PROP ID: 54-0386-000	296.39	211	211-46500-437	1
				INVOICE TOTAL	296.39			
041819D	1	4/18/19	4/18/19	EDA-BLOCK 48-SPEC ASSESS ONLY PROP ID:54-0387-000	328.49	211	211-46500-437	1
				INVOICE TOTAL	328.49			
041819E	1	4/18/19	4/18/19	EDA-FAIRWAY VIEW-PROP TAX'19 PROP ID:54-0640-070	382.00	211	211-46500-437	1
				INVOICE TOTAL	382.00			
				VENDOR TOTAL	1,675.88			
041819	1	4/18/19	4/18/19	3340 MADISON AUTO PARTS FIRE-SOLAR INVERTER	55.60	101	101-42200-221	1
	2			CRDT-FIRE	15.99-	101	101-42200-221	1
				INVOICE TOTAL	39.61			
				VENDOR TOTAL	39.61			
041819	1	4/18/19	4/18/19	1560 MADISON BOTTLING CO. LIQ-BEER EXPENSE	4,176.65	609	609-49750-251	1
				INVOICE TOTAL	4,176.65			
				VENDOR TOTAL	4,176.65			
430845	1	4/17/19	4/17/19	1660 MARSHALL NORTHWEST PIPE F SEW-BALL VALVE	36.36	602	602-49450-404	1
				INVOICE TOTAL	36.36			
				VENDOR TOTAL	36.36			
041819	1	4/18/19	4/18/19	1530 MARTIN TRUCKING LLC LIQ-FREIGHT EXPENSE	127.60	609	609-49750-258	1
				INVOICE TOTAL	127.60			

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
				VENDOR TOTAL	127.60			
15783900	1	4/17/19	4/17/19	1752 MILBANK WINWATER WORKS CO SEW-LUG VALVE	164.07	602	602-49460-404	1
				INVOICE TOTAL	164.07			
15784800	1	4/17/19	4/17/19	SEW-DEWATERING PUMP	583.01	602	602-49460-404	1
				INVOICE TOTAL	583.01			
				VENDOR TOTAL	747.08			
795880	1	4/17/19	4/17/19	1927 MINNESOTA ELEVATOR INC LIB-ELEV CK-APR-JUNE'19	175.00	101	101-45500-404	1
				INVOICE TOTAL	175.00			
796020	1	4/17/19	4/17/19	CTY HALL-ELEV CHK-APR-JUNE'19	175.00	101	101-41940-404	1
				INVOICE TOTAL	175.00			
				VENDOR TOTAL	350.00			
041719A	1	4/17/19	4/17/19	1920 MN VALLEY REC SEW-UTILITY EXPENSE 3/19	260.78	602	602-49450-380	1
				INVOICE TOTAL	260.78			
041719B	1	4/17/19	4/17/19	SEW-UTILITY EXPENSE 3/19	3,223.89	602	602-49450-380	1
				INVOICE TOTAL	3,223.89			
				VENDOR TOTAL	3,484.67			
1319486	1	4/17/19	4/17/19	3587 NORTHERN STATES SUPPLY STR-SPROCKET FOR SNOWBLOWER	114.06	101	101-43100-221	1
				INVOICE TOTAL	114.06			
				VENDOR TOTAL	114.06			
041819	1	4/18/19	4/18/19	2130 PANTRY CAFE COUNC-MEALS GOV'T MTG	17.10	101	101-41110-219	1
				INVOICE TOTAL	17.10			
				VENDOR TOTAL	17.10			
041719	1	4/17/19	4/17/19	3586 RILEY STILTJES UTIL DEPOSIT REF-R STILTJES	150.00	604	604-22000	1
	2			UTIL INT REF-R STILTJES	1.35	604	604-49590-602	1
				INVOICE TOTAL	151.35			
				VENDOR TOTAL	151.35			
438257	1	4/17/19	4/17/19	3559 RMB ENVIRONMENTAL LABS, INC SEW-CARBONACEOUS	103.00	602	602-49450-409	1
				INVOICE TOTAL	103.00			
				VENDOR TOTAL	103.00			

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
3535MAD	1	4/18/19	4/18/19	3304 STONEY BROOK FIRE & SAFETY FIRE-EQUIPMENT PARTS	217.95	101 101-42200-221	1
				INVOICE TOTAL	217.95		
				VENDOR TOTAL	217.95		
814486	1	4/17/19	4/17/19	2601 STEVEN STREICH ELEC-REPAIR DOOR OPENER @ SHOP	220.00	604 604-49570-223	1
				INVOICE TOTAL	220.00		
				VENDOR TOTAL	220.00		
041819	1	4/18/19	4/18/19	2830 VERIZON WIRELESS STR-CELL PHONE 2/19	43.74	101 101-43100-325	1
	2			WT-CELL PHONE 2/19	25.59	601 601-49400-325	1
	3			SEW-CELL PHONE 2/19	25.59	602 602-49450-325	1
	4			ELEC-CELL PHONE 2/19	52.71	604 604-49570-325	1
	5			AMB-CELL PHONE 2/19	22.99	201 201-44100-325	1
				INVOICE TOTAL	170.62		
				VENDOR TOTAL	170.62		
				BANK 1 - KLEIN/UNITED PR TOTAL	27,914.83		
				TOTAL MANUAL CHECKS	.00		
				TOTAL E-PAYMENTS	.00		
				TOTAL PURCH CARDS	.00		
				TOTAL ACH PAYMENTS	.00		
				TOTAL OPEN PAYMENTS	27,914.83		
				GRAND TOTALS	27,914.83		